



Innovative Workforce Solutions

**YUMA COUNTY WORKFORCE DEVELOPMENT BOARD'S-
EXECUTIVE COMMITTEE**

Yuma Private Industry Council, Administration Building
3834 W. 16th Street, Yuma, AZ 85364

Meeting Link: <https://us06web.zoom.us/j/87925396958?pwd=TjVraGlmTER4OGtvUIZPQW1pVW45dz09>

Meeting ID: 879 2539 6958, Passcode: 907173

Phone: +1 346 248 7799 US

December 16, 2021

2:30 p.m.

MINUTES

I. Call Meeting to Order

Maria Chavoya called the meeting to order at 2:33 p.m.

II. Pledge of Allegiance

Maria Chavoya led the Pledge of Allegiance.

III. Roll Call

ATTENDEES (Virtually):

Maria Chavoya, Board Chair

Steven M. Miller, Board Member

Diane Poirot, Board Vice-Chair

Nidia Herrera, Executive Director

Patrick Goetz, Operations Director

Adriana McBride, Human Resource Manager

ABSENT:

Antonio Zuniga, Board Member (Excused)

STAFF (Virtually):

Beatriz Aguilar, Clerk of the Board

Elena Felix, Workforce Liaison

IV. Discussion and Action Item:

1. Review and Approve Additions to the Eligible Training Provider List (ETPL):

- a) Medical Coding and Billing Occupational Certificate
- b) Detention Officer Training Academy
- c) Basic Public Safety Dispatcher

Nidia Herrera stated the trainings must be approved by the Board and State. Approved trainings will be added to the ETPL to allow providers to send interested individuals to the training programs.

Elena Felix provided an overview for the three listed training programs,

- Informed the committee the training programs will be offered through Arizona Western College
- All three programs are within the training costs limit of \$5,500.00

Medical Coding and Billing Occupational Certificate

- Prepare students to take the Certified Professional Coder from the American Academy of Professional Coders
- 28 credit program
- About three semesters long
- Online program
- Total In-State cost is \$4,152.83
- Projections show a total of 49 openings for Yuma County for 2020-2022

Detention Officer Training Academy

- Prepare students for entry level detention officer positions
- 16 credit program
- Not eligible for Financial Aid, Fee based only
- Cost is \$4,075.00 for Yuma residents
- Academy was proposed by the Yuma County Sheriff's Office
- \$18.87 per hour
- Yuma County Sheriffs Office, La Paz, Coconino and Mohave are committed to hiring graduates and are also eligible to work with 11 other County Sheriff Offices within the State of Arizona
- Projections show a total of 72 openings for Yuma County for 2020-2022

Basic Public Safety Dispatcher

- Prepare students for basic roles and duties of a public safety dispatcher within the law enforcement agency
- Student will earn an educational certificate
- 12 credit program
- Cost is \$1,080.00
- Projections show a total of 37 openings for Yuma County

Maria Chavoya asked for a motion to approve the three trainings presented.

Steven M. Miller made a motion to approve the three trainings presented;
Seconded by Diane Poirot.

VOICE VOTE: The motion carried 6-0 (Yes: Maria Chavoya, Steven M. Miller, Diane Poirot, Nidia Herrera, Patrick Goetz & Adriana McBride).

V. Good of the Order

Nidia Herrera asked the committee if they are available for a Finance and Personnel Committee meeting. A Finance and Personnel Committee meeting will be scheduled for Friday, December 7, 2022 at 2:30 p.m. via zoom.

VI. Adjournment

Maria Chavoya asked for a motion to adjourn the meeting.

Diane Poirot made a motion to adjourn the meeting; Seconded by Steven M. Miller.

VOICE VOTE: The motion carried 6-0 (Yes: Maria Chavoya, Steven M. Miller, Diane Poirot, Nidia Herrera, Patrick Goetz & Adriana McBride).

The meeting adjourned at 2:52 p.m.

Respectfully submitted by Beatriz Aguilar, Clerk of the Board