



INFRASTRUCTURE FUNDING AGREEMENT (IFA)

ARIZONA@WORK-Southeastern Arizona

Date Submitted: **May 17, 2023**

1. Agreement is Effective from **July 1, 2023 to June 30, 2026**
2. Identification of all ARIZONA@WORK partners, CEOs, and LWDB participating in the IFA:

ARIZONA@WORK partners:

Required WIOA and ARIZONA@WORK Job Center Partner	ARIZONA@WORK Job Center Partner Serves Local Area?	Point of Contact Information – Name, Title, Address, Telephone, Email
U.S. Department of Labor:		
Adult, Dislocated Worker (DW), and Youth Programs under Title I-B of WIOA	X	Ron Curtis, LWDB President, American SW Credit Union, 1160 E. Fry Blvd., Sierra Vista, AZ 85635, (520) 452-3088, rcurtis@ascu.org
Job Corps under Title I of WIOA		
Youth Build under Title I of WIOA		
Native American Programs		
Migrant and Seasonal Farmworkers program	X	Portable, Practical, Educational Preparation, Inc. Kari Hogan Chief Administrative Officer 520-770-2503 khogan@ppep.org

State Unemployment Insurance (UI)		Sandra Canez Unemployment Insurance Administration Arizona Department of Economic Security sandracanez@azdes.gov (480) 868-7136
Title III Wagner-Peyser Act Employment Service program	X	Chevera Trillo Workforce Development Administration Arizona Department of Economic Security Ctrillo@azdes.gov (480) 487-7806
- Senior Community Service Employment Program (SCSEP) under Title V of Older Americans Act of 1965		SCSEP-State (Gila County): AARP: Jessica Howell JHowell@AARP.org (602) 841-0403 SCSEP-National NICOA (Gila & Graham Counties) ANPPM (Cochise & Graham Counties): ANPPM (National Association for Hispanic Elderly) TBD (Vacant) Arizona Regional Office anppmaz@aol.com (520) 207-0053 NICOA (National Indian Council on Aging) Sue Chapman SChapman@NICOA.org (505) 292-2001
- Trade Adjustment (TAA) activities, under Title II of Trade Act	X	Chevera Trillo Workforce Development Administration Arizona Department of Economic Security Ctrillo@azdes.gov (480) 487-7806

Jobs for Veterans State Grants programs (Vets) under Title 38, U.S.C.	X	Chevera Trillo Workforce Development Administration Arizona Department of Economic Security Ctrillo@azdes.gov (480) 487-7806
U.S. Department of Education: Title II Adult Education and Family Literacy Act (AEFLA) program	X	Beverly Wilson, Deputy Associate Superintendent, Arizona Department of Education, Adult Education Services, 1535 West Jefferson St., Bin 26, Phoenix, AZ 85007, (602) 258-2410, Beverly.wilson@azed.gov
Title IV Vocational Rehabilitation (VR) program	X	Kristen Mackey Rehabilitation Services Administration, Arizona Department of Economic Security, Kmackey@azdes.gov (480) 665-6736
Career and Technical Education programs at the postsecondary level (CTE) under Perkins Career & Technical Education Act		
U.S. Department of Housing and Urban Development		
Employment and Training programs		
U.S. Department of Justice		
Programs authorized under Section 212 of the Second Chance Act of 2007		
U.S. Department of Health and Human Services		

Community Services Block Grant (CSBG) employment and training activities		
TANF (currently opted out)	X	Mariah Sullender, Area Program Supervisor, Equus Workforce Solutions, msullender@azdes.gov , Mariah.sullender@equusworks.com (520) 235-6746

Chief Elected Official(s):

COCHISE COUNTY:

Tom Crosby, District 1, 1415 Melody Lane, Building G, Bisbee, AZ 85603 (520) 432-9200, tcrosby@cochise.az.gov

Ann English, District 2, Chairman, 1415 Melody Lane, Building G, Bisbee, AZ 85603 (520) 432-9200, aenglish@cochise.az.gov

Peggy Judd, District 3, Supervisor, Vice-Chairman, 1415 Melody Lane, Building G, Bisbee, AZ 85603 (520) 432-9200, pjudd@cochise..az.gov

GRAHAM COUNTY:

Paul David, District 1, Chairman, 921 Thatcher Blvd., Safford, AZ 85546, (928) 428-3250, pdavid@graham.az.gov

John Howard, District 2, Vice-Chairman, 921 Thatcher Blvd., Safford, AZ 85546, (928) 428-3250, jhoward@graham.az.gov

Danny Smith, District 3, Member, 921 Thatcher Blvd., Safford, AZ 85546 (928) 428-3250, dsmith@graham.az.gov

GREENLEE COUNTY:

David Gomez, District 1, Vice-Chairman, 253 5th St., Clifton, AZ 85533, (928) 865-2072, dgomez@greenlee.az.gov

Ron S. Campbell, District 2, Member, 253 5th St., Clifton, AZ 85533, (928) 865-2072, rcampbell@greenlee.az.gov

Richard Lunt, District 3, Chairman, 253 5th St., Clifton, AZ 85533, (928) 865-2072, lunt@greenlee.az.gov

Identification of Comprehensive and Affiliate ARIZONA@WORK Job Centers Locations:

ARIZONA@WORK Job Center Location #1:

ARIZONA@WORK Cochise Business and Workforce Development Center
2600 E. Wilcox Drive, Room H-106
Sierra Vista, AZ 85635
Phone: (520) 458-9309
Center type: Comprehensive Job Center

Affiliate Site Location # 1:

ARIZONA@WORK Cochise Business and Workforce Development Center
515 E. 7th Street
Douglas, AZ 85635
Phone: (520) 364-8906
Contact Name: Anna Luna

Affiliate Site Location #2:

ARIZONA@WORK Graham Business and Workforce Development Center
626 S. 6th Avenue
Safford, AZ 85546
Phone: (928) 432-6932
Contact Name: Lisa Lane

Affiliate Site Location #3:

ARIZONA@WORK Greenlee Business and Workforce Development Center
558 N. Coronado Blvd.
Clifton, AZ 85533
Phone: (928) 439-4632
Contact Name: Katrina Rodriguez

DES Safford Office/Affiliate Location:

ARIZONA@WORK DES Workforce Office
333 North 8th Avenue
Safford, Graham County, Arizona 85546
Phone: (928) 428-3016

Local Workforce Development Board:

Name	Company/Address	Phone/Email
Ron Curtis, LWDB President	American SW Credit Union 1160 E. Fry Blvd., Sierra Vista AZ 85635	(520)452-3088, rcurtis@ascu.org
Kathleen Bullock, LWDB Vice-President	Above Board Consulting, 2496 South Ridge St., Sierra Vista, AZ 85650	(520) 378-4623 kathleen.bullock@cox.net
Wick Lewis, LWDB Treasurer	Cochise College, 901 N. Colombo Ave., Sierra Vista, AZ 85635	(520) 452-2619 lewis@cochise.edu
Doris Tolbert, LWDB Secretary	AVON Representative, 2101 Crestwood Dr., Sierra Vista, AZ 85635	(520) 249-0146, doriswt@cox.net
Sam Curtis	Valley Furniture & Appliance 350 East Armory Road Safford, AZ 85546	(928) 348-9340 valleyfurniture@gmail.com
Matt Bolinger	Botanical Pharmacy, PO Box 908, 235 5 th Street, Clifton, AZ 85533	(928) 701-7000, mbolinger@greenlee.az.gov
Tony Boone	City of Sierra Vista, 1011 North Coronado Dr., Sierra Vista, AZ 85635	(520) 439-2184 tony.boone@sierravistaaz.gov
Jelensky Irons	Arizona Department of Economic Security, Employer Engagement Administration, 400 W Congress St., Ste. 43, Mail Drop 5521, Tucson, AZ 85701-1311	(480) 271-3302 jirons@azdes.gov
Susan Wood, Ph.D.	Eastern Arizona College, 615 North Stadium Ave., Thatcher, AZ 85552	(928) 428-8215 susan.wood@eac.edu

Evonne Cummins	Iron Bow Technologies, 17060 S Mesa Shadows Dr., Vail, AZ 85641	(520) 221-3625 evonne.cummins@ironbow.com
Peter Hooper	Cochise College Adult Education, 901 North Colombo, Sierra Vista, AZ 85635	(520) 515-3692 hooperp@cochise.edu
Name	Company/Address	Phone/Email
Maria Elizabeth Kinder	Vocational Rehabilitation 2600 E Wilcox Dr., Room H-106, Sierra Vista, AZ 85635	(520) 458-9309/Mobile: (520) 346-1687 mkinder@azdes.gov
Edward Dummitt	Fred G. Acosta Job Corp 901 South Campbell Avenue, Tucson, AZ 85719	(520) 792-3015 Dummitt.ed@jobcorps.org
Josh DeSpain	International Brotherhood of Electrical Workers 750 S. Tucson Blvd, Local 570 Tucson, AZ 85716	(520) 631-7430 joshd@ibew570.org
Martha Lujan	Freeport-McMoRan, 4521 US-191, Morenci, AZ 85540	(928) 865-6250/cell (928) 965-0128, mlujan@fmi.com
Jacob Williams	DRG Technologies, Inc., 300 East Fourth St., Safford, AZ 85546	(928) 348-2527 jacob.williams@drgtech.com
Merritt Essig	International Chemical Workers Union Council, Local 184C, Benson, AZ 85602	(520) 720-2152 MWEssig@apachenitro.com
Steven Garate	SSVEC 311 E. Wilcox Drive Sierra Vista, AZ 85635	(520) 508-2025 sgarate@ssvec.com
Peg Harmon	Catholic Community Services	(520) 623-0344 peghccs@ccs-soaz.org

	140 W. Speedway Blvd., Suite 230 Tucson, AZ 85075	
Kim Henderson	The Blue Door 112 Park Avenue Clifton, AZ 85533	(310) 720-4587 Sqhenderson16@gmail.com
Rebekah Kimmel	Canyon Vista Medical Center 5700 East Hwy. 90 Sierra Vista, AZ 85635	(520) 263-3875 Rebekah.kimmel@canyonvistamedicalcenter.com

Steps the LWDB, Chief Elected Official (CEO), and ARIZONA@WORK Job Center partners took to reach consensus and/or an assurance that the Local Workforce Development Area followed guidance for the state infrastructure funding mechanism

The co-located partners have decided to use the Occupancy basis for Facility costs, FTE for additional costs.

The process ARIZONA@WORK Job Center partners will use to resolve issues related to infrastructure funding during the MOU duration period when consensus cannot be reached

Partners will meet with the LWDB to negotiate a resolution to resolve issues related to infrastructure funding. If a resolution cannot be reached the LWDB and ARIZONA@WORK Job Center partners will seek technical assistance from the State of Arizona to reach a consensus.

A description of the periodic modification and review process to ensure equitable benefit among ARIZONA@WORK Job Center partners

All partner contributions, regardless of the source, will be reconciled and adjusted accordingly on a quarterly basis to ensure each partner program is contributing no more than its proportionate share based upon relative benefits received in accordance with the Uniformed Guidance at 2 CFR part 200. Budgeted contributions will be validated against actual expenditures and adjusted on a quarterly cadence. Then, the reconciliation will be shared with partner programs contacts listed in this agreement.

Cost Identification

1. Infrastructure Costs

**ARIZONA@WORK-Southeastern Arizona
Cochise County Business and Workforce Development Center
Sierra Vista, AZ**

Cost Category/Line Item	Line Item Cost Detail	Cost
Rent:		
Rental of Facilities	2600 Wilcox Drive, Sierra Vista, AZ 85635	\$90,000.00
Subtotal: Rental Costs		\$90,000.00
Utilities and Maintenance:		
Electric		
Gas		
Water		
Sewer Connections		
High-Speed Internet		
Telephone (Landlines)	15 landlines Title I-B, 2.50 landlines- Employment Services; 2.50 land lines – JVSG-DVOP, 4 landlines- Vocational Rehabilitation @ \$18.29 per line (monthly rental)	\$ 5,267.52
Facility Maintenance Contract		
Security Contract		
Subtotal: Utilities and Maintenance Costs		\$ 5,267.52
Equipment:		
Assessment-related products		
Assistive technology for individuals with disabilities ("Access and Accommodation")		
Copiers		
Fax Machines		
Computers		
Other tangible equipment used to serve all center		

customers (not specific to an individual program partner) <i>Specify other Tangible Equipment</i>		
Subtotal: Equipment Costs		
Technology to Facilitate Access to the ARIZONA@WORK Job Center		
Technology used for the center's planning and outreach activities <i>Specify the Technology</i>		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on ARIZONA@WORK Job Center services and/or provides direct service access to the ARIZONA@WORK Job Center Website Address: <hr/> <i>(Does not include data systems or case management systems specific to individual program partners.)</i>		
Subtotal: Technology to Facilitate Access Costs		
Supplies to Support the General Operation of the ARIZONA@WORK Job Center (Local Option, if agreed by all co-located ARIZONA@WORK Job Center Partners)		
Supplies, as defined in Uniform Guidance at 2 CFR		

200.94, to support the general operation of the ARIZONA@WORK Job Center <i>Specify Supplies to Support General Operation and No Specific to a co-located Partner (e.g., Printing; Postage, Office Supplies)</i>		
Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center		
Common Identifier Costs (Local Option, If Agreed by All Co-located ARIZONA@WORK Job Center Partners)		
Creating New Signage		
Updating Templates/Materials		
Subtotal: Common Identifier		
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY CO-LOCATED ARIZONA@WORK Job Center PARTNERS		
Cost Category		Total Cost
Subtotal: Rental Costs		\$90,000.00
Subtotal: Utilities and Maintenance Costs		\$ 5,267.52
Subtotal: Equipment Costs		
Subtotal: Technology to Facilitate Access Costs		
Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center		
Subtotal: Common Identifier Costs		
TOTAL INFRASTRUCTURE COSTS FOR THIS LOCATION		\$95,267.52

**ARIZONA@WORK-Southeastern Arizona
Cochise County Business and Workforce Development Center
Sierra Vista, AZ**

Total Square Footage of the ARIZONA@WORK Job Center: 6,055 Square Feet

Total Square Footage of Dedicated/Assigned Space for All Co-located
ARIZONA@WORK Partners: 1,293.00 Square Feet

Co-located ARIZONA@WORK Job Center Partners	Square Footage of the ARIZONA@WORK Job Center Partner's Dedicated/Assigned Space	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co-located ARIZONA@WORK Job Center Partners' Space
WIOA Title I-B Adult/Dislocated Worker	4,422.38	73.04%
WIOA Title I-B Youth	174.85	2.89%
Wagner-Peyser	350.00	5.78%
Trade		
JVSG-DVOP	252.56	4.17%
MSFW		
Adult Education		
Vocational Rehabilitation	855.21	14.12%
Other Co-located Partner: TANF		
Other Co-located Partner:		
Other Co-located Partner:		
Total Percentage of the Designated/Assigned Space of All Co-located ARIZONA@WORK Job Center Partners	6,055.00	100.00%

**ARIZONA@WORK-Southeastern Arizona
Cochise County Business and Workforce Development Center
Sierra Vista, AZ**

Initial Proportionate Share of Infrastructure Costs Allocated to Each Co-located
ARIZONA@WORK Job Center Partner

Total Infrastructure Costs for This ARIZONA@WORK Job Center:
\$95,267.52

Co-located ARIZONA@WORK Job Center Partner	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co- located ARIZONA@WORK Job Center Partners' Space	Proportionate Share (% of ARIZONA@WORK Job Center Partner Space X Total Infrastructure Cost = ARIZONA@WORK Job Center Partner Share)	\$ Share to Be Paid in Cash	\$ Share to Be Paid in Non-Cash
Title I-Adult/DW	73.04%	\$ 69,580.38	\$ 69,580.38	\$0.00
Title I-Youth	2.89%	\$2,751.04	\$ 2,751.04	\$0.00
Title III-Wagner- Peyser	5.78%	\$ 5,506.79	\$ 5,506.79	\$0.00
JVSG-DVOP	4.17%	\$ 3,973.70	\$ 3,973.70	\$0.00
Title IV-Voc. Rehab.	14.12%	\$ 13,455.61	\$ 13,455.61	\$0.00
				\$0.00
Total Infrastructure Costs to be Shared by ARIZONA@WORK Job Center Partners in Cash/Non-Cash (Must Equal the Total Infrastructure Costs for THIS ARIZONA@WORK Job Center	100.00%	\$ 95,267.52	\$ 95,267.52	

Cost Identification

1. Infrastructure Costs

**ARIZONA@WORK-Southeastern Arizona
Cochise County Business and Workforce Development Center
Douglas, AZ**

Cost Category/Line Item	Line Item Cost Detail	Cost
Rent:		
Rental of Facilities	515 E. 7 th Street, Douglas, AZ 85607	\$24,000.00
Subtotal: Rental Costs		\$24,000.00
Utilities and Maintenance:		
Electric	Building Electric	\$ 4,850.00
Gas		
Water		
Sewer Connections		
High-Speed Internet		
Telephone (Landlines)	9 landlines-Title I-B, 3 landlines- Employment Services @ \$18.29 per line (rental) 1 landline-TANF @ \$18.29 per line (rental)	\$ 2,853.24
Facility Maintenance Contract	Janitorial Contract	\$ 10,800.00
Security Contract		
Subtotal: Utilities and Maintenance Costs		\$18,503.24
Equipment:		
Assessment-related products		
Assistive technology for individuals with disabilities ("Access and Accommodation")		
Copiers		
Fax Machines		
Computers		
Other tangible equipment used to serve all center		

customers (not specific to an individual program partner) <i>Specify other Tangible Equipment</i>		
Subtotal: Equipment Costs		
Technology to Facilitate Access to the ARIZONA@WORK Job Center		
Technology used for the center's planning and outreach activities <i>Specify the Technology</i>		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on ARIZONA@WORK Job Center services and/or provides direct service access to the ARIZONA@WORK Job Center Website Address: <hr/> <i>(Does not include data systems or case management systems specific to individual program partners.)</i>		
Subtotal: Technology to Facilitate Access Costs		
Supplies to Support the General Operation of the ARIZONA@WORK Job Center (Local Option, if agreed by all co-located ARIZONA@WORK Job Center Partners)		
Supplies, as defined in Uniform Guidance at 2 CFR		

200.94, to support the general operation of the ARIZONA@WORK Job Center <i>Specify Supplies to Support General Operation and No Specific to a co-located Partner (e.g., Printing; Postage, Office Supplies)</i>		
Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center		
Common Identifier Costs (Local Option, If Agreed by All Co-located ARIZONA@WORK Job Center Partners)		
Creating New Signage		
Updating Templates/Materials		
Subtotal: Common Identifier		
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY CO-LOCATED ARIZONA@WORK Job Center PARTNERS		
Cost Category		Total Cost
Subtotal: Rental Costs		\$24,000.00
Subtotal: Utilities and Maintenance Costs		\$18,503.24
Subtotal: Equipment Costs		
Subtotal: Technology to Facilitate Access Costs		
Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center		
Subtotal: Common Identifier Costs		
TOTAL INFRASTRUCTURE COSTS FOR THIS LOCATION		\$42,503.24

**ARIZONA@WORK-Southeastern Arizona
Cochise County Business and Workforce Development Center
Douglas, AZ**

Total Square Footage of the ARIZONA@WORK Job Center: 4,079 Square Feet

Total Square Footage of Dedicated/Assigned Space for All Co-located
ARIZONA@WORK Partners: 894.32 Square Feet

Co-located ARIZONA@WORK Job Center Partners	Square Footage of the ARIZONA@WORK Job Center Partner's Dedicated/Assigned Space	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co-located ARIZONA@WORK Job Center Partners' Space
WIOA Title I-B Adult/Dislocated Worker	3,032.64	74.35%
WIOA Title I-B Youth	152.04	3.72%
Wagner-Peyser	590.22	14.47%
Trade		
JVSG-DVOP		
MSFW	152.05	3.73%
Adult Education		
Vocational Rehabilitation		
Other Co-located Partner: TANF	152.05	3.73%
Other Co-located Partner:		
Other Co-located Partner:		
Total Percentage of the Designated/Assigned Space of All Co-located ARIZONA@WORK Job Center Partners	4,079.00	100.00%

ARIZONA@WORK-Southeastern Arizona

**Cochise County Business and Workforce Development Center
Douglas, AZ**

Initial Proportionate Share of Infrastructure Costs Allocated to Each Co-located
ARIZONA@WORK Job Center Partner

Total Infrastructure Costs for This ARIZONA@WORK Job Center:
\$42,503.24

Co-located ARIZONA@WORK Job Center Partner	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co- located ARIZONA@WORK Job Center Partners' Space	Proportionate Share (% of ARIZONA@WORK Job Center Partner Space X Total Infrastructure Cost = ARIZONA@WORK Job Center Partner Share)	\$ Share to Be Paid in Cash	\$ Share to Be Paid in Non-Cash
Title I-Adult/DW	74.35%	\$ 31,600.15	\$ 31,600.15	
Title I-Youth	3.72%	\$ 1,584.26	\$ 1,584.26	
Title III-Wagner- Peyser	14.47%	\$ 6,150.10	\$ 6,150.10	
JVSG-DVOP				
MSFW-PPEP	3.73%	\$ 1,584.36	\$ 1,584.36	
Other Co-Located Partner: TANF	3.73%	\$ 1,584.36	\$ 1,584.36	
Total Infrastructure Costs to be Shared by ARIZONA@WORK Job Center Partners in Cash/Non-Cash (Must Equal the Total Infrastructure Costs for THIS ARIZONA@WORK Job Center		\$ 42,503.24	\$42,503.24	

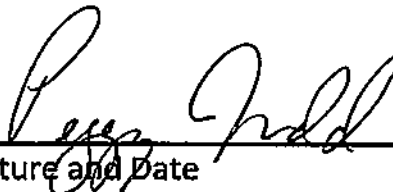
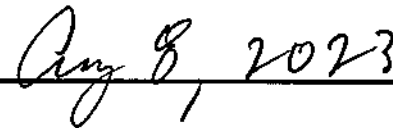
ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs

By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement

Chief Elected Official, Cochise County Board of Supervisors

Peggy Judd, Chairman, Supervisor, District 3

Signature and Date

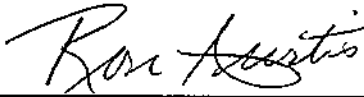
ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs

By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement

LWDB Chairperson: Southeastern Arizona

Ron Curtis, LWDB President

A handwritten signature in black ink that reads "Ron Curtis". The signature is written in a cursive style with a large initial "R" and a distinct "C".

Signature and Date

ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs

By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement

Workforce Administration, Arizona Department of Economic Security

Chevera Trillo, Administrator

Chevera Trillo

05.19.2023

Signature and Date

ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs

By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement

Rehabilitation Services Administration

Kristen Mackey, Administrator

Kristen Mackey

5/18/2023

Signature and Date

ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs

By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement

Unemployment Insurance Administration, Arizona Department of Economic Security

Sandra Canez, Administrator

Sandra Canez 05/19/2023

Signature and Date

ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs

By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement

WP/Business Services and JVSG/LVER

Kelly Hart, Administrator

Kelly Hart

05/18/2023

Signature and Date

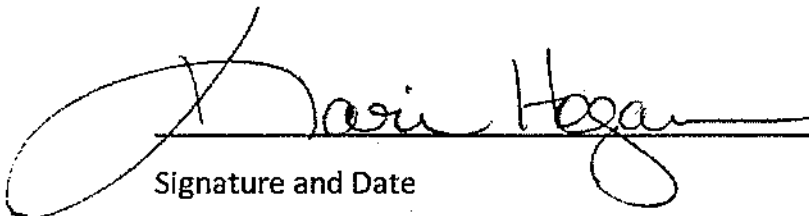
ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs

By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement

Migrant and Seasonal Farmworker (MSFW), Portable, Practical, Educational Preparation, Inc.

Kari Hogan, Chief Administrative Officer

 5/19/23
Signature and Date

ARIZONA@WORK-Southeastern Arizona

Signatures of Non - Co-located ARIZONA@WORK Job Center Partners Agreeing to Negotiate the Sharing of Infrastructure Costs as When Sufficient Data Are Available to Determine Relative Benefit and Proportionate Share

By signing below, all parties agree that when data are available to determine the benefit of ARIZONA@WORK Job Centers to non-co-located ARIZONA@WORK Job Center partners, the infrastructure cost sharing agreement will be renegotiated to include their proportionate share of contributions.

Arizona Department of Education, Adult Education Services

Beverly Wilson, Deputy Associate Superintendent

NA ~ See Addendum A for Signature
Signature and Date

Steven Paulson, Chief Procurement Officer

NA ~ See Addendum A for Signature
Signature and Date

ARIZONA@WORK-Southeastern Arizona

Career Services Applicable to Each ARIZONA@WORK System Partner

Basic Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	
T-I Program Eligibility	✓	✓	✓			
Outreach, Intake, Orient	✓	✓		✓	✓	
Initial Assessment	✓	✓		✓	✓	
Labor Exchange/Job Search	✓	✓			✓	
Referrals to Partners	✓	✓		✓	✓	
LMI	✓	✓			✓	
Performance/Cost Info	✓	✓				
Support Service info	✓	✓			✓	
UI Info/Assistance	✓	✓			✓	
Financial Aid Info	✓	✓		✓		
Basic Career Services	T-IV VR	TANF	MSF	TAA	UI	JVSG-DVOP
T-I Program Eligibility						
Outreach, Intake, Orient	✓		✓	✓		✓
Initial Assessment	✓	✓		✓		✓
Labor Exchange/Job Search	✓	✓	✓	✓		✓
Referrals to Partners	✓	✓	✓	✓		✓
LMI	✓	✓		✓		✓
Performance/Cost Info				✓		
Support Service info	✓	✓	✓	✓		✓
UI Info/Assistance			✓		✓	
Financial Aid Info	✓	✓		✓		

ARIZONA@WORK-Southeastern Arizona

Career Services Applicable to Each ARIZONA@WORK System Partner

Basic Career Services	Job Corps	Youth Build	Native Am	MSFW	SCSEP	Perkins CTE
T-I Program Eligibility						
Outreach, Intake, Orient				✓		
Initial Assessment				✓		
Labor Exchange/Job Search				✓		
Referrals to Partners				✓		
LMI				✓		
Performance/Cost Info						
Support Service info				✓		
UI Info/Assistance				✓		
Financial Aid Info						
Basic Career Services	HUD E&T	Second Chance Program	CSBG Programs			
T-I Program Eligibility						
Outreach, Intake, Orient						
Initial Assessment						
Labor Exchange/Job Search						
Referrals to Partners						
LMI						
Performance/Cost Info						
Support Service info						
UI Info/Assistance						
Financial Aid Info						

ARIZONA@WORK-Southeastern Arizona

Individual Career Services Applicable to Each ARIZONA@WORK System Partner

Individual Career Services	Job Corps	Youth Build	Native Am	MSFW	SCSEP
Comp Assessment				✓	
Employment Plan				✓	
Career Plan/Counsel				✓	
Short-Term Prevoc				✓	
Internships/Work Experiences				✓	
Out of Area Job Search				✓	
Financial Literacy				✓	
ELA/Integ Education				✓	
Workforce Preparation				✓	
Individual Career Services	Perkins CTE	HUD E&T	Second Chance Prog	SCBG Programs	
Comp Assessment					
IEP					
Employment Plan					
Career Plan/Counsel					
Short-Term Prevoc					
Internships-Work Experiences					
Out of Area Job Search					
Financial Literacy					
ELA/Integ Education					
Workforce Preparation					

ARIZONA@WORK-Southeastern Arizona

Individual Career Services Applicable to Each ARIZONA@WORK System Partner

Individual Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP
Comp Assessment	✓	✓			
Employment Plan	✓	✓			
Career Plan/Counsel	✓	✓			
Short-Term Prevoc	✓	✓			
Internships/Work Experiences	✓	✓			
Out of Area Job Search	✓	✓			
Financial Literacy	✓	✓			
ELA/Integ Education	✓	✓		✓	
Workforce Preparation	✓	✓		✓	
Individual Career Services	T-IV VR	TANF	MSF	TAA	JVSG
Comp Assessment	✓	✓	✓	✓	✓
IEP					✓
Employment Plan	✓	✓		✓	
Career Plan/Counsel	✓	✓		✓	✓
Short-Term Prevoc	✓				✓
Internships-Work Experiences	✓				✓
Out of Area Job Search				✓	✓
Financial Literacy		✓			
ELA/Integ Education					
Workforce Preparation		✓		✓	✓

ARIZONA@WORK-Southeastern Arizona

Consolidated System Budget for the Delivery of Applicable Career Services

Applicable Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TAA
Basic Career Services: T-I Eligib/Initial Assess Outreach, Intake, Orient Labor Exch/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$11,068	\$16,845	\$12,774		\$385,200	\$109,806	\$0
Applicable Career Services	JVSG-DVOP	UI/Info					
Basic Career Services: T-I Eligib/Initial Assess Outreach, Intake, Orient Labor Exch/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$43,688						
Applicable Career Services	T-I-Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TAA
Indiv Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Prevoc Internship/Work Experience Financial Literacy IET/ELA/WF Prep	\$62,717	\$95,456	\$72,389		\$65,373	\$26,573	\$742

ARIZONA@WORK-Southeastern Arizona

Consolidated System Budget for the Delivery of Applicable Career Services

Applicable Career Services	JVSG	UI Info					
Indiv Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Prevoc Internship/Work Experience Financial Literacy IET/ELA/WF Prep	\$152,097	\$3,776					

ARIZONA@WORK-Southeastern Arizona

Optional ARIZONA@WORK Job Center Partner Agreement to Share Other Costs and Services

Type of Cost to be shared:

Salary

Description of the Cost to Be Shared and What it Includes:

Gross Salary –Receptionist

ARIZONA@WORK Job Center Partners Agreeing to Share this Cost

The following ARIZONA@WORK Job Center partners have agreed to share these costs:

Title I – WIOA-Adult/Dislocated Worker

Title I – WIOA – Youth

Title III – Wagner-Peyser

Title IV – Vocational Rehabilitation

JVSG-DVOP

MSFW

The ARIZONA@WORK Job Center partners that agreed to share these costs will benefit by:

All partners agree to share these costs will benefit by hiring one full-time receptionist to greet customers/participants visiting Sierra Job Center of all partners. The receptionist will then “route” the customers/participants to the appropriate partner.

**ARIZONA@WORK-Southeastern Arizona
Cochise County Business and Workforce Development Center
Sierra Vista, AZ**

**Shared Cost Budget for
Receptionist- WIOA Sierra Vista Job Center - Salary**

Line Item	Budget Detail	Cost
Gross Salary Per Year	Receptionist –WIOA Sierra Vista Job Center	\$ 29,484.00
Total Budget for This Shared Cost		\$ 29,484.00

Agreed Upon cost Allocation Methodology to Share This Cost
<p>Gross Salary/FTE (SV Job Center) = Gross Salary per FTE</p> <p style="text-align: center;"> $\\$29,484.00 / 12.83 \text{ FTE} = \\$2,298.05 \text{ per FTE}$ Title I-B $\\$2,298.05 \text{ per FTE} \times 6 \text{ FTEs} = \\$ 13,788.31$ Title III $\\$2,298.05 \text{ per FTE} \times 2.33 \text{ FTEs} = \\$ 5,354.46$ JVSG-DVOP $\\$2,298.05 \text{ per FTE} \times .50\text{FTEs} = \\$ 1,149.03$ Title IV $\\$2,298.05 \text{ per FTE} \times 4.00\text{FTEs} = \\$ 9,192.20$ </p>

**ARIZONA@WORK-Southeastern Arizona
Cochise County Business and Workforce Development Center
Douglas, AZ**

**Shared Cost Budget for
Receptionist –WIOA Douglas Job Center-Salary**

Line Item	Budget Detail	Cost
Gross Salary Per Year	Receptionist –WIOA Douglas Job Center	\$ 29,120.00
Total Budget for This Shared Cost		\$ 29,120.00

Agreed Upon cost Allocation Methodology to Share This Cost
<p>Gross Salary/FTE (SV Job Center) = Gross Salary per FTE</p> <p style="text-align: center;"> $\\$29,120.00 / 8.83 \text{ FTEs} = \\$3,297.85 \text{ per FTE}$ Title I-B $\\$3,297.85 \text{ per FTE} \times 3 \text{ FTEs} = \\$ 9,893.54$ Title I-B Youth $\\$3,297.85 \text{ per FTE} \times 1 \text{ FTE} = \\$3,297.85$ Title III $\\$3,297.85 \text{ per FTE} \times 2.33 \text{ FTEs} = \\$7,683.99$ JSVG-DVOP $\\$3,297.85 \text{ per FTE} \times .50 \text{ FTEs} = \\$1,648.92$ TANF $\\$3,297.85 \text{ per FTE} \times 1.00 \text{ FTEs} = \\$3,297.85$ MSFW $\\$3,297.85 \text{ per FTE} \times 1.00 \text{ FTEs} = \\$3,297.85$ </p>

**ARIZONA@WORK-Southeastern Arizona
Cochise County Business and Workforce Development Center
Sierra Vista, AZ**

Proportionate Share for ARIZONA@WORK Job Center Partners Agreeing to Share These Costs

Receptionist –WIOA Sierra Vista Job Center

Partners Agreeing	Agreed Methodology	Partner Share	Amount in Cash	Amount in Non-Cash
Partner 1: Title I – B Adult/Dislocated Worker	5.00 FTE	\$ 11,490.26	\$ 11,490.26	\$0.00
Partner 2: Title I – B Youth	1.00 FTE	\$ 2,298.05	\$ 2,298.05	\$0.00
Partner 3: Title III – Wagner Peyser	2.33 FTE	\$ 5,354.46	\$ 5,354.46	\$0.00
Partner 4: JVSG-DVOP	.50 FTE	\$ 1,149.03	\$ 1,149.03	\$0.00
Partner 5:				\$0.00
Partner 6: Title IV – Vocational Rehabilitation	4.00 FTE	\$ 9,192.20	\$ 9,192.20	\$0.00
Total Budget for This Shared Cost	12.83 FTE	\$ 29,484.00	\$ 29,484.00	\$0.00

**ARIZONA@WORK-Southeastern Arizona
Cochise County Business and Workforce Development Center
Douglas, AZ**

Proportionate Share for ARIZONA@WORK Job Center Partners Agreeing to Share These Costs

Receptionist –WIOA Douglas Job Center

Partners Agreeing	Agreed Methodology	Partner Share	Amount in Cash	Amount in Non-Cash
Partner 1: Title I – B Adult/Dislocated Worker	3.00 FTE	\$ 9,893.54	\$ 9,893.54	\$0.00
Partner 2: Title I – B Youth	1.00 FTE	\$ 3,297.85	\$ 3,297.85	\$0.00
Partner 3: Title III – Wagner Peyser	2.33 FTE	\$ 7,683.99	\$ 7,683.99	\$0.00
Partner 4: JVSG-DVOP	.50 FTE	\$ 1,648.92	\$ 1,648.92	\$0.00
Partner 5: TANF	1.00 FTE	\$ 3,297.85	\$ 3,297.85	\$0.00
Partner 6: MSFW	1.00 FTE	\$ 3,297.85	\$ 3,297.85	\$0.00
Total Budget for This Shared Cost	8.83 FTE	\$29,120.00	\$ 29,120.00	\$0.00

ARIZONA@WORK-Southeastern Arizona

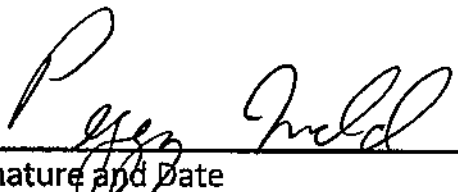
Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Identified Operating Costs/Shared Services

Signature Page for Partners Agreeing to Share Receptionist Gross Salary per year

By signing below, all parties agree to the terms prescribed in the sharing of other costs.

Chief Elected Official, Cochise County Board of Supervisors

Peggy Judd, Chairman, Supervisor, District 3

 Aug 8, 2023
Signature and Date

ARIZONA@WORK-Southeastern Arizona

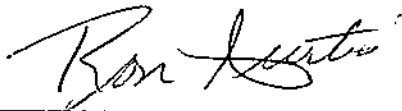
Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Identified Operating Costs/Shared Services

Signature Page for Partners Agreeing to Share Receptionist Gross Salary per year

By signing below, all parties agree to the terms prescribed in the sharing of other costs.

LWDB Chairperson: Southeastern Arizona

Ron Curtis, LWDB President

A handwritten signature in cursive script that reads "Ron Curtis". The signature is written in black ink and is positioned above a horizontal line.

Signature and Date

ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Identified Operating Costs/Shared Services

Signature Page for Partners Agreeing to Share Receptionist Gross Salary per year

By signing below, all parties agree to the terms prescribed in the sharing of other costs.

Workforce Administration, Arizona Department of Economic Security

Chevera Trillo, Administrator

Chevera Trillo

05.19.2023

Signature and Date

ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Identified Operating Costs/Shared Services

Signature Page for Partners Agreeing to Share Receptionist Gross Salary per year

By signing below, all parties agree to the terms prescribed in the sharing of other costs.

Rehabilitation Services Administration

Kristen Mackey, Administrator

Kristen Mackey

5/22/23

Signature and Date

ARIZONA@WORK-Southeastern Arizona

Signatures of Non - Co-located ARIZONA@WORK Job Center Partners Agreeing to Negotiate the Share of Other Costs and Services as When Sufficient Data Are Available to Determine Relative Benefit and Proportionate Share

By signing below, all parties agree that when data are available to determine the benefit of ARIZONA@WORK Job Centers to non-co-located ARIZONA@WORK Job Center partners, the other costs and services sharing agreement will be renegotiated to include their proportionate share of contributions.

Arizona Department of Education, Adult Education Services

Beverly Wilson, Deputy Associate Superintendent

NA ~ See Addendum A for Signature
Signature and Date

Steven Paulson, Chief Procurement Officer

NA ~ See Addendum A for Signature
Signature and Date

ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs

By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement

Unemployment Insurance Administration, Arizona Department of Economic Security

Sandra Canez, Administrator

Sandra Canez 05/22/2023

Signature and Date

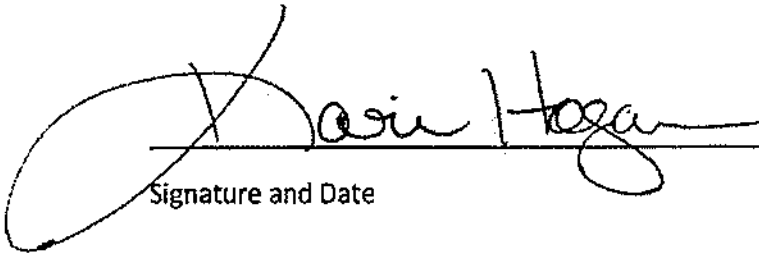
ARIZONA@WORK-Southeastern Arizona

Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs

By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement

Migrant and Seasonal Farmworker (MSFW), Portable, Practical, Educational Preparation, Inc.

Kari Hogan, Chief Administrative Officer

 5/19/23
Signature and Date

ARIZONA DEPARTMENT OF EDUCATION

Adult Education Services

AND

Southeastern Arizona Workforce Development Board

AND

**Southeastern ARIZONA@WORK Title IB Adult,
Dislocated Worker, and Youth Programs**

Addendum to the Memorandum of Understanding

Shared System Costs: Title I-B and Title II-WIOA System Partners

Addendum to MOU/IFA

Local Area Workforce System Agreement

PURPOSE

The purpose of this addendum is to define parameters whereby the workforce core partners create seamless, customer-focused ARIZONA@WORK-Southeastern Arizona system that aligns service delivery and enhances access to program services. Specifically, this document will outline the "other shared costs" section located in the Infrastructure Funding Agreement (IFA) as it relates to the Workforce Innovation and Opportunity Act (WIOA) 107(d) and 20 CFR 679.370 of the Southeastern Arizona Memorandum of Understanding. This addendum clarifies the parameters in which Title IB staff may receive funds from Title II to provide additional benefits and services to co-enrolled participants between Title I-B and Title II.

INTENT

The intent of this addendum is to support the ARIZONA@WORK system and to begin the process of tracking and enrolling additional clients/students in core partner programs. This addendum will help develop baseline data on the number of individuals co-registered/co-enrolled across the system and will allow each core partner to track individuals who receive services. All partners noted in the addendum agree that there is a need to collaborate and share data in order to provide benefit to Title II students and Title I-B participants. This addendum represents a first step in realizing the larger vision of the Workforce Innovation and Opportunity Act (WIOA). Partners

in this addendum understand that any progress made toward tracking and co-enrolling participants is considered a success.

OVERVIEW

Arizona Department of Education subcontractor, Cochise College Adult Education (CCAЕ), serves approximately 400 students each fiscal year with the capacity to enroll additional students. In each fiscal year of this agreement, the Arizona Department of Education will provide workforce set-aside funds to CCAЕ. These funds are exclusively designated for shared system costs to support the ARIZONA@WORK system, which is aligned to the Southeastern Arizona (SEAZ) MOU referenced above. These funds will be used to support collaboration between Title IB and Title II core partner programs to increase the number of co-enrolled students/clients who successfully access the workforce system.

OBJECTIVE

To support Title II students who need career and employment services by increasing the number of co-registered and co-enrolled students/clients. Co-enrollment will directly benefit client's employment and educational outcomes.

SHARED RESPONSIBILITIES

CCAЕ will provide an equitable portion of its shared adult education workforce system funding to the SEAZ ARIZONA@WORK Adult, Dislocated Worker, and Youth Programs (Title IB) to support any costs associated with activities designed to increase the number of clients co-registered/co-enrolled and actively using services within the workforce system. Both Title IB and Title II partners will respect the individual choice of customers and clients seeking assistance.

I. SERVICES PROVIDED

A. TITLE I-B VISITS to TITLE II LOCATIONS

Up to 25% of the total funds is allocated to support costs incurred by Title IB staff to conduct visits to Title II adult education locations. CCAЕ will provide Title IB staff space to visit four (4) CCAЕ locations throughout Southeastern Arizona. Visits to CCAЕ locations will take place a minimum of 20 times per year to provide information sessions about workforce opportunities available at ARIZONA@WORK facilities and to potentially complete Arizona Job Connection (AJC) Plus account. Title IB staff must consult with the Title II Director to collaborate on specific dates to leverage existing resources and to maximize effectiveness. Successful visits are defined as a minimum of three (3) hours per visit, which must include mornings and evenings (i.e. when students attend adult education classes) completed by the Title IB representative. Title IB staff will present CCAЕ participants in their regular classroom setting. After presentations, private space will be designated for Title IB staff to meet individually with participants who request additional information, desire to register/enroll in a program or wish to schedule a follow-up appointment. Once agreed upon, the visits will take place according to the following schedule:

- Sierra Vista location- (2) visits per quarter, (8) total visits (August, September, October, November, February, March, April, May)

- Douglas location (1) visit per quarter, (4) total visits (September, November, February, April)
- Benson location- (1) visit per quarter, (4) total visits (September, November, February, April)
- Wilcox location- (1) visit per quarter, (4) total visits (September, November, February, April)

B. TITLE II REFERRALS to Title I-B

Up to 60% of the total adult education system funds will be disbursed to Title IB for successful co-registrations, co-enrollments, and Title IB program completions. A successful co-registration is defined as the creation of an "AJC Plus account." A successful co-enrollment is defined as enrollment in either an Individualized Adult/Dislocated Worker or a Youth program according to customer choice. A successful program completion is defined as one that culminates in certification. If certification is unavailable, the participant must adequately satisfy all program requirements (hours, assessments, etc.), as verified by Title IB staff.

In fiscal year 2023, CCAE registered, enrolled and provided instruction to a total of 490 students (i.e. individuals who were eligible and accrued 12 or more hours of attendance, as defined by OCTAE and the Arizona Department of Education). To remain consistent with the other active Title II-Title IB- MOU/IFA agreements throughout Arizona, CCAE suggests Southeastern Arizona Title IB staff engage with 20% of their population (equal to 98 students).

- 1/3 of the 60% allocation will be provided to Title IB for the successful co-registration of 98 Title II students in AJC-Plus throughout FY23.
- 1/3 of the 60% allocation will be provided to Title IB for the successful co-enrollment in a Title IB training/career services program throughout FY23 at a rate of 1/2 of the total number of registered students (equal to 49 students)
- 1/3 of the 60% allocation will be provided to Title IB for successful participant completion of formal Title IB individualized training programs at a rate of 1/3 of the total registration (equal 10 students) throughout FY23.

C. TITLE IB REFERRALS TO TITLE II

In order to promote enrollment growth and better serve the SEAZ workforce area, the remaining 15% of the adult workforce system funds will be allocated based on successful referrals by Title IB for co-enrollment in the Title II adult education program. . All individuals who lack basic skills or are English language learners will receive priority of service. The last 15% allocation will be disbursed if a minimum of 49 clients (10% of the FY23 student enrollment), aged 16 years and older and not in a K-12 educational program or required to be in one, are referred during the current fiscal year. Successful enrollment in a Title II adult education program is defined as documentation of a student "registration date" in the Arizona Adult Education Data Management System (AAEDMS) and a minimum of one documented class attendance session.

D. DISBURSEMENT & TRACKING

a. All visits, registrations and enrollments will be tracked quarterly, and funds will be disbursed prior to the last day of the month immediately following the measurement quarter.

b. Funds will be prorated if the five (5) outlined metrics (e.g. visits, co-registrants, co-enrollees, completions, Title II referrals) are not fully met. The metrics outlined in this agreement are based on a full year (i.e. July 1, 2023 through June 30, 2024). As such, if the addendum becomes effective "mid- year", then the metrics are reduced to account for the shortened term. However, Title IB program manager may engage in accelerated activities to meet the full-year metrics in the shortened timeframe. The full funding amount is available for disbursement through June 30, 2024.

c. Funds will be distributed quarterly through the Title II-CCAE Business/Accounting office.

d. The Title II Program Director, or designee, at CCAE and the Title IB Program Manager, or designee, will manage and monitor the shared responsibilities between Title IB and Title II Workforce System Partners.

e. The Title IB representative will keep a log of each visit by meeting date, time, duration, and location to facilitate the tracking of Title II location visits.

f. To facilitate tracking of co-registrations, co-enrollments and completions, the Title II Program Director, or designee, will provide a spreadsheet of Title II students (including Last Name, First Name, Date of Birth, and AAEDMS Registration Date) to the Title IB Program Manager (or designee) on a monthly basis via a password protected google drive. Matching student records from the Title IB partner, including the date registered in the AJC system, the date enrolled in one or more programs, the program name, and program completion, will then be shared back to the Title II Program Director, or designee.

*Note-Until AJC access for local staff is modified, student/participant tracking must run through state-level DES staff.

See example below:

Title II

Name	D.O.B	Reg. Date
Bob Smith	12/11/1998	10/10/2022
Jane Doe	8/17/1994	2/3/2023

Title IB

Name	D.O.B.	Reg. Date	Enroll Date	Program	Complete Date
Bob Smith	12/11/1998	1/15/2023	2/12/2023	Resume	3/10/2023
Jane Doe	8/17/1994	1/8/2022	N/A	N/A	N/A

g. Pre-existing co-registrants/co-enrollments (i.e. those that exist prior to the date of execution of this agreement) are not included in this agreement and therefore no funds will be provided for these participants.

h. The Title II Program Director, or designee, at CCAE and the Title IB Program Manager, or designee, will report data monthly to the Arizona Department of Education-Adult Education Services and staff, which will then distribute the information to the Southeastern Arizona Workforce Development Board on a quarterly basis at the Board meetings. This addendum helps local workforce board fulfill their responsibilities of leading efforts in the local area to identify and promote proven and promising strategies, program oversight including appropriate use, management and investment of funds, and coordination with education providers.

E. TERM

This addendum becomes effective once the addendum is signed by the partners and approved by the SEAZ workforce development board and will last through the fiscal year-ending date of June 30, 2024, with potential of renewal if Title II funding allocations remain consistent and neither Title IB nor Title II partners request changes to this agreement. Renewal will begin on July 1, 2023. The FY 2023 metrics will be based on the FY 2023 Title II enrollment data which may differ from previous term of agreement. As funding is tied to Title II enrollment, the funding amount may also increase.

F. NOTICES

All matters relating to the administration and performance of this addendum shall be referred to the Partner's representative or any other person designated by such Partner for such purpose. All partners agree to notify one another in writing within **(10)** days of any change in that Partner's Program contact information.

Southeastern Arizona:

ARIZOA@WORK-Title 1B Adult, Dislocated Worker and Youth Program

Vada Phelps

Executive Director

900 Carmelita Drive

Sierra Vista, AZ 85635

Office: (520) 439-3542

vphelps@epic-cas.org

Cochise College Adult Education

Lance Baxter

Title II Program Director

901 N Colombo Ave.

Sierra Vista, AZ 85635

(520) 515-3692

WIOA Title II Program:

Beverly Wilson
Arizona Department of Education
Deputy Associate Superintendent

Beverly Wilson

Signature Date 07/13/2023

Steve Paulson
Arizona Department of Education
Chief Procurement Officer

Steven Paulson

Signature Date 07/24/2023

WIOA Title I-B Program:

Ron Curtis,
President, Southeastern Arizona Workforce Development Board

Ron Curtis

Signature

Signatures of Non-Co-located ARIZONA@WORK Job Center Partners Agreeing to Negotiate the Sharing of Infrastructure Costs as When Sufficient Data Are Available to Determine Relative Benefit and Proportionate Share

By signing below, all parties agree that when data are available to determine the benefit of ARIZONA@WORK Job Centers to Gila County Adult Education participants, the infrastructure cost sharing agreement will be renegotiated to identify services to be provided and include their proportionate share of contributions.

Arizona Department of Education – Title II:

Beverly Wilson
Arizona Department of Education
Deputy Associate Superintendent

Beverly Wilson

Signature Date 07/13/2023

Arizona Department of Education – Title II:

Steve Paulson
Arizona Department of Education
Chief Procurement Officer

Steven Paulson

Signature Date 07/24/2023