

Maricopa County Workforce Development Board - Nominations Committee Meeting Minutes

Monday, October 16, 2017, 3:00 p.m. – 4:00 p.m.

Phone Conference Line: 602-506-9695, Passcode: 804604

Members Present: Chevera Trillo (Ph), Jim Godfrey (Ph), Patricia Wallace

Members Absent: Shawn Hutchinson

Staff Present: Nancy Avina

Call to Order

Jim Godfrey, Nominations Committee Chair called meeting to order at 3:02 p.m.

Roll Call

Nancy Avina, Board Liaison took roll call. Quorum was present (4).

Discussion, Review and Possible Action

Approval of Minutes

Nominations Committee Chair, Jim Godfrey asked for a motion to approve September 15, 2017 meeting minutes. Chevera Trillo made motion, Jim Godfrey seconded motion. All in favor. Motion carried.

Officer Elections

Workgroup members reviewed candidates for 2nd Vice-Chair. Two applicants submitted interests, one candidate more interested in Youth Committee Chair. Discussion and clarification on Youth Committee Chair. Staff provided clarification based on bylaws, processes for election of officers and committee chairs discussed. Not clear if Chairman is delegating Committee Chair selection to Nominations Committee or if retaining that authority. Nominations Committee Chair to review process with Chairman, Kelsie McClendon. Continued discussion held on handling committees.

Nominations Committee Chair, Jim Godfrey asked for motion to recommend Robin Schaeffer for 2nd Vice-Chair. Chevera Trillo made motion to recommend, Jim Godfrey seconded motion. All in favor. Motion carried.

Other Business

Nominations Committee Chair, Jim Godfrey led other business discussion regarding onboarding and orientation, roles and responsibilities of Nominations Committee; and membership. Board Member Chevera Trillo, suggested for clarity purposes, draft a one-page charter on the Nominations Committee to identify parameters of role.

Nominations Committee Chair, Jim Godfrey to reach out to MaryEllen Sheppard, Board of Supervisors Liaison via email.

Nominations Committee Chair, Jim Godfrey will not be at next Full Board meeting. Board member, Chevera Trillo to provide update and recommendation at Full Board meeting.

Call to the Public

No public present.

Adjournment

Meeting adjourned at 3:32 p.m.