

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD**

**Wednesday, July 22, 2020 – 9:30 a.m.**

**REMOTE MEETING**

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

**Members Present:** Bonnie Schirato (Ph.), Collin Stewart (Ph.), Loren Granger (Ph.), Mark Wanger (Ph.), Matthew McGuire (Ph.), Neal Dauphin (Ph.), Vanessa Andersen (Ph.), Shawn Hutchinson (Ph.), Stan Chavira (Ph.), Tina Drews (Ph.), Elizabeth “E” Cole (Ph.), Charisse Ward (Ph.), Christopher Tafoya (Ph.), Gregg Ghelfi (Ph.), Mark Lashinske (Ph.)

**Members Absent:** N/A

**Call to Order**

Chairman, Mark Lashinske, called the Maricopa County Workforce Development Board (MCWDB) meeting to order at 9:30a.m.

**Roll Call**

MCWDB Liaison, Nancy Avina took roll. Quorum was present.

**Chairman Remarks**

Chairman Lashinske, provided several opening meeting law reminders and informed that board staff would be scheduling an open meeting law training in the upcoming months for all board members to attend.

**Consent Agenda**

Chairman Lashinske asked for a motion to accept the consent agenda. Shawn Hutchinson made a motion. Stan Chavira seconded the motion.

**In favor:** Bonnie Schirato, Collin Stewart, Loren Granger, Mark Wanger, Matthew McGuire, Neal Dauphin, Vanessa Andersen, Shawn Hutchinson, Stan Chavira, Tina Drews, Elizabeth “E” Cole, Charisse Ward, Christopher Tafoya, Gregg Ghelfi, Mark Lashinske; **Opposed:** None; **Abstained:** None

**All were in favor; motion carried unanimously.**

**Chairman Report**

Chairman Lashinske provided brief welcoming comments including on the current method of meeting and expressed gratitude towards board members. He expressed hope to be able to meet in person soon.

**Chairman Appointment to the Executive Committee**

Chairman Lashinske spoke on the vacancy on the Executive Committee and confirmed interests from multiple members. Chairman Lashinske appointed Mr. Mark Wagner to the Executive Committee and thanked Mark for stepping up.

**One Stop Operator Update**

One Stop Operator (OSO) representative, Gretchen Carraway presented an overview on OSO past year accomplishments and goals for the upcoming year. She shared brief information on the staff of 3, on Maximus Inc., and the purpose/role of the OSO. Ms. Carraway touched on the 9 areas of performance defined in their contract, reviewed accomplishments in year 1, year 2 and year 3 and further shared on facilitating integrating service delivery and working collaboratively. Information was also shared on acting as a liaison, the delivery of ongoing training and technical assistance, and innovating technologies. Ms. Carraway ended her presentation with sharing key challenges, PY 2020-2021 key deliverables goals, and recommendations. She asked board members to think of the OSO as a resource and encouraged them to check out their 3 technology platforms and engage in dialogue with the OSO. A brief question and answer session was held after the presentation on efforts and the referral system.

### **Review, Discussion and Possible Action: Shared Governance Agreement (SGA)**

Chairman Lashinske provided brief introductory comments on good governance and the shared governance agreement (SGA). He briefly shared historical information and comments made in relation to the SGA.

Chairman informed bringing forth documents approved by DES and the Audit Committee majority and asked as Chair, in good faith to meet requirements, for the approval of the document with updates relative to staff and appropriate reporting structure. Board member, Shawn Hutchinson raised concern regarding Board of Supervisors (BOS) disagreement and the passing of another SGA; and made a motion to reject documents on the agenda and move forward to adopt the documents already agreed to by the BOS. Stan Chavira seconded the motion.

Discussion was held on board member concerns regarding the various versions of the SGA. A member expressed concern in meeting DOL Audit report issues. Another member expressed the need to rely on County legal for vetting and need to approve BOS approved SGA, given the long-standing conflict. Chairman requested a review of motion by legal before proceeding; WDB staff informed legal was not present due to another meeting commitment.

The motion was put to vote based on the discussion.

**In favor:** Loren Granger, Shawn Hutchinson, Stan Chavira, Tina Drews, Gregg Ghelfi. **Opposed:** Mark Wagner, Neal Dauphin, Elizabeth E. Cole, Mark Lashinske. **Abstain:** Bonnie Schirato, Collin Stewart, Matthew McGuire, Christopher Tafoya. **Did not vote:** Vanessa Andersen, Charisse Ward

**Motion did not pass.**

Chairman moved to ask for a motion to approve the version as presented on the agenda. Elizabeth E. Cole made a motion. The motion was seconded by Neal Dauphin. Clarifications held on Board of Supervisors stance, vote counting and agreement versions.

**In favor:** Collin Stewart, Mark Wagner, Neal Dauphin, Elizabeth E. Cole, Mark Lashinske. **Opposed:** Matthew McGuire, Shawn Hutchinson, Stan Chavira, Gregg Ghelfi. **Abstain:** Bonnie Schirato, Loren Granger, Tina Drews, Christopher Tafoya. **Did not vote:** Vanessa Andersen, Charisse Ward

**Motion did not pass.**

Immediate next steps were discussed. A recommendation was made to call another Full Board meeting at the end of the week and provide both SGA versions for a side-by-side review. Shawn Hutchinson confirmed that was a motion. Stan Chavira seconded the motion. Discussion held.

**In favor:** Bonnie Schirato, Collin Stewart, Loren Granger, Mark Wanger, Matthew McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews, Christopher Tafoya, Gregg Ghelfi. **Opposed:** Neal Dauphin, Elizabeth E. Cole; **Abstained:** Mark Lashinske. **Did not vote:** Vanessa Andersen, Charisse Ward

**Motion passed.**

### **Review, Discussion and Possible Action: Career Service Provider Agreement**

Shawn Hutchinson moved to table agenda item until the Friday meeting. Stan Chavira seconded the motion. Discussion held on reason to postpone.

**In favor:** Bonnie Schirato, Collin Stewart, Loren Granger, Mark Wanger, Matthew McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews, Christopher Tafoya, Gregg Ghelfi. Neal Dauphin, Elizabeth E. Cole. **Opposed:** None. **Abstained:** Mark Lashinske. **Did not vote:** Vanessa Andersen, Charisse Ward

**Motion passed.**

### **Activate Grievance Process at State/Federal Level**

Chairman Lashinske informed on the purpose of the grievance process.

Chairman Lashinske asked for a motion to file a grievance. Elizabeth E. Cole moved to file the grievance. Mark Wagner seconded the motion. Discussion held on concerns.

Shawn Hutchinson asked to amend the motion to table agenda item until the Friday meeting. Gregg Ghelfi seconded the motion.

**In favor:** Bonnie Schirato, Collin Stewart, Loren Granger, Mark Wanger, Matthew McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews, Christopher Tafoya, Gregg Ghelfi. Neal Dauphin, Elizabeth E. Cole. **Opposed:** None.

**Abstained:** Mark Lashinske. **Did not vote:** Vanessa Andersen, Charisse Ward

**Motion passed.**

#### **Action Items Review & Board Member Announcements**

Chairman Lashinske asked for a review of action items. WDB Staff informed of meeting to be scheduled for Friday.

#### **Call to the Public**

Chairman Lashinske made a call for public comment. No public comment was made.

#### **Adjourn Full Board Meeting**

Chairman Lashinske adjourned the Full Board meeting at 11:25 a.m.

*\*For additional information, contact MCWDB staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*