

MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD - BYLAWS WORKGROUP MEETING MINUTES

Thursday, March 08, 2018 1:00 p.m. – 3:00 p.m.

Arizona Nurses Association

1850 E Southern Ave, Suite 1 Tempe, AZ 85282

Phone Conference: 602-506-9695, Passcode: 377148

Members present: Robin Schaeffer, Shawn Hutchinson (Ph), Carlton Brook (Ph)

Members Absent: Marie Sullivan, Neal Dauphin

Staff Present: Patricia Wallace, Nancy Avina

Call to Order/Welcome

Bylaws workgroup lead, Robin Schaeffer called workgroup meeting to order at 1:09 p.m.

Roll Call

Nancy Avina, Board Liaison took roll call. Quorum of workgroup was present.

Review and Approve previous meeting minutes – January 12, 2018

Workgroup Lead, Robin Schaeffer asked for a motion to approve previous meeting minutes. Carlton Brooks made a motion, Shawn Hutchinson seconded motion. Minutes approved.

Complete Discussion and Review of Bylaws

Workgroup Lead Robin Schaeffer led discussion and review of remaining bylaws. Extensive discussion and suggested revisions held throughout each section beginning on page 9, article 8, section 2.

- Officer roles, committees and workgroups were discussed further.
- Chairman’s vision of a new committee/workgroup structure and how it applies to the bylaws were also touched upon.
- During conflict resolution section discussion, Executive Director, Patricia Wallace was asked to touch base with BOS Liaison/ACM, MaryEllen Sheppard on the proper process.
- Workgroup briefly discussed the amendment process, submitting to attorney and the timeline.

Refer to Bylaws redline document for revisions/additions from page 9 through end of document. Workgroup Lead proposed creating a 3 column document to show: (1) original bylaws, (2) changes made; and (3) rationale on changes.

Workgroup Next Steps

Request was made for staff to send redlined copy of bylaws to workgroup.

Adjournment

Robin Schaeffer adjourned meeting at 2:19 p.m.

**For additional information, contact Nancy Avina, Board Liaison at avinan@mail.maricopa.gov.*