**Phoenix Business and Workforce Development Board**

**Executive Leadership Committee Meeting Minutes**

**January 14, 2021 ~ 8:30 a.m.**

The emergency meeting of the Phoenix Business and Workforce Development Board Executive Leadership Committee was held virtually on January 14, 2021.

**Committee Members Present:**

Audrey Bohanan (Chair)

Erick Garcia

Latasha Causey

Daniel Barajas

Steven Cramer

**Committee Members Not Present:**

Nick Bielinski

James Frolov

Jesus Love

Brandon Ramsey

**Public Attendees:**

LaSetta Hogans - Executive Director

Action items taken are noted in **bold** print.

1. **Call to Order/ Roll Call/ Chair Update:**

PBWDB Chair Audrey Bohanan called the Phoenix Business and Workforce Development (PBWD) Board Executive Leadership Committee (ELC) Meeting to order at 8:09 a.m. Roll call was completed, and quorum was met with five members in attendance.

1. **ARIZONA@WORK City of Phoenix Draft Policies:**

The ELC members reviewed the 300.308 Draft Youth Support Services Policy and the 700.702 Draft WIOA Program Monitoring Policy. Executive Director, LaSetta Hogans provided an overview of each policy and responded to questions made by the committee. Public Comment responses were also provided to the committee for their review and consideration.

**A motion to approve policies 300.308 Draft Youth Support Services and 700.702 Draft WIOA Program Monitoring was made by** ELC Member Steven Cramer and seconded by ELC member Latasha Causey.

**Approved:** Audrey Bohanan,Latasha Causey, Daniel Barajas, Erick Garcia, and Steven Cramer

**Opposed:** None

**All were in favor and the motion passed.**

1. **Matters for Future Discussion**

None

1. **Call to the Public and Open Discussion**

None

1. **Adjournment**

**A motion to adjourn the meeting was made at 8:31 a.m.** by ELC Member Steven Cramer and seconded by ELC member Nick Bielinski.

**Approved:** Audrey Bohanan,Latasha Causey, Daniel Barajas, Erick Garcia, and Steven Cramer

**Opposed:** None

**All were in favor and the meeting adjourned at 8:31 a.m.**