



## **Executive Committee Meeting Minutes**

**DATE:** Thu October 7th, 2021

**TIME:** 3:00pm - 4:00pm MST

**LOCATION:** ONLINE - Until Further Notice

**GROUPS:** Executive Team

**REMOTE:** <https://us02web.zoom.us/j/85255447783?pwd=YkwrcUhnZmE5QU5BZmU2OVBoOEplEdz09>  
Meeting ID: 852 5544 7783 Passcode: 865219

### **Welcome & Roll Call**

Meeting called at 2:03 pm and quorum met.

Board Members Present:

Liz Harris-Tuck

Susan Aguilar

Harold Christ

Mike Brewer

Board Members Absent: Lynn Parsons

Board Staff Present: Joel Millman, Mariah Cavazos, Moriah Robles, and Lisa Fellows.

### **Approval of September 7, 2021 Meeting Minutes**

Susan Aguilar motioned to approve the September 7, 2021 meeting minutes. Harold Christ seconded the motion to approve the September 7, 2021 meeting minutes. The motion passed unanimously.

### **New Membership Application Review**

Logen Kelly: The Executive Committee felt that Logen Kelly is an asset to the Pinal County Workforce Development Board. Susan Aguilar motioned to approve Logen Kelly's application. Harold Christ seconded the motion. Logen Kelly's application has been approved.

Bryan Seppala: The Executive Committee felt that Bryan Seppala is an asset to the Pinal County Workforce Development Board. Susan Aguilar motioned to approve Bryan Seppala's application. Harold Christ seconded the motion. Bryan Seppala's application has been approved.

Jim Garrett: The Executive Committee felt that Jim Garrett is an asset to the Pinal County Workforce Development Board. Harold Christ motioned to approve Jim Garrett's application. Susan Aguilar seconded the motion. Jim Garrett's application has been approved.

### **PCWDB Board Budget Discussion**

Impact on By-Laws:

Joel Millman and Lisa Fellows presented to the Executive Committee the draft PCWDB budget for Program Year 21. Liz Harris-Tuck discussed potential PCWDB initiatives for consideration to add to the budget. Possible initiatives include procuring instructional designers to design training for ARIZONA@WORK partners, and a learning management system, purchasing either JobEQ or ESMI data analysis tools to provide labor market information to service providers, the PCWDB and the Pinal Economic and Workforce Department, purchasing TransferVR headsets and hiring a marketing consultant to supplement efforts of the Pinal County Marketing Department to promote the ARIZONA@WORK Pinal County and the board. Liz and Harold will work with PCWDB staff to prepare draft budget to share with the full board at the PCWDB meeting on October 21st.

### **Adjourn**

The meeting was adjourned at 3:00pm.