



WORKFORCE ARIZONA COUNCIL – EXECUTIVE COMMITTEE MINUTES

DRAFT

Tuesday, May 11, 2021
1:00 pm – 3:00 pm
Virtual Meeting via Zoom
<https://azcommerce.zoom.us/j/93964104631>

Members Present

Dawn Grove, Chair – Karsten Manufacturing
Mark Gaspers – Boeing
David Martin – Arizona Chapter of the Associated General Contractors
John Walters – Liberty Mutual
Bill Gates – Maricopa County Board of Supervisors

1. Call to Order

The Meeting was called to order at 1:00 p.m.

2. Welcome

Chair Grove welcomed everyone to the meeting.

3. Call to the Public

Leah Cickavage spoke on behalf of the Arizona Workforce Association to inform the committee that they represent a majority of the local workforce area boards and were included in the funding allocation consultation process. The AWA requests that the Committee and Council adopt the following funding allocation options: Adult - Option 2b, Dislocated Worker - Option 6, and Youth - Option 1.

4. November 17, 2020 and February 9, 2021 Executive Committee Minutes - Approval

David Martin moved to approve the minutes of the November 17th and February 9th meetings, Mark Gaspers seconded the motion; the motion was adopted unanimously.

5. Title II - Adult Education Program Overview

Sheryl Hart, Deputy Associate Superintendent of Adult Education, Arizona Department of Education, provided an overview of the scope of the adult education program. She summarized the eligibility requirements, purpose under WIOA law (adult education falls under Title II), along with the funding history. Sheryl explained the activities of the Adult Education program include Adult Basic Education, Adult Secondary Education, English as a Second Language, workforce preparation, Integrated Education and Training, and Integrated English Literacy and Civics Education. She provided areas of opportunity for the Committee to consider including, increasing co-enrollment numbers into partner programs throughout ARIZONA@WORK, improving service integration with Integrated Education Training program, and ensuring compliance with the priority of service of Title II participants.

6. Committee Reports

a. Strategic Communication and Partnership Committee Update

i. State Plan Summary/A Guide to Arizona's Workforce System - Update

Chair Bill Gates provided a report of the items that his Committee discussed this quarter, highlighting the work that has been completed on the State Plan Summary/A Guide to Arizona's Workforce System. He explained that the documents have been completed and an official launch of the documents will be held in the coming month.

b. Performance Excellence Committee Update

Chair David Martin provided a report of the items that the Committee discussed this quarter. He provided a summary of the Local Board Recertification process and the progress of each local board. He explained that the Committee members requested that DES create a document (A3) that provided a roadmap of how they will ensure that the Local Board Recertification process will meet identified timelines. The Committee recommended providing conditional approval of eleven out of twelve local boards who have provided their documentation provided that DES completes the A3 prior to the Council meeting and each of the local board's documents meet the compliance requirements.

i. Local Board Recertification - Discussion and Vote

David Martin moved to conditionally recertify the local boards who have provided documentation for their local board recertification pending the creation of an A3 by DES and that each of those local boards meet the compliance requirement review, John Walters seconded the motion; the motion was adopted unanimously.

ii. Local Workforce Plan - Discussion and Vote

Chair Martin also reported that the Maricopa County Local Board completed the compliance review of the Local Workforce Plan. The committee recommends approval of the Maricopa County Local Workforce Plan after review.

David Martin moved to approve the Maricopa County Local Workforce Plan, John Walters seconded the motion; the motion was adopted unanimously.

c. Quality Workforce Committee Update

i. WIOA Formula Allocation - Discussion and Vote

Chair Mark Gaspers provided a report detailing the Council's role and discussion his Committee had regarding the development of the WIOA Formula Allocation including their current and future allocation processes. Mark explained that after consultation with the local areas the Committee is recommending that the Council approve the funding allocations for the following options for each of the programs; Adult - Option 2b, Dislocated Worker - Option 6 and Youth - Option 1.

Mark Gaspers moved to approve the funding allocations as recommended by the Committee, John Walters seconded the motion; the motion was adopted unanimously.

d. Measuring Effectiveness Committee Update

i. Technology Plan - Update

Chair John Walters provided a report on the work of his Committee this quarter including details surrounding work that is developing to develop and implement an integrated technology system including the work that is being completed through the National Governors Association Workforce Innovation Network grant that will be included in the integrated technology project.

10. Council Agenda

The Council agenda was discussed by the Committee members and no additions were suggested.

11. Adjournment

John Walters moved to adjourn the meeting and Mark Gaspers seconded the motion; the motion was adopted unanimously. The meeting was adjourned at 2:17 p.m.