

**WORKFORCE ARIZONA COUNCIL  
PERFORMANCE EXCELLENCE COMMITTEE  
MINUTES**

Tuesday, November 9, 2021

1:00 p.m.

Via Zoom: <https://azcommerce.zoom.us/j/97382073131>

**Members Present**

Dennis Anthony - Arizona Apprenticeship Advisory Committee

Gretchen Kitchel - SRP

**Members Absent**

Jeff Fleetham - Arizona Registrar of Contractors

**1. Call to Order**

The meeting was called to order at 1:02 p.m. Dennis Anthony welcomed everyone to the meeting.

**2. Call to the Public**

No public comments were received.

**3. Performance Excellence Committee July 27, 2021 Meeting Minutes - no vote was taken , no quorum present.**

**4. Implementation of State Plan Strategies - Discussion**

Ashley Wilhelm reviewed the State Plan strategies and reminded the committee members of this committee's priorities this year. No additional implementation efforts were suggested.

**5. Council Work Plan - Discussion**

**a. WIOA Formula Allocation Policy - Discussion**

Ashley explained that the council is currently engaged in procurement of a consultant by the end of 2021 to address some of the Council priorities.

**6. Effective Local Boards - Discussion**

**a. National Governors Association Technical Assistance - Process Mapping**

Brian Lester of Educational Data Systems, Inc. (EDSI) summarized the current technical assistance project and implementation plan. The technical assistance will focus on mapping programs and service delivery processes to identify gaps and areas for improved efficiency and consistency throughout the state. The next steps are to identify staff to participate in process

mapping, schedule process mapping sessions, and facilitate process mapping sessions.

**b. Nineteen Tribal Nations Compliance Update**

Ashley introduced Connie Fraijo as the new Local Workforce Development Board Executive Director for the Nineteen Tribal Nations. Connie spoke on how DES is meeting with her every two weeks on compliance and collaboration, resulting in several compliance items being routed for signature. She added that the next steps are to work on the local plan and board recertification.

Committee members congratulated Connie and the board on the progress made so quickly.

**7. Certification and Continuous Improvement of One-Stop Centers (also known as Job Center Certification) - Discussion & Possible Action**

Ashley provided a summary of the background and process. She explained 'Full Certification' and 'Provisional Certification', and reviewed the current status of state-led certifications and the next steps. The committee agreed to move the action for these items to the Executive Committee.

**8. Adjournment**

The meeting was adjourned at 2:39 p.m.