



Maricopa County Workforce Development Board – OSO Workgroup Meeting Minutes

Wednesday, July 31, 2019 at 1:00 p.m.
Maricopa County WDB Staff Office
701 W. Jefferson St. Ste 104 Phoenix, AZ 85007
<https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>
Phone: 510-338-9438 Access Code/Meeting ID: 625 125 871

Members Present: Marla Lazere (Ph.), Gregg Ghelfi (Ph.), Tom Jenkins (Ph.)

Members Absent: n/a

Call to Order/Welcome/Introductions

Meeting was called to order by WDB staff at 1:00p.m. WDB Liaison, Nancy Avina provided brief comments on the purpose of the meeting. Introductions held.

Roll Call

WDB Liaison, Ms. Avina took roll. Quorum of the workgroup was present.

One Stop Operator Workgroup task at hand/Current State Discussion

Executive Director, Patricia Wallace, briefly provided background and historical information on the One Stop Operator (OSO) and informed of the task at hand. Ms. Wallace presented several options for consideration, summarized some of the OSO's work to date and opened the floor for discussion. Workgroup members shared initial thoughts including:

- Wanting the presence of the OSO at the centers and in day-to-day operations
- Redefining the role of the OSO and looking at the value/cost of the OSO
- The need to look at different models and other local area OSO's was also expressed
- A concern was shared regarding AMS implementation from an OSO perspective
- Lack of clarity of OSO roles and duties
- The need to receive monthly progress updates during Full Board meetings, making presentations regularly and being more interactive and engaging
- Example of San Bernardino OSO duties. Executive Director, Ms. Wallace will be sharing a copy of the San Bernardino OSO contract.

Determine the Workgroup's Next Steps

WDB staff summarized envisioned next steps and decision points. Next Steps include:

- 1) **System Partner Inclusion** – Invite Title II and Title IV. Suggestions made to include Nicholas Del Sordi/Sheryl Hard (Title II) and Kristen Mackey (Title IV), Marla Lazere to reach out to Title IV.
- 2) **Workgroup Lead** – Tom Jenkins to lead OSO workgroup. Request was made for a meeting with WDB Staff to further inform on the workgroup objective.
- 3) **Next Meeting** – Schedule in two weeks. Suggested meeting date August 12th.

Adjournment

Newly assigned workgroup lead, Mr. Tom Jenkins adjourned the meeting at 1:41p.m.

**For additional information, contact Nancy Avina, Board Liaison at nancy.avina@maricopa.gov.*