



Innovative Workforce Solutions

WORKFORCE ARIZONA COUNCIL

Full Council Meeting

Thursday June 1st, 2023 || 1:00 pm – 3:00 pm

Hybrid Meeting via Zoom & Maricopa County Workforce Development Administration Building

301 W. Jefferson St., 2nd Floor Conference Room, Phoenix, Arizona 85003

<https://azcommerce.zoom.us/j/99895877635>

Members Present:

Chairman Mark Gaspers, Boeing
Vice Chair, John Walters, Comparison Insurance Agency
2nd Vice Chair, Audrey Bohanan, Adelante Healthcare
Michelle Bolton, Intel
Danny Seiden, Arizona Chamber of Commerce & Industry
Jackie Elliott, Ed.d, Central Arizona College
Randall Garrison, FenTek Industries
Todd Graver, Freeport McMoRan
Larry Hofer, Cox Communications
Scott Holman, TSMC
Alexander Horvath, Tucson Medical Center
Willard James, Centene
Kristen Mackey, DES
Debra Margraf, National Electrical Contractors Association
Karla Moran, SRP
Brian Rice, HonorHealth

Daniel Witt, Lucid
Supervisor Bill Gates, Maricopa County Board of Supervisors
Angie Rodgers, Director of Economic Security, Title I, Title III
Beverly Wilson, Arizona Dept. of Education Core Program, Title II

Members Absent:

Governor Katie Hobbs, Governor of Arizona
Senator Sine Kerr, Senator of Arizona
Representative Justin Wilmeth, Arizona House of Representatives
Dennis Anthony, Arizona Public Service TD&C Operations Support
Gregory Anderson, Summit Healthcare Services
Shawn Hutchinson, Phoenix Electrical JATC
Bobbi D. McCormack, CP North America
Stephen Richer, Maricopa County
Sandra Watson, Arizona Commerce Authority
Thomas Winkel, Arizona Coalition for Military Families

1. Call to Order

The Q2 Full Council meeting is called to order at 1:05pm.

2. Welcome and Success Story

This success story comes from Southeastern Arizona.

After 11 ½ years in prison, Linda, 48, sought direction. Enrolling in the WIOA program changed everything. With help from ARIZONA@WORK, Linda obtained her CDL Class A license and landed a job as a haul truck driver for Freeport McMoran. This program transformed her life, giving her skills, confidence, and a bright future. Special thanks to Sylvia T., Linda's dedicated Career Advisor, and the ARIZONA@WORK team. The WIOA program opened up new possibilities and empowered Linda to thrive.

3. Call to the Public

Chairman Mark Gaspers opens the floor to the public. Teri Drew with Yavapai County makes a statement. Teri Drew thanks Chairman Gaspers for taking the time to meet 1:1 with LWDB directors. Also, would like to thank and compliment the process for the internal governmental agreements for local elected officials. DES and OEO has been flexible and understanding in their individual process in getting these agreements signed through our local officials. Shout out with the folks who were part of the recertification process, and thank you for the smooth process that was

offered to us. Thank you to the Executive Committee for hearing the concerns of the local areas regarding Rapid Response and understanding their preparedness at the local level, should these funds move in the local area's direction. Also states that the other funds of Adult, DW and youth funds are not purposed for Rapid Response and to note that those are separate funds. Also notes, that the Arizona Workforce Association (AWA) held elections this week and Nidia Herrera, has been appointed as the new chairman of the Arizona Workforce Association. Nidia is the executive director for our Yuma County and Teri Drew will be supporting her as Vice Chair.

4. Approval of minutes from the February 23, 2023 Full Council meeting

John Walters motions to approve the minutes from the February 23rd meeting. Audrey Bohanan seconds. The motion passes.

5. Boards Presentation, Clayton Guffey, NAU

Clayton Guffey gives a presentation on AzTAP (Arizona Technology Access Program) Clayton is seeking a member from the council to sit on the AzTAP advisory board. It is required that AzTAP has state representation from the State Workforce Development/Investment Board.

AzTAP was funded by the 21st Century Assistive Technology Act. It is one network out of 56 programs in the United States and US territories, as well as part of the Institute for Human Development at NAU. The programs and services listed: AT (assistive technology) Device Demonstrations, AT Device Loans, AT/DME Reuse Services, Alternative/Low interest \$ Financing, information & assistance, training, technical assistance, public awareness, adaptive video gaming clinic, as well as the upcoming AT Conference this month.

Please contact Clayton Guffey if you are interested in sitting on the AzTAP advisory board.

Phone: 602-776-4699 Email: Clayton.Guffey@nau.edu

6. Workforce Report Out

a. Summit

Workforce Summit will be held at the Desert Willow Conference Center, June 29-30th. This 2-day event is in partnership with 3 boards, City of Phoenix, Pima County, and Pinal County to help attendees learn more about workforce partnership, economic development, and regional success and collaboration. We are excited to announce Katie Hobbs will be attending the Workforce Summit. Special thanks to DES for their support as well. We have a limit of 300 people per day, but we will do our best to accommodate all those that would like to attend.

b. Board Application

Jobs for the Future: Workforce Communities of Action Grant, it is a \$10,000 grant.. The application focused on increased training opportunities for the Workforce Arizona Council on work-based learning for the Local Workforce Development Boards in Arizona. This will allow State Boards to engage in a collaborative problem-solving process using innovative solutions. OEO is happy to report that, OEO was selected to participate in this innovative and intensive professional development experience.

National Governors Association: State Policy Playbook To Advance Youth Apprenticeship (PAYA), this grant is the opportunity to win \$50,000.

NGA Center is launching a policy academy for advancing high-quality youth apprenticeship opportunities. States and territories are invited to assemble state teams and apply for grants.

This will give technical assistance to execute proposed scope of work over a 12-month period.

In addition, programming to enhance understanding of national policy landscape and state policy options as well as, multiple in-person and virtual peer learning opportunities for state teams. This application will be due at the end of June, and excited for the Council to participate in those opportunities.

c. WIOA State Plan Survey-

Sara Agostinho is leading this effort this year and hoping to gain perspective from stakeholders regarding workforce areas, partners, and the council. The deadline for this survey was due May 26th. This deadline has been extended to June 2nd.

Questions email: wioaprogram@azdes.gov

Link:https://docs.google.com/forms/d/e/1FAIpQLSfKX3CFSLkxbsP-gDp_cbGSwtQeoNQDWpSgtGLUZoG7-RPxGw/viewform

d. NTN Update- Discussion And Approval

The NTN local plan is complete and sent to DES for compliance review, 3/10/2023 has been approved by DES. NTN met their deadlines and NTN WDB approved the plan on 5/10/2023. At this time, it is currently pending approval/signature from CEOs.

NTN is seeking a conditional approval of the NTN Local Plan, pending CEO approval/signature.

Action: Vote to conditionally approve of the NTN Local Plan, pending CEO approval/signature.

Karla Moran motions to conditionally approve the NTN Local Plan, pending CEO approval/signature. Will James seconds. Motion passes.

DES Actions with NTN Fiscal agent and solidifying someone to serve in that capacity. DES assisted the NTN by conducting a "Request for Information" (RFI) to identify an entity willing to serve as the Fiscal Agent to receive and disperse Title I funds allocated to the NTN, there were no responses received. DES Consulted with DOL who advised that the Tribal Leaders, as the Chief Elected Officials, may designate DES as the Fiscal Agent. Following meetings will be held with the leaders of each of the 13 Tribes in June to discuss actions required by the Tribal Leaders to designate DES as the Fiscal Agent. If approved, will serve as Fiscal Agent, beginning Jan. 1, 2023.

e. Yavapai Workforce Development Board Update- Discussion and Approval

Yavapai Workforce Development Board has had a couple of failed procurement as a One Stop Operator. Yavapai Workforce Development Board notified OEO and DES that the Yavapai Board of Supervisors (BOS) is recommending approval of NACOG to serve as the One Stop Operator and Youth Services Provider, and staff to the board for Yavapai County on June 7th. However, the council needs to approve this action.

Teri Drew Executive Director reached out, and provided all the appropriate documentation per the policy to show that Yavapai has made every effort in solidifying a provider through procurement... Since that has not happened, they recommend the committee vote to move conditional approval pending CEO approval and signature for NACOG to serve as the One Stop Operator in Yavapai County.

Action: Vote to move the conditional approval of service provision, pending CEO approval/signature and a written letter.

Randall Garrison makes the motion. John Walters seconds. The motion passes unanimously.

7. Statewide Budget- Discussion, Tom Colombo, DES

Tom Colombo, DES, presented the information regarding Statewide Budget.

Statewide Expenditure:

3 Grants as of 3/31/2023: PY20/FY21, PY21/FY22, PY22/FY23. There have been a few months that have passed.

WIOA Statewide Expenditures by Program/Fund Source (PY20/FY21-PY22/FY23)							
Year	Area	5% Admin	State Rapid Response	OEO	10% Governor's Office	Reverted from LWDA	Total
PY20/FY21	Adult	1,231,981.80	-	-	1,381,476.00	-	2,613,457.80
	Dislocated Worker	1,546,112.52	-	-	753,157.00	-	2,299,269.52
	Rapid Response	-	-	1,111,086.01	-	-	1,111,086.01
	Youth	-	-	1,169,522.85	725,294.00	-	1,894,816.85
<i>PY20/FY21 Subtotal</i>		<i>2,778,094.32</i>	<i>-</i>	<i>2,280,608.86</i>	<i>2,859,927.00</i>	<i>-</i>	<i>7,918,630.18</i>
PY20/FY21 Budget		4,132,061.15	5,997,860.00	5,879,522.85	10,554,990.00	5,326,513.00	31,890,947.00
PY21/FY22	Adult	689,253.64	-	-	-	-	689,253.64
	Dislocated Worker	1,082,700.33	-	-	-	-	1,082,700.33
	Rapid Response	-	65,031.53	-	-	-	65,031.53
	Youth	-	-	765,834.26	-	-	765,834.26
<i>PY21/FY22 Subtotal</i>		<i>1,771,953.97</i>	<i>65,031.53</i>	<i>765,834.26</i>	<i>-</i>	<i>-</i>	<i>2,602,819.76</i>
PY21/FY22 Budget		4,019,910.74	9,025,474.00	765,834.26	9,564,655.00	-	23,375,874.00
PY22/FY23	Adult	529,503.08	-	-	-	-	529,503.08
	Dislocated Worker	657,611.86	-	-	-	-	657,611.86
	Rapid Response	-	114,738.52	-	-	-	114,738.52
	Youth	-	-	261,363.27	-	-	261,363.27
<i>PY22/FY23 Subtotal</i>		<i>1,187,114.94</i>	<i>114,738.52</i>	<i>261,363.27</i>	<i>-</i>	<i>-</i>	<i>1,563,216.73</i>
PY22/FY23 Budget		2,906,159.88	8,267,356.00	1,471,435.12	8,699,045.00	-	21,343,996.00
Grand Total Expenditures		5,737,163.23	179,770.05	3,307,806.39	2,859,927.00	-	12,084,666.67
Grand Total Budget		11,058,131.77	23,290,690.00	8,116,792.23	28,818,690.00	5,326,513.00	76,610,817.00

1. Spending reported through 3/31/2023

2. Second Chance Center expenditures captured under Adult 5% Admin

PY20/FY21 Grant-

5% Admin category has roughly \$2.8M in expenditure out of a budget of \$4.1M. this entirety will be spent by June 30th, either by expenditure or cycling into another grant, such as PY21/FY22 grant. Rapid Response funds come from the 25% of DW program, prior to the PY20 grant it would help local area levels, but since pandemic these funds have been held at the state level. The budget is \$6M and no expenditure listed, but has plans to spend funds fully prior to grant close up. OEO has a \$5.8M budget, \$2.2M in expenditure as of 3/31, and plans to spend down. 10% Gov. Office is set aside funding which is 10% of the total grant set aside for statewide activity. \$10.554M and as of 3/31, \$2.89M in expenditures.

Reverted LWBD funding- \$5.3M this was reverted as of June 30th, 2022.

All the funding is planned to be expended through activity, projects or cycling expenditures. This will free up some of the PY21/FY22 and PY22/FY23 funding. DES leadership is meeting and strategizing for how to spend down those future funds after June 30th this year.

Totals at the bottom:

5% admin: expended \$5.737M out of the \$11M

State RR: \$180,000 spent, out of \$23.29M

OEO: \$3.3M in expenditures out of \$8.1M.

10% Gov. office for the 3 open grants- \$2.85M expended out of \$28.8M as of 3/31 from the governor's office

Total Budget: \$76.6M with \$12.084M in expenditures.

LWDA Expenditure:

These numbers are as of 3/31/2023. Reports were received by 4/30/2023. For WIOA the grants are open for 2 years at the local area level. PY21/FY22 is listed at the top of the table, this grant ends and funds reverted to the state on 6/30/2023. and PY22/FY23 grant which will end 6/30/2024. This table also shows OSY (out of school youth), should be 75% and WEX (work experience), should be 20%

City of Phoenix:

PY21/FY22: Allocated \$14M, and expended \$11.1M. Allocation remaining \$2.87M, so expended about 79.5%.

Expended: 79.5%

OSY %: 75% spent

WEX: 20% spent

PY22/FY23: Allocation of \$13.795M(funds must be spent by 6/30/24 at local area level), currently have expended \$3.78M

Expended: 27%

OSY: 62%

WEX: 1.7%

City of Phoenix

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$1,400,112.00	\$1,400,112.00	\$ -	100.0%	-	-
YT	\$4,415,106.00	\$4,415,106.00	\$ -	100.0%	75.3%	20.0%
AD	\$4,120,210.00	\$4,120,210.00	\$ -	100.0%	-	-
DW	\$1,765,682.00	\$1,191,895.00	\$573,787.00	67.5%	-	-
DW to AD	\$2,300,000.00	\$-	\$2,300,000.00	0.0%	-	-
Total	\$14,001,110.00	\$11,127,323.00	\$2,873,787.00	79.5%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$1,379,588.00	\$777,506.00	\$602,082.00	56.4%	-	-
YT	\$4,373,529.00	\$812,455.00	\$3,561,074.00	18.6%	75.4%	1.2%
AD	\$4,174,513.00	\$2,193,475.00	\$1,981,038.00	52.5%	-	-
DW	\$3,868,246.00	\$-	\$3,868,246.00	0.0%	-	-
DW to AD	\$ -	\$ -	\$ -	-	-	-
Total	\$13,795,876.00	\$3,783,436.00	\$10,012,440.00	27.4%		

John Walters: question, how effective is the money being spent?

Aaron Johnson: As far as the program and metric side, I do not have that information from the program side.

Cochise County:

PY21/FY22: Allocated \$2.251M, and expended \$2.143M, allocation remaining \$107,975

Expended: 95.2%

OSY % 68.6%

WEX: 28.2%

PY22/FY23: Allocation \$1.9M (funds need to be spent by 6/30/2024), expended \$109,032, allocation remaining \$1.795M

Expended: 5.7%

OSY %: 62.5%

WEX: 1/7%

Cochise County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$225,177.00	\$225,177.00	\$ -	100.0%	-	-
YT	\$534,374.00	\$534,374.00	\$ -	100.0%	68.6%	28.2%
AD	\$542,575.00	\$542,575.00	\$ -	100.0%	-	-
DW	\$474,645.00	\$411,799.00	\$62,846.00	86.8%	-	-
DW to AD	\$475,000.00	\$429,871.00	\$45,129.00	90.5%	-	-
Total	\$ 2,251,771.00	\$ 2,143,796.00	\$ 107,975.00	95.2%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$190,407.00	\$88,139.00	\$102,268.00	46.3%	-	-
YT	\$461,788.00	\$20,893.00	\$440,895.00	4.5%	62.5%	1.7%
AD	\$471,167.00	\$ -	\$471,167.00	0.0%	-	-
DW	\$780,701.00	\$ -	\$780,701.00	0.0%	-	-
DW to AD	\$ -	\$ -	\$ -	-	-	-
Total	\$1,904,063.00	\$109,032.00	\$1,795,031.00	5.7%		

Coconino County:

PY21/FY22: Allocation \$1.256M, \$37,903 expended, \$1.21M remaining

Expended: 3%

OSY % : 100%

WEX %: 0%

Coconino County experienced some turnover especially with the fiscal staff. DES has been providing support and based on the progress they've been making there is no reason to think Coconino County won't spend by June 30th, 2023.

PY22/FY23: Allocation \$1.08M, 0 expenditures, Allocation remaining \$1.08M.

Expended: 0

OSY %: 0

WEX %: 0

Coconino County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$125,601.00	\$ -	\$125,601.00	0.0%	-	-
YT	\$468,506.00	\$606.00	\$467,900.00	0.1%	100.0%	0.0%
AD	\$323,731.00	\$ -	\$323,731.00	0.0%	-	-
DW	\$338,173.00	\$37,297.00	\$300,876.00	11.0%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$1,256,011.00	\$37,903.00	\$1,218,108.00	3.0%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$108,796.00	\$ -	\$108,796.00	0.0%	-	-
YT	\$396,220.00	\$ -	\$396,220.00	0.0%	0.0%	0.0%
AD	\$275,076.00	\$ -	\$275,076.00	0.0%	-	-
DW	\$307,883.00	\$ -	\$307,883.00	0.0%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$1,087,975.00	\$ -	\$1,087,975.00	0.0%		

Maricopa County:

PY21/FY22: Allocation \$18.88M, \$15.567M expended, \$3.321M allocation remaining.

Expended: 82.4%

OSY % : 98.2%

WEX %: 7.9%

PY22/FY23: Allocation \$17.69M, \$3.966M expended, \$13.73M remaining.

Expended: 22.4%

OSY % : 93.6%

WEX %: 3.6%

Maricopa County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$1,888,869.00	\$1,407,055.00	\$481,814.00	74.5%	-	-
YT	\$5,520,671.00	\$4,936,788.00	\$583,883.00	89.4%	98.2%	7.9%
AD	\$5,166,921.00	\$5,060,327.00	\$106,594.00	97.9%	-	-
DW	\$930,212.00	\$590,469.00	\$339,743.00	63.5%	-	-
DW to AD	\$5,382,018.00	\$3,572,957.00	\$1,809,061.00	66.4%	-	-
Total	\$ 18,888,691.00	\$ 15,567,596.00	\$ 3,321,095.00	82.4%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$1,769,398.00	\$ -	\$1,769,398.00	0.0%	-	-
YT	\$5,123,172.00	\$1,158,313.00	\$3,964,859.00	22.6%	93.6%	3.6%
AD	\$4,770,030.00	\$2,808,058.00	\$1,961,972.00	58.9%	-	-
DW	\$6,031,379.00	\$ -	\$6,031,379.00	0.0%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$ 17,693,979.00	\$ 3,966,371.00	\$ 13,727,608.00	22.4%		

Mohave County:

PY21/FY22: Allocation \$2.46M, \$1.7M expended, \$758,151 remaining.

Expended: 69.3%

OSY % : 78.7%

WEX %: 7.9%

PY22/FY23: Allocation \$2.13M, \$173,019 expended, \$1.96M remaining

Expended: 8.1%

OSY % : 95.8%

WEX %: 0%

Mohave County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$246,639.00	\$162,792.00	\$83,847.00	66.0%	-	-
YT	\$833,984.00	\$610,244.00	\$223,740.00	73.2%	78.7%	7.5%
AD	\$901,244.00	\$605,519.00	\$295,725.00	67.2%	-	-
DW	\$224,527.00	\$224,503.00	\$24.00	100.0%	-	-
DW to AD	\$260,000.00	\$105,185.00	\$154,815.00	40.5%	-	-
Total	\$2,466,394.00	\$ 1,708,243.00	\$ 758,151.00	69.3%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$213,909.00	\$13,148.00	\$200,761.00	6.1%	-	-
YT	\$713,099.00	\$82,433.00	\$630,666.00	11.6%	95.8%	0.0%
AD	\$774,238.00	\$31,710.00	\$742,528.00	4.1%	-	-
DW	\$437,857.00	\$45,728.00	\$392,129.00	10.4%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$2,139,103.00	\$173,019.00	\$1,966,084.00	8.1%		

Northeastern Arizona (NEAZ/Navajo County)

PY21/FY22: Allocation \$1.18M, \$1.04M expended, \$133,515 remaining

Total Expended: 88.7%

OSY %: 93.2%

WEX %: 3.3%

PY22/FY23: Allocation \$1.01M, 281,321 expended, \$736,111 remaining.

Total Expended: 27.7%

OSY % : 0

WEX %: 0

Northeastern Arizona (NEAZ/Navajo County)

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$118,080.00	\$90,968.00	\$27,112.00	77.0%	-	-
YT	\$408,413.00	\$333,209.00	\$75,204.00	81.6%	93.2%	3.3%
AD	\$405,655.00	\$402,979.00	\$2,676.00	99.3%	-	-
DW	\$23,634.00	\$16,818.00	\$6,816.00	71.2%	-	-
DW to AD	\$225,028.00	\$203,685.00	\$21,343.00	90.5%	-	-
Total	\$1,180,810.00	\$1,047,659.00	\$133,151.00	88.7%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$101,743.00	\$ -	\$101,743.00	0.0%	-	-
YT	\$355,584.00	\$ -	\$355,584.00	0.0%	0.0%	0.0%
AD	\$346,063.00	\$281,321.00	\$64,742.00	81.3%	-	-
DW	\$64,042.00	\$ -	\$64,042.00	0.0%	-	-
DW to AD	\$150,000.00	\$ -	\$150,000.00	0.0%	-	-
Total	\$1,017,432.00	\$281,321.00	\$736,111.00	27.7%		

Pima County

PY21/FY22: Allocation \$9.6M, \$8.77M expended, \$833,166 remaining

Total Expended: 91.3%

OSY % : 89.7%
WEX %: 22.3%

PY22/FY23: Allocation \$8.47M, \$1.48 expended, \$6.98 remaining
Total Expended: 17.6%

OSY % : 96.1%
WEX %: 9.2%

Pima County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$961,072.00	\$961,072.00	\$ -	100.0%	-	-
YT	\$2,695,391.00	\$2,695,391.00	\$ -	100.0%	89.7%	22.3%
AD	\$2,638,951.00	\$2,638,951.00	\$ -	100.0%	-	-
DW	\$3,315,315.00	\$2,482,149.00	\$833,166.00	74.9%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$9,610,729.00	\$8,777,563.00	\$833,166.00	91.3%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$ 847,673.00	\$87,998.00	\$759,675.00	10.4%	-	-
YT	\$2,487,846.00	\$1,400,383.00	\$1,087,463.00	56.3%	96.1%	9.2%
AD	\$2,326,724.00	\$ -	\$2,326,724.00	0.0%	-	-
DW	\$2,814,497.00	\$ -	\$2,814,497.00	0.0%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$8,476,740.00	\$1,488,381.00	\$6,988,359.00	17.6%		

Pinal County:

PY21/FY22: Allocation \$2.94M, \$1.68 expended, \$1.26M remaining
Total Expended: 57%

OSY % : 65.1%
WEX %: 13.2%

PY22/FY23: Allocation \$2.63M, 0 expenditures, \$2.63 remaining.
Total Expended: 0

OSY % : 0
WEX %: 0

Pinal County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$294,626.00	\$181,503.00	\$113,123.00	61.6%	-	-
YT	\$887,868.00	\$441,199.00	\$446,669.00	49.7%	65.1%	13.2%
AD	\$969,907.00	\$857,368.00	\$112,539.00	88.4%	-	-
DW	\$404,080.00	\$196,509.00	\$207,571.00	48.6%	-	-
DW to AD	\$389,784.00	\$4,196.00	\$385,588.00	1.1%	-	-
Total	\$2,946,265.00	\$1,680,775.00	\$1,265,490.00	57.0%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$263,504.00	\$ -	\$263,504.00	0.0%	-	-
YT	\$782,008.00	\$ -	\$782,008.00	0.0%	0.0%	0.0%
AD	\$852,924.00	\$ -	\$852,924.00	0.0%	-	-
DW	\$736,602.00	\$ -	\$736,602.00	0.0%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$2,635,038.00	\$ -	\$2,635,038.00	0.0%		

Santa Cruz County

PY21/FY22: Allocation \$1.215M, \$521,995 expended, \$693,882 remaining.

Total Expended: 42.9%

OSY % : 47.4%

WEX %: 15.3%

PY22/FY23: Allocation \$1.02M, 0 expended, \$1.02M remaining

Total Expended: 0

OSY % : 0

WEX %: 0

Local areas are able on request by DES to cycle any expenditures of the newer grant into older grant to spend it down. However, Santa Cruz is unable to do that at this time as they don't have an expenditure listed.

Santa Cruz County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$121,587.00	\$35,295.00	\$86,292.00	29.0%	-	-
YT	\$426,548.00	\$244,588.00	\$181,960.00	57.3%	47.4%	15.3%
AD	\$375,713.00	\$118,794.00	\$256,919.00	31.6%	-	-
DW	\$292,029.00	\$123,318.00	\$168,711.00	42.2%	-	-
DW to AD	\$-	\$-	\$-	0.0%	-	-
Total	\$1,215,877.00	\$521,995.00	\$693,882.00	42.9%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$102,105.00	\$-	\$102,105.00	0.0%	-	-
YT	\$364,451.00	\$-	\$364,451.00	0.0%	0.0%	0.0%
AD	\$321,097.00	\$-	\$321,097.00	0.0%	-	-
DW	\$233,383.00	\$-	\$233,383.00	0.0%	-	-
DW to AD	\$-	\$-	\$-	0.0%	-	-
Total	\$1,021,036.00	\$-	\$1,021,036.00	0.0%		

Yavapai County:

PY21/FY22: Allocation \$1.72M, \$1.2M expended, \$520,278 remaining.

Total Expended: 69.8%

OSY % : 72.6%

WEX %: 3.9%

PY22/FY23: Allocation \$1.47M, \$630.00 expended, \$1.47M remaining

Total Expended: 0%, however for DW there was a 0.1%

OSY % : 0

WEX %: 0

Yavapai County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$172,049.00	\$81,365.00	\$90,684.00	47.3%	-	-
YT	\$511,636.00	\$275,108.00	\$236,528.00	53.8%	72.6%	3.9%
AD	\$537,662.00	\$537,662.00	\$ -	100.0%	-	-
DW	\$196,888.00	\$196,888.00	\$ -	100.0%	-	-
DW to AD	\$302,252.00	\$109,186.00	\$193,066.00	36.1%	-	-
Total	\$1,720,487.00	\$1,200,209.00	\$520,278.00	69.8%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$147,969.00	\$ -	\$147,969.00	0.0%	-	-
YT	\$424,182.00	\$ -	\$424,182.00	0.0%	0.0%	0.0%
AD	\$445,185.00	\$ -	\$445,185.00	0.0%	-	-
DW	\$462,356.00	\$630.00	\$461,726.00	0.1%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$1,479,692.00	\$630.00	\$1,479,062.00	0.0%		

Yuma County

PY21/FY22: Allocation \$9.379M, \$8.61M expended, \$717,677 remaining

Total Expended: 92.3%

OSY % : 98.3%

WEX %: 13.4%

PY22/FY23: Allocation \$8.04M, \$982,721 expended, \$7.06M remaining

Total Expended: 12.2%

OSY % : 0

WEX %: 0

Yuma County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$937,918.00	\$833,021.00	\$104,897.00	88.8%	-	-
YT	\$3,817,313.00	\$3,204,533.00	\$612,780.00	83.9%	98.3%	13.4%
AD	\$3,525,685.00	\$3,525,685.00	\$ -	100.0%	-	-
DW	\$698,267.00	\$698,267.00	\$ -	100.0%	-	-
DW to AD	\$400,000.00	\$400,000.00	\$ -	100.0%	-	-
Total	\$9,379,183.00	\$8,661,506.00	\$717,677.00	92.3%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$804,894.00	\$199,290.00	\$605,604.00	24.8%	-	-
YT	\$3,303,194.00	\$ -	\$3,303,194.00	0.0%	0.0%	0.0%
AD	\$3,034,561.00	\$607,734.00	\$2,426,827.00	20.0%	-	-
DW	\$906,291.00	\$175,727.00	\$730,564.00	19.4%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$8,048,940.00	\$982,751.00	\$7,066,189.00	12.2%		

Tribal Financial Overview

Nineteen Tribal Nations Workforce Development Board:

This funding is specifically for board staff and operating costs that are broken out into program expenditures. The board itself keeps some of the adult and youth admin funding as well as all of the DW admin funding, funding and about 40% of the DW program for those costs. Due to ongoing

discussion regarding NTN fiscal agents, PY22/FY23 funds have not been allocated and PY21/FY22 funds have been allocated on an as-need basis for Board staff salaries.

PY21/FY22: Allocation \$626,617, \$100,750 expended, \$525,867 remaining.
Total Expended: 16.1%

OSY % : n/a
WEX %: n/a

PY22/FY23: Allocation \$549,812, 0 expended, \$549,812 remaining
Total Expended: 0

OSY % : n/a
WEX %: n/a

OSY and WEX are not applicable as they do not have a youth program

Nineteen Tribal Nations Workforce Development Board

PY21/FY22		Ends 6/30/23					
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %	
Admin	\$360,326.00	\$100,750.00	\$259,576.00	28.0%	-	-	
YT	\$-	\$-	\$ -	0.0%	0.0%	0.0%	
AD	\$-	\$-	\$ -	0.0%	-	-	
DW	\$266,291.00	\$-	\$266,291.00	0.0%	-	-	
DW to AD	\$-	\$-	\$-	0.0%	-	-	
Total	\$626,617.00	\$100,750.00	\$525,867.00	16.1%			

PY22/FY23		Ends 6/30/24					
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %	
Admin	\$315,144.00	\$-	\$315,144.00	0.0%	-	-	
YT	\$-	\$-	\$ -	0.0%	0.0%	0.0%	
AD	\$-	\$-	\$ -	0.0%	-	-	
DW	\$234,668.00	\$-	\$234,668.00	0.0%	-	-	
DW to AD	\$ -	\$-	\$ -	0.0%	-	-	
Total	\$549,812.00	\$ -	\$ 549,812.00	0.0%	-	-	

Nineteen Tribal Nations Roll Up

PY21/FY22: Allocation of all tribes \$4.3M, \$922,013 expended, \$3.39M remaining
Total Expended: 21.3%

OSY % : 42.8%
WEX %: 7%

PY22/FY23: Allocation of all tribes \$3.76M, 0 expended, \$3.76M remaining
Total Expended: 0

OSY % : 0
WEX %: 0

PY22/FY23 funds have not been allocated due to Fiscal agent designation issues.

A portion of DW YT adn AD admin, and all of DW admin are held at NTNWDB

60% remaining of DW is transferred from DW to AD, and split among the tribes proportionately.

Nineteen Tribal Nations Rollup

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$431,909.00	\$127,825.00	\$304,084.00	0.0%	-	-
YT	\$1,658,597.00	\$378,502.00	\$1,280,095.00	22.8%	42.8%	7.0%
AD	\$1,562,940.00	\$409,850.00	\$1,153,090.00	26.2%	-	-
DW	\$266,291.00	\$ -	\$266,291.00	0.0%	-	-
DW to AD	\$399,434.00	\$5,836.00	\$393,598.00	1.5%	-	-
Total	\$4,319,171.00	\$922,013.00	\$3,397,158.00	21.3%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$377,635.00	\$-	\$377,635.00	0.0%	-	-
YT	\$1,447,130.00	\$-	\$1,447,130.00	0.0%	0.0%	0.0%
AD	\$1,364,898.00	\$-	\$1,364,898.00	0.0%	-	-
DW	\$586,676.00	\$-	\$586,676.00	0.0%	-	-
DW to AD	\$ -	\$-	\$ -	0.0%	-	-
Total	\$3,776,339.00	\$-	\$3,776,339.00	0.0%	-	-

Chairman Gaspers comments on his appreciation of the leadership with the allocations and ensuring we are supporting all appropriately.

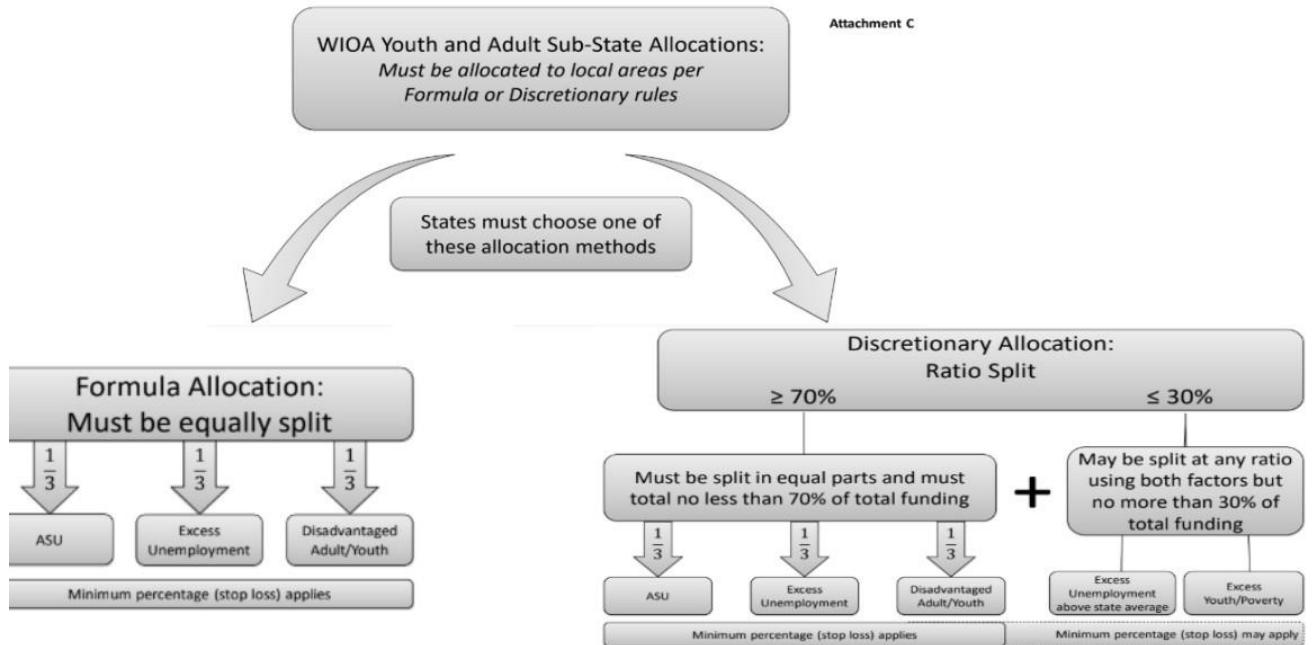
8. Funding Allocations- Discussion And Approval, Stacey Faulkner

Reminder: Funding Allocations happen on an annual basis.

WIOA does require the state board to assist the Governor in deciding which allocations will be approved for the next program year.

The OEO/DES staff received the State allotment amounts per the DOL guidance. From there the calculations are created based on unemployment data factors and other requirements (poverty concentration and economically disadvantaged) to come up with amounts for the 12 Local areas.

In summary, this year's allotment Arizona has received \$79M for PY23 it is an 8% decrease from last year. The State reserve, the amount withheld at the state level for admin, governor set aside dollars and RR is roughly \$19.4M, which means the local areas will receive the \$60M of the \$79M.



WIOA Distribution methods (2) Formula Allocation and Discretionary Allocation

Formula Allocation: must be equally split 3 ways for Areas of Substantial Unemployment (ASU), Excess Unemployment (EU), and Economically Disadvantaged Adult/Youth (ED).

Discretionary Allocation: a ratio split, meaning 70% must be split evenly amongst the 3 factors (ASU, EU, and ED), and 30% may be split at any ratio using both factors but no more than 30% of total funding (to excess unemployment and excess youth/poverty). State distributes a portion that is at least 70% of the funds according to Formula Allocation (option 1) as well as a variable percentage share of excess poverty (EP) and excess unemployment (EU) above state average.

Local Area Allocations factors for consideration. We want to choose an allocation that will provide the greatest benefit and the least harm to all areas.

Continue to keep in mind the 3 areas that provide the greatest benefit and least harm: adult 2b, youth 2b, and dislocated worker option 1 funds.

Considering the continued impact of COVID-19 and it is difficult to spend those DW funds, remember that the allocation is based on the local area's labor pool and the number of unemployed individuals in the local area. There are some negative impacts to specific to local areas. as well as there are some reverted funds in several local areas.

The final decision we need to make is whether the RR funds will be held at the state level or the state wide rapid response model.

Breakdown of program funds:

Summary of Distribution

For adult \$24M, take away the Arizona reserve, drops it down to \$20M.

Overall local areas will receive a little over 60M this program year.

Program Fund	Total Arizona Allotments	Total State of Arizona Reserves	Total Local Area(s) Allocations
Adult	\$24,088,343	\$3,613,251	\$20,475,092
Dislocated Worker	\$30,156,226	\$12,062,490	\$18,093,736
Youth	\$25,423,422	\$3,813,513	\$21,609,909
Total	\$79,667,991	\$19,489,254	\$60,178,737

State of Arizona reserves (PY23) this graphic shows what the \$19M of these amounts will equate to in governor set aside (10%), administrative (5%), and Rapid Response (25% of total DW fund) allotment. Shows \$19M and 25% Arizona allotment

Statewide Activities*	Amount Reserved	% of Total Arizona Allotment
Governor Set-aside	\$7,966,799	10% of Total Arizona Allotment
Administrative	\$3,983,400	5% of Total Arizona Allotment
Rapid Response	\$7,539,057	25% of Total Dislocated Worker Fund
Total	\$19,489,254	25% of Total Arizona Allotment

Local Area Program Fund (PY23) this graphic shows the breakdown of program funds. The \$60M overall would go towards Adult (85% of total adult allotment), Dislocated worker (60% of total DW allotment) and youth (85% of total youth allotment).

Meeting \$60M and 75% of total Arizona Allotment

Program Fund	Total Local Workforce Area Allocations	% of Total State Program Allotments
Adult	\$20,475,092	85% of Total Adult Allotment
Dislocated Worker	\$18,093,736	60% of Total Dislocated Worker Allotment
Youth	\$21,609,909	85% of Total Youth Allotment
Total	\$60,178,737	75% of Total Arizona Allotment

When choosing factors that give greatest benefit and least harm

Referenced: Formula Allocation: Option 2b, is the 70% split 3 ways ASU, EU, ED and 30% being focused solely on excess poverty.

Full Council discussion, is to determine the State, regional and local economic issues to focus WIOA funding on addressing - most benefit and least harm in the categories:

- Adult- Discretionary Formula 70/30 1.00 EP
- Youth- Discretionary Formula 70/30 1.00 EYP
- Dislocated Worker- Focus on Unemployment Concentration

Action: Vote to approve PY23 economic factors.

Kristen Mackey moves to approve the PY23 economic factors. John Walters seconds. Motion passes unanimously.

9. Rapid Response- Discussion And Approval, Stacey Faulkner

In PY20 the Council approved to retain the Rapid Response (RR) funding at the state level to develop a statewide RR model and invest in Governor projects due to COVID-19 pandemic.

In PY21-22, Rapid Response funding was not included in the Annual Allocations for vote.

However, this new policy developed does determine that the annual approval of RR withholding needs to be approved by the Workforce Arizona Council. If the council votes to keep funds at the state level and withheld from local areas, the policy states that 'if withheld the funds will be delegated to state entities, which would be DES.

PY22: There were efforts to build DES capacity to support statewide RR programs. Through building capacity they did on-board RR members to support the activity statewide.

On-Going: opportunity for local boards to seek funding from DES to seek funding for WBL and develop a new RR policy.

Jan. 2025 - hoping to procure 2 mobile units to support workforce services throughout the state that lack a permanent workforce center or faces high demand workforce center assistance.

Within next year 2023-2024: plan to invest and implement a comprehensive communication and outreach plan.

Annually: Assess statewide support and support WIOA state plan goals and objectives.

Timeline	Activity	Status	Actions and Funding
April 2022 - February 2023	Build DES capacity to support statewide RR program	State RR Coordinator and four Regional Project Managers (1-Northern, 1-Southern, and 2-Central) onboarded.	Serves as point of contact for the State for notification of dislocation events by employers. Provides statewide support of partners for regional and local rapid response events and activities. Revised Chapter 900 Rapid Response Policy and Procedures and published to website in July 2022. Updated procedures for reimbursements for RR events (section 911) and distinguishing WARNs/non-WARNs will be posted by July 1, 2023. COST: \$500,000 annually
Ongoing	Build LWDB capacity to support RR program through available annual RR funding	LWDBs may request RR funds for dislocation events or layoff aversion assistance when local WIOA Title I Dislocated Worker formula funds are insufficient to assist impacted workers. Beginning PY23, a base allocation will be included in each LWDBs intergovernmental agreement and additional funding to LWDBs through a formal request and evaluation process will be made available to interested LWDBs.	Funding is available throughout the year for LWDB to access to support dislocation events and layoff aversion assistance in their communities (\$1,000,000). RR funds are currently supporting work-based learning program expansion, promoting system alignment and partnership, and improving data sharing and integrity. <ul style="list-style-type: none"> - A base allocation to support operations will be provided to each LWDBs for \$100,000 with an additional \$25,000 for rural LWDBs. (\$1,425,000). - Additional RR funding is available through a formal request and evaluation process. The total funding amounts available may change each year. For PY22, short term WBL expansion funding was provided to Coconino County LWDB and City of Phoenix LWDB. (\$2,000,000) COST: \$4,425,000 annually
February 2023 - January 2025	Procure two mobile units	Research best practices from other states. Specifications developed and quotes received. DOL approval of capital expense pending. Estimate of 18 months to receive units.	Provide workforce services throughout state that lack a permanent workforce center or face high demand for workforce center assistance due to mass layoffs, business closures, natural disasters, or demographic shifts. Mobilize Rapid Response events to provide services to local businesses and dislocated workers; provide digital equity utilizing satellite WIFI; provide space for training; and provide access to LWDBs and Office of Economic Opportunity partners to reserve and utilize for statewide community events. COST: \$1,500,000 (initial investment) and \$400,000 annually (maintenance and operations)

Timeline	Activity	Status	Actions and Funding
April 2023 - June 2024	Implement a comprehensive communication and outreach plan	Received methodologies in response to the scope of work from three statewide vendors. Vendor selection by May 15, 2023.	<p>Convene an advisory team comprised of subject matter experts from DES, Office of Economic Opportunity, and Local Workforce Development Boards, and other program partners to implement a plan that focuses on three customers: employer, job seeker, and community. The plan will include partner program outreach campaigns available from a comprehensive and interchangeable "tool kit" for streamlined plug and play and will take into consideration local area attributes, business life cycle, and current economic conditions. Developed materials will be produced in English, Spanish, and ensure accessibility (closed captioning, American Sign Language) and will be owned by DES to leverage future modifications. Funding cannot be used for ARIZONA@WORK branding.</p> <p>COST: \$2,000,000 (initial investment) and \$400,000 (annual refresh)</p>
Annually	Assess other statewide support	Evaluate required and allowable RR activities and establish plans to accomplish.	<p>Support WIOA state plan goals and objectives</p> <p>COST: TBD</p>

Rapid Response next steps:

Company	Date	Local Area	Number Affected	Number Served	Partners
Freshly	12/5/2022	City of Phoenix	500	110	State, Maricopa, City of Phoenix
Santa Cruz Valley Regional Hospital	6/2/2022	Santa Cruz	315	200	State, Pima, Santa Cruz
TTEC	1/30/2023	Maricopa	308	75	State, Maricopa
TTEC	1/9/2023	City of Phoenix	196	75	State, City of Phoenix
TuSimple	12/22/2022 and 5/22/2023	Pima	243	243	State, Pima, Sun Corridor, OEO
Lucid	4/24/2023 and 6/14/2023	Pinal	968	150	State, Pinal
TOTALS			2530	853	

Note: Partners are inclusive of Unemployment insurance and the ARIZONA@WORK statewide teams.

The Council needs to further discuss whether to either continue the Statewide model with expenditures of (7.5M), that allows flexibility, and plans in progress such as contract revisions and reverted funds. And also discuss and consider, the impact of returning Rapid Response funds to the Local Areas for services to dislocated workers, the funding amounts as well as the access to the funding, staffing, labor market analysis, and Strategic Planning for local economies.

Questions and Comments:

Chairman Gaspers, question- How rapid can the state be when distributing funds and are local areas able to respond rapidly?

Tom Colombo, answer- Local areas would be able to move the funds rapidly as needed.

Chairman Gaspers calls on Angie Rodgers if she has anything to add.

Angie Rodgers, comment- This is a partnership and recognizes that the state is in the best position. If you leverage the entire state partnership you can use funds more rapidly.

John Walters, clarifying question- The local areas still have access to the funds or the local can apply for reimbursement and then will be reimbursed at a later date, is that correct?

Tom Colombo- Yes that is correct.

John Walters, comment- If we do distribute the funds to the local areas, we will need to base how to divide the funds and we would have to be really good at guessing to make sure we give the correct amount of funds.

Tom Colombo, follow up comment- Rapid Response follows along with Dislocated Workers because Rapid Response is a subset of Dislocated Worker. Local areas would get the amount identified in Dislocated Worker approved allocation.

John Walters, comment- In other words, we would be following a formula, rather than based off the real world.

Todd Graver, comment- Rapid Response, is it better to do 1 overall analysis?

Stacey Faulkner, answer- We do have availability to provide analysis as needed but we cannot purchase analytical systems for each local area. In the past, local areas have procured systems that would provide regular, customized analytics within their local areas.

Chairman Gaspers, comment- There was a large discussion on this topic at the Executive Committee meeting. Please remember to look at this with forward thinking for what would be the best policy for the state. Question, Are we locked into these 2 options?

Stacey Faulkner, answer- Retaining full 25%: Not locked into that decision. You can determine the percentage but need at least 10% held at state level up until 25%

Chairman Gaspers, comments on mobile option, if 2 mobile units are purchased.

Tom Colombo, comments- that would be part of coordination with local areas.

Chairman Gaspers, comments on concern with not getting the funds to the local areas, however with new state plan for rapid response in front of us, willing to give one more year with expectation there will be full and rapid support for the local areas. If not, it would likely require a different decision in the future.

Kristen Mackey, comment- It seems unclear on what the money is paying for and discussing funds being available, such as where and how much, is something to consider.

Action: Vote to determine how Rapid Response funds will be distributed for PY23.

Chairman Gaspers proposes a motion to keep the money at the statewide model to continue for 1 year with the expectation that the model will be monitored closely by the Council and metrics be put in place to track performance and spending accountability.

John Walters, motions to keep the money at the statewide model to continue for 1 year. Kristen Mackey seconds. Motion carries unanimously.

10. Strategic Plan- Discussion And Approval, Stacey Faulkner

The main purpose of Workgroup is to write a Workforce Strategic Plan for the next 4 years, 2023-2027 for our Council.

Workgroup Structure brought together many different partners. LWDBs, DES, Council members, Titles I, II, III, IV, Business Services. This workgroup met bi-weekly meetings until the deadlines were accomplished. The Strategic Plan workgroup worked diligently to meet the deadline of May 25th.

Timeline (2023):

March - Defined goals and objectives

April - Defined strategies to support goals and objectives

May - Draft plan written and sent for feedback

May - Finalized plan with workgroups edits

This strategic plan gives an overview, executive summary, and our priorities as a council. Our mission is to move away from being so compliance driven and rather to be more collaborative.

Also the Strategic plan discusses the Workforce system in general, and how we can work these goals into our data and decision making.

Action: Vote to approve the Workforce Arizona Council Strategic Plan.

Alexander Horvath motions to approve. Will James seconds the motion. The motion passes unanimously.

11. WAC Policies- Discussion And Approval, Kennedy Riley

3 policies for review and approval

- WIOA Local Board Governance Policy
- ARIZONA@WORK One Stop Operator and Service Provider Selection Policy
- Certification of ARIZONA@WORK Job Center Policy
 - Includes 2 certification tools for Comprehensive and Specialized/Affiliate Sites

Public comment period for these policies was open for 2 weeks (3/29/23 - 4/12/23) to work collaboratively with local areas and workforce partners.

Policy 1: WIOA Local Board Governance Policy, revised and updated all references to align with CFRS and TEGLS. Also, the policy is updated to include definitions for Chief Elected Official, Local Workforce System, and Workforce Arizona. In addition, clarifying language was added to the policy under section IV (h) regarding removal of LWDB members stating that “Based on the bylaws, LWDBs must identify the specific criteria used to establish just cause and process for removal”. Added reference to DES policy in Section VI, 2.

Received DOL guidance on further definition clarification on optimum policy making authority. The following language has been updated in Section XI: Other LWDB Requirements for clarity and flexibility regarding LWDB composition and optimum policy making authority requirement as follows:

- Policymaking Authority of LWDB Members: Members of the LWDB that represent organizations, agencies, or other entities shall be individuals with optimum policymaking authority within the organizations, agencies, or entities. Optimum policymaking authority is defined as an individual in leadership, management, supervisory positions, or individuals nominated in writing by select entities, who can reasonably be expected to speak affirmatively on behalf of the entity they represent and to commit that entity to a chosen course of action. Such authority is limited for the purpose of membership on the LWDB, and does not supersede an entity’s fiscal authority requirements and policymaking approval process.

Policy 2: ARIZONA@WORK One Stop Operator and Service Provider Selection Policy

This policy directly impacts our local boards. Included more definitions for the One Stop Delivery System, ARIZONA@WORK Job Centers, Workforce Arizona Council, State Administrative Entity, and Service Provider. One thing to note that when working with our service providers, DES, we revised language under Section IX removing the word “MOU” as it is not a legally binding contract. In addition, local areas asked that language be added under Section III stating “The grant recipient/fiscal agent has the option to provide directly some of all of the youth workforce investment activities”.

Also, language was simplified for sole source procurement for LWDBs regarding the One Stop Operator. Previously the process was challenging and confusing, the goal was to make the policy more clear to better provide the council with the correct information. Below are the steps:

Written research and market analysis that led to determination of sole source;

- Copy of published notice of intent to sole source and any responses;
- Copy of written agreement between LWDB and CEO ensuring clear separation of staff and performance monitoring;
- Letter documenting that the CEO agrees to the choice of the LWDB as the one-stop operator or service provider
- The Council still reviews and approves the sole source procurement process.

Policy 3: Certification of ARIZONA@WORK Job Center Policy

This policy was redesigned to make the job center certification process easier and more simple.

Redesigned certification process by:

- Removing the third certification assessment tool (duplicative information)
- Requiring LWDBs to submit a letter to the Council certifying their comprehensive and specialized/affiliate sites. These letters will be presented and approved by the Council.
- Removing duplicative language throughout policy/simplifying processes
- Removed requirement for LWDB Board members to certify job centers; this will provide flexibility to local areas on certification teams (we did keep in language as to who cannot serve on the teams)
- Re-created and simplified two assessment tools for comprehensive and affiliate/specialized sites

Action: Vote to approve all 3 Council policies.

Jackie Elliott motions to approve the 3 Council policies. Alexander Horvath seconds. The motion passes unanimously.

12. LWDB Recertification- Discussion And Approval, DES, Sara Agostinho

This is covered in Section 107 (c)(2) of WIOA, and states that the Governor will certify local board every 2 years (last certification cycle was 2021). WIOA also identifies the criteria for board recertification.

Criteria:

1. Board membership and standing committee membership
 - Invoke WAC policy to address board vacancies - Our state policy has provisions on board vacancy so that the composition is not aligned with the criteria, they are allotted 120 days to fill vacancies.
2. The extent to which the local board has ensured that local area activities have enabled the local area to meet performance accountability measures
 - Performance measures for PY 2020 and 2021
 - Governance monitoring CY 2022- conducted by quality assurance team within the divisionally employment services
3. The extent to which the local board has ensured that local area activities have enabled the local area to achieve sustained fiscal integrity

- Fiscal monitoring CY 2022

DES would like to recommend all 12 LWDB, with NTN working on resolving Fiscal monitoring findings, be recertified with approval of the Council.

DES is in communication to 12 LWDB chairs to inform recommendations for recertification and results of compliance assessment and any recommended action that may be needed.

There will be post-recertification meetings planned with local areas and stakeholders, this will give the opportunity to answer questions and provide technical assistance and also, gather feedback on the compliance assessment process.

The charts show that the criteria were met for all 12 boards for recertification.

Local Board	Local Board/Standing Committee Composition	Performance Accountability Measures	Title I Governance Monitoring	Fiscal Monitoring
Pima County	✓	✓	✓	✓
Pinal County	✓	✓	✓	✓
Santa Cruz County	✓	✓	✓	✓
Southeastern AZ	✓	✓	✓	✓
Yavapai County	✓	✓	✓	✓
Yuma County	✓	✓	✓	✓

Local Board	Local Board/Standing Committee Composition	Performance Accountability Measures	Title I Governance Monitoring	Fiscal Monitoring
City of Phoenix	✓	✓	✓	✓
Coconino County	✓	✓	✓	✓
Maricopa County	✓	✓	✓	✓
Mohave-La Paz Counties	✓	✓	✓	✓
Nineteen Tribal Nations	✓	✓	Not conducted in 2022	NTN response pending
Northeastern AZ	✓	✓	✓	✓

Action: Vote to approve all 12 LWDB for Recertification.

John Walters motions to approve all 12 LWDB for Recertification. Audrey Bohanan seconds. The motion passes.

13. Workforce Arizona Council Member Roundtable

Chairman Gaspers mentions that the Workforce Arizona Council roundtable discussions will be added to the end of each Full Council meeting to allow Council members to bring anything they wish to address or further discuss.

14. Adjournment

Action: Motion to adjourn the Q2 Full Council meeting.

Alexander Horvath motions to adjourn the meeting. Jackie Elliott seconds the motion. Motion passed unanimously.

The meeting was adjourned at 3:02pm.

*Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the Workforce Arizona Council Full Council and to the general public that the Committee will hold a meeting, open to the public, on **Thursday June 1st, 2023 1:00pm**. via Zoom. For more information, please call (480) 798-4809.*

Persons with a disability may request reasonable accommodation, such as a sign language interpreter, by calling (480) 904-0826. Requests should be made as early as possible to allow time to arrange the accommodation. A copy of the material provided to Committee members (with the exception of material relating to possible executive sessions) is available for public inspection at the Office of Economic Opportunity, located at 100 N. 7th Avenue, Suite 400, Phoenix, AZ 85007.

Under A.R.S. § 38-431.03(A)(3), the Committee may vote to go into executive session, which will not be open to the public, for the purpose of obtaining legal advice on any item on the agenda.

At its discretion, the Committee may consider and act upon any agenda item out of order. Members of the Committee may appear by telephone.