

## Frequently Asked Questions for Job Seekers

### 1. **Can ARIZONA@WORK Pinal County help me with my job search?**

Yes. Our staff is available to help job seekers look for work using the Arizona Job Connection to view employment opportunities online.

Job seekers can also search for jobs and apply for jobs online on your own computer by visiting [azjobconnection.gov](http://azjobconnection.gov). The ARIZONA@WORK Pinal County Business and Career Center also has a Resource Room with computers for job seekers to use.

### 2. **Does ARIZONA@WORK Pinal County have a list of job opportunities in Pinal County?**

Yes. Employers list their current employment opportunities in the Arizona Job Connection system.

### 3. **Does ARIZONA@WORK Pinal County refer and recommend job seekers to employers for job opportunities?**

Yes. ARIZONA@WORK Pinal County staff refers qualified job seekers to employment opportunities. Schedule an appointment to meet with one of our Career Planners. Job seekers will need to create an [Arizona Job Connection](http://Arizona Job Connection) account with a résumé, so that referrals can be made using the Arizona Job Connection system.

### 4. **Does ARIZONA@WORK Pinal County have a fax machine I can use?**

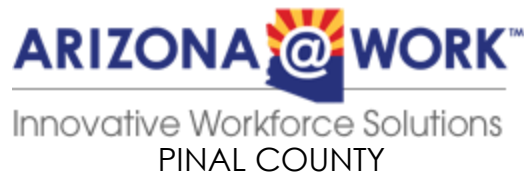
Yes. A fax machine is available in the Resource Room of the ARIZONA@WORK Pinal County Business and Career Center in Casa Grande at 820 East Cottonwood Lane, Building E.

### 5. **Can ARIZONA@WORK Pinal County help me to develop a résumé?**

Yes. Staff can help you to develop résumé and cover letters. The ARIZONA@WORK Pinal County also offers résumé workshops. Please visit <https://arizonaatwork.com/events> and select Pinal County in the location dropdown menu to find the next scheduled workshop.

### 6. **Do I need to be unemployed to receive assistance in finding a job?**

No. Assistance is available for both unemployed job seekers as well as employed job seekers.



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**7. Does ARIZONA@WORK Pinal County provide assessments and labor market information to help me make career choices?**

Yes. ARIZONA@WORK Pinal County staff provides skill and interest assessments, and labor market information for in-demand jobs located in Pinal County. This information is used to develop an employment plan with the job seeker.

**8. Does ARIZONA@WORK Pinal County host job fairs?**

Yes. ARIZONA@WORK Pinal County hosts job fairs. Job fairs are posted on the Arizona Job Connection website and on the Events page at <https://arizonaatwork.com/events>. Select Pinal County in the location dropdown menu.

**9. I have been looking for work, and have been told I lack the skills for the jobs I am seeking. Can you help me?**

Yes. You may be interested in our CareerSTEP pathway, which offers qualified job seekers customized career planning services to address any identified skill gaps. Qualified job seekers will work with a Career Planner to develop a plan of action based on a menu of services offered by ARIZONA@WORK Pinal County partners.

**10. How do I qualify for CareerSTEP services?**

Please make an appointment with one of our Career Planners to determine your eligibility.

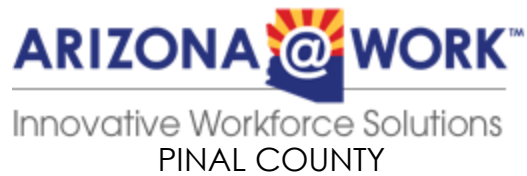
**11. Does ARIZONA@WORK Pinal County help veterans find employment?**

Yes. ARIZONA@WORK Pinal County has a specialized team that helps veterans find employment.

**12. Does ARIZONA@WORK Pinal County help individuals with disabilities find employment?**

Yes. ARIZONA@WORK Pinal County provides services to help individuals with disabilities to find employment. Some of the services include:

- Vocational Guidance and Counseling
- Assessments/Diagnostic Testing and Treatment
- Job Services (job search, job coaching)
- Disability-Related Training (cane instruction, bus training)



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- Job Training
- Assistive Technology Equipment and Training

Please call 520-858-7140 for more information about services that are provided to individual with disabilities.

**13. Does ARIZONA@WORK Pinal County help individuals who have been involved in the justice system find employment?**

Yes. ARIZONA@WORK Pinal County helps individuals who have been involved in the justice system find employment.