



Innovative Workforce Solutions

**YUMA COUNTY WORKFORCE DEVELOPMENT BOARD'S-
EXECUTIVE COMMITTEE**

Yuma Private Industry Council, Administration Building
3834 W. 16th Street, Yuma, AZ 85364

Meeting Link:

<https://us06web.zoom.us/j/87830048205?pwd=c05HdWRMbqhqdHN3ZWNIUOUxiTDBCZz09>

Meeting ID: 878 3004 8205, Passcode: 665393

Phone: +1 669 900 6833 US

August 11, 2022

11:00 a.m.

MINUTES

I. Call Meeting to Order

Maria Chavoya called the meeting to order at 11:02 a.m.

II. Pledge of Allegiance

Patrick Goetz led the Pledge of Allegiance.

III. Roll Call

ATTENDEES (Virtually):

Maria Chavoya, Board Chair

Samuel G. Loveless, Board Vice-Chair

Antonio Zuniga, Board Member, Secretary/Treasurer

Steven M. Miller, Board Member

Nidia Herrera, Executive Director

Patrick Goetz, Operations Director

ABSENT:

Adriana McBride, Human Resource Manager

GUEST (Virtually):

Daniel P. Corr, Board Member

STAFF (Virtually):

Beatriz Aguilar, Clerk of the Board

Steve Barba, Finance & Accounting Manager

IV. Discussion and/or Action Items

1. Revised Yuma County Local Workforce Development Board By-Laws

Nidia Herrera presented the revisions to the By-Laws. Revisions made to the document are due to the changes made to the structure of the organizational chart and additional information per State requirement.

- Added information regarding the One-Stop Operator
- Removed information regarding the Youth Committee

- Removed EOC Charter High School Governing Board from the Committee section
- Added information regarding Conflict of Interest

Maria Chavoya asked for a motion to approve the Revised Yuma County Local Workforce Development Board By-Laws, send to Yuma County Board of Supervisors for approval and ratify it at the September Workforce Development Board meeting to meet deadlines.

Steven M. Miller made the motion, Seconded by Samuel G. Loveless.

VOICE VOTE: The motion carried 6-0 (Yes: Maria Chavoya, Samuel G. Loveless, Steven M. Miller, Antonio Zuniga, Nidia Herrera & Patrick Goetz).

2. Revised Shared Governance Agreement Between Yuma County Board of Supervisors and Yuma County Local Workforce Development Board

Nidia Herrera presented the revisions to the Shared Governance Agreement. Revisions made to the document are due to the changes made to the structure of the organizational chart, the new supervision of the Youth Program Manager and additional information per State requirement.

Revisions/additions were made to the following sections in the Shared Governance Agreement:

- Added verbiage to the Local Board Establishment & Membership section
- Added the Employer Engagement section
- Added the Technology section
- Added verbiage to the Program Oversight section
- Added verbiage to the Performance Accountability Measures section
- Added the Infrastructure Costs section
- Added verbiage to the Selection of Operators and Providers section
- Added the Consumer Choice Requirements section
- Added the Coordination with Education Providers section
- Added verbiage to the Budget and Approval section
- Added the ARIZONA@WORK Job Center Certification section

Maria Chavoya asked for a motion to approve the Revised Shared Governance Agreement, send to Yuma County Board of Supervisors for approval and ratify it at the September Workforce Development Board meeting to meet deadlines.

Steven M. Miller made the motion, Seconded by Antonio Zuniga.

VOICE VOTE: The motion carried 6-0 (Yes: Maria Chavoya, Samuel G. Loveless, Steven M. Miller, Antonio Zuniga, Nidia Herrera & Patrick Goetz).

3. Modified Yuma County Workforce Development 4 Year Plan 2020-2023

Nidia Herrera informed the committee; the 4 year local plan requires a 2 year modification. Core partners and elected officials assisted in the 2 year modification, the modified plan was submitted to State on March 31, 2022 for review. Modified

plan was received last month with 2 State recommendations regarding the core partners and the eligible training provider list.

Maria Chavoya asked for a motion to approve the Modified Yuma County Workforce Development 4 Year Plan 2020-2023, send to Yuma County Board of Supervisors for approval and ratify it at the September Workforce Development Board meeting to meet deadlines.

Steven M. Miller made the motion, Seconded by Samuel G. Loveless.

VOICE VOTE: The motion carried 6-0 (Yes: Maria Chavoya, Samuel G. Loveless, Steven M. Miller, Antonio Zuniga, Nidia Herrera & Patrick Goetz).

4. Proposed FY2022/2023 Yuma County Workforce Development Board Budget

Steve Barba presented the Proposed FY2022/2023 Yuma County Workforce Development Board Budget, presented the retained earnings for last year, and the overall amounts for Adults, Dislocated Worker and Youth. Per State policy, within the first 15 months 80% of the budget must be spent, leaving only a 20% retention for the remaining of the second year.

A conversation took place regarding ideas and resources to further assist and benefit the community to spend Youth funds as it has been a challenge in the past years.

Maria Chavoya asked for a motion to approve the FY2022/2023 Budget, send to Yuma County Board of Supervisors for approval and ratify it at the September Workforce Development Board meeting to meet deadlines.

Samuel G. Loveless made the motion, Seconded by Steven M. Miller.

VOICE VOTE: The motion carried 6-0 (Yes: Maria Chavoya, Samuel G. Loveless, Steven M. Miller, Antonio Zuniga, Nidia Herrera & Patrick Goetz).

5. Revised Support Services Policies for Youth & Adult/Dislocated Workers

Nidia Herrera informed the committee, Board staff is proposing to revise the Support Services Policies for Youth & Adult/Dislocated Workers on the transportation services. A flat rate of \$4.00 for gasoline is currently provided, due to the high prices of gasoline Board staff is recommending to raise the amount to \$6.50.

Maria Chavoya asked for a motion to approve the Revised Support Services Policies for Youth & Adult/Dislocated Workers.

Steven M. Miller made a motion to approve the Revised Support Services Policies for Youth & Adult/Dislocated Workers; Seconded by Antonio Zuniga.

VOICE VOTE: The motion carried 6-0 (Yes: Maria Chavoya, Samuel G. Loveless, Steven M. Miller, Antonio Zuniga, Nidia Herrera & Patrick Goetz).

All items will be added under the Consent Agenda on the Workforce Development Board Agenda for ratification.

V. Good of the Order

Maria Chavoya stated a meeting has to be held to strategize and further discuss regarding youth.

Nidia Herrera provided the following updates;

- The Memorandum of Understanding/Infrastructure Funding Agreement had minor changes regarding a provider's building space allocation
- The Board of Supervisors will be approving the Intergovernmental Agreement on Monday, August 15, 2022
- Board staff will be revising the Eligible Training Provider List Policy based on state updates
- Will be attending the Law Enforcement Training Academy Graduation at 1 p.m. at Arizona Western College
- Working with Arizona Western College on the QUEST Dislocated Worker Grant
 - Arizona Western College worked on the grant with the Office of Economic Opportunity (OEO)
 - \$15,000,000 grant
 - 7 local areas agreed to participate
 - Arizona Western College submitted the grant to Office of Economic Opportunity (OEO) on August 1, 2022 and to the Department of Labor on August 4, 2022

A brief conversation took place regarding the QUEST Dislocated Worker Grant

VI. Adjournment

Maria Chavoya asked for a motion to adjourn the meeting.

Samuel G. Loveless made a motion to adjourn the meeting; Seconded by Steven M. Miller.

VOICE VOTE: The motion carried 6-0 (Yes: Maria Chavoya, Samuel G. Loveless, Steven M. Miller, Antonio Zuniga, Nidia Herrera & Patrick Goetz).

The meeting was adjourned at 12:07 a.m.

Respectfully submitted by Beatriz Aguilar, Clerk of the Board