

MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Thursday, August 25, 2022 – 9:00 a.m.

Desert Willow Conference Center
4340 East Cotton Center Blvd.
Phoenix, Arizona 85040

Members Present: Angela Creedon, Bonnie Schirato, Gregg Ghelfi, Grenee Martacho, Ismial Rangel, Jason Walker, Konrad Robichaud, Leah Hill, Matthew Clark, Noelle Trinder, Shawn Hutchinson, Subhash Chandra, Tina Drews

Members Absent: Darcy Renfro, Joe Veres, Loren Granger, Marcia Veidmark, Scott Holman, Scott Sudhalter, Stan Chavira

MEETING

Call to Order.

Chair Leah Hill called the meeting to order at 9:13 a.m. and requested a roll call.

Roll Call.

MCWDB Board Liaison Deseret Romero took the roll call. A quorum was present.

Welcome and Opening Remarks.

Chair Hill welcomed everyone to the meeting, including new members Dr. Joe Veres, Dr. Noelle Trinder, Darcy Renfro, and Konrad Robichaud.

Chair Hill then opened the floor for Full Board Members and staff introductions and provided a review of the Board's vision, values, and goals.

Consent Agenda.

- a. Meeting Minutes: June 16, 2022
- b. Fiscal Reports
- c. 2022 Local Area Plan Modification
- d. MCWDB 4th Quarter Report
- e. Title 1B 4th Quarter Report
- f. MCWDB Executive Director Report
- g. Negotiated Performance Levels
- h. 2022 Title IA Governance Monitoring Letter – 3rd Quarter
- i. PY22 Allocations
- j. MCWDB Policies Required for Recertification
 - i. Conflict of Interest Policy
 - ii. Monitoring Oversight Policy
 - iii. Training Service Limits policy
 - iv. Work-Based Training Services Policy

MOTION: Chair Hill asked for a motion to approve consent agenda items. Matt Clark made a motion; Angela Creedon seconded the motion.

All in favor vote held:

In favor: Angela Creedon, Bonnie Schirato, Gregg Ghelfi, Grenee Martacho, Ismial Rangel, Jason Walker, Konrad Robichaud, Leah Hill, Matthew Clark, Noelle Trinder, Shawn Hutchinson, Subhash Chandra, Tina Drews

Opposed: None

Abstained: None

Motion passed.

Chair Report.

Chair Hill acknowledged that Maricopa County Workforce Development Assistant Director CJ Williams had accepted a position with WESTMEC and thanked Mr. Williams for his service to Maricopa County and the Maricopa County Workforce Development Board. Chair Hill also listed the following accomplishments by Mr. Williams within the past year.

- Implemented a new case management system (Dynamics) to provide enhanced access and wrap-around services to participants;
- Relocated the East Valley Career Center to Mesa in collaboration with the Early Education Division in support of families;
- Developed and implemented a revised organizational structure to enhance support for staff and customers
- Spent over 98% of the WDD budget allocation in support of clients and participants;
- Met or exceeded all fifteen WIOA Performance Measures for PY21;
- Continued and enhanced support of new and existing apprenticeship programs, maintaining the Workforce Development Division’s status as the leading supporter of Apprenticeship programs throughout the United States; and
- Expanded Workforce Development Coordinator sites and workforce services to Mesa, Avondale, Queen Creek, and Gila Bend

MCWDB Executive Director Steve Clark also shared a few sentiments on behalf of the staff and their positive interactive work with Mr. Williams.

Community Impact Statements.

MCWDB Success Story

Maricopa County Workforce Development Smart Justice Career Coach Marina Garcia shared an impactful success story of Christopher Frias.

Informational/Discussion/Possible Action.

a. **One-Stop Operator End of Year Report**

Maximus Project Director Gretchen Caraway presented the One-Stop Operator End of Year Report. Below are the following highlights from the presentation.

- Overview
- PY2021-2022 One-Stop Operator
 - o Performance Measures & Outcomes
 - o Activities & Achievements
- PY2021-2022 One-Stop Operator Data Tracking
- PY2022-2023 One-Stop operator Planned Activities & Recommendations

- PY2021-2022 One-Stop Operator Budget Review

MOTION: Chair Hill asked for a motion to approve the One-Stop Operator End of Year Report as presented. Subhash Chandra made a motion; Noelle Trinder seconded the motion.

All in favor vote held:

In favor: Angela Creedon, Bonnie Schirato, Gregg Ghelfi, Grenee Martacho, Ismial Rangel, Jason Walker, Konrad Robichaud, Leah Hill, Matthew Clark, Noelle Trinder, Shawn Hutchinson, Subhash Chandra, Tina Drews

Opposed: None

Abstained: None

Motion passed.

Information/Discussion Only.

a. Service Provider Update/ARPA Funding Update.

Workforce Development Assistant Director CJ Williams provided an MCWDB with the Service Provider Update. Mr. Williams highlighted the following from the submitted Title IB 4th Quarter Report.

- Program Participation
 - o 5,913 served
 - o 20% increase from PY20
- Training Services
 - o 25% increase
- Employers Served
 - o 718 served
 - o Total services delivered increased by 32%

Chair Hill inquired as to the year-to-year comparison of the participants served.

Mr. Williams noted a 20% increase in participants served.

Workforce Development ARPA Project Coordinator Kirk Anderson provided the Board with a presentation on the ARPA Funding Update. Below are the highlights from Mr. Anderson's presentation.

- Job Seeker Initiative Vendors
- Job Seeker Initiative Scope of Work
- Career, College and Credential Vendors
- Career, College and Credential Scope of Work
- Employer Services Vendors
- Employer Services Scope of Work

b. Comprehensive Services/Partnerships

Human Services Director Jacqueline Edwards presented the Board with the Comprehensive Services/Partnerships presentation. Below are the following highlights from the presentation.

- Comprehensive and Integrated Services
- HSD Approaches to Integration of Services

- Workforce Development Coordination – Partnerships with Cities and Towns
- Maricopa County Library District

Board Member Shawn Hutchinson inquired about childcare assistance for students who are engaging in non-traditional education during early morning hours.

Human Services Director Jacqueline Edwards shared that the HeadStart program may be a viable resource for the students.

Board Member Hutchinson also inquired if the HeadStart program was subsidized by Maricopa County?

Ms. Edwards also noted that the HeadStart program is a federally funded program that provides regional assistance throughout the Maricopa County region, including 80 classrooms for children ages 0-5. The program is free to participants, pending they meet the outlined requirements.

c. Careers Pathway Strategists Highlights

Healthcare Careers Pathway Strategist

MCWDB Executive Director Steve Clark provided the Healthcare Careers Pathway Strategist update on behalf of Jordan Dodeward. Below are the following highlights.

- Healthcare Apprenticeship Pilot Program (Hamilton Ryker and AZ-HCAP)
- Refugee Career Assistance Program Development

MCWDB Member Shawn Hutchinson inquired if there were advocacy groups working with the refugee population.

Maricopa County Assistant County Manager Lee Ann Bohn noted how the Board of Supervisors designed \$6 million ARPA funding to support the four relocation agencies.

Human Services Director Jacqueline Edwards noted that in addition, the County is working with the smaller agencies through non-profit assistance funding to assist with workforce development services.

MCWDB Member Ismial Rangel noted the Department of Economic Security’s refugee assistance program as well and looked forward to possibly engaging with Ms. Dodeward.

In-Demand Careers Pathway Strategist

In-Demand Career Pathway Strategist Ron Drake shared his strategist update. Below are the following highlights.

- WIOA Review
- Title Partner Engagement
- Strategist Goals
- Community, Economic and Education Partnership Engagement

d. One-Stop Operator Procurement Update

MCWDB Management Analyst Nancy Avina presented the Board with an update on the One-Stop Operator Procurement. The following highlights from the presentation are below.

- 2023 Request for Participation (RFP) Solicitation
 - o Open July 29th through September 6th
 - o Community Announcement for Stakeholders
 - o New Scope of Work

- Title Partner Outreach

Call to the Public.

Chair Hill made a call for public comment. No one spoke.

Adjourn.

Chair Hill adjourned the MCWDB meeting at 10:34 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*