

I. Call Meeting to Order

Roll Call

The meeting was called to order at 10:02AM.

.Board members in attendance: Connie Kakavis, Sherry Condarco; Woody Cline; Steve North; David Miller; Malissa Buzan. Staff in attendance: Lisa Grannis; Jeremy Flowers. Guests in attendance: Anne Mueller; Trevor Stokes; Julie Conrow; Julie Earle; Katherine Smith; Linda Kor; Rochelle Shanta.

II. Grow Arizona

Kathleen Smith and Linda Kor with Grow Arizona Workforce development gave a presentation regarding their organization. They are full of resources for our youth in Gila, Navajo and Apache counties.

III. Update on Executive Director Search

Trevor received 20 applications. He has reduced the process down to 6 promising applicants. He will be submitting his recommendations to the County for the Executive Director position. The county will in turn put together their hiring panel to review the applicants.

IV. Local Plan modification Update

Local Plan

a. Discussion

Trevor explained the updates made to the Local Plan.

b. Decision

Connie moved to approve the Local Plan modification with any included recommendations from AZDES. 2nd motion made by David. All agreed. Motion passed.

V. CPLC Budget

Original Title 1B budget

a. Modified Budget request

"As of right now, without a budget modification or an injection of funds, we cannot spend any more funds on Adult/DW participants. If , as a minimum, we could expedite the modification, it would be very helpful. As you see on the modified budget, the total amounts spend for Youth and Adult/DW programs do not change, we would just be allocating more salary to the youth program and have more money left over to spend on participants in the adult program. "
" quoted from CPLC.

Discussion

Lisa mentioned CPLC's concern regarding their Adult/DW program budget. At this time, she mentioned that she would meet with Trevor to dig a little deeper into their budget for recommendations to be presented at the next Executive Committee meeting.

VI. Officer elections

Election of Chair, Vice-Chair, Secretary.

Role descriptions are on page 9 of Bylaws.

There was a motion to poll for the Officer elections by Connie and a 2nd motion by David. The Chair poll was opened and will close 11/16/2022 at 5PM. She will notify all members of the vote results. She will then open the Vice Chair and Secretary polls to close 11/17/2022 at 5pm.

VII. Conflict of Interest forms

Lisa mentioned to all that they need to resubmit their conflict of interest forms to her for the year by the end of the next week, November 25, 2022.

VIII. Budget Report

FY23 Budget report 1st Qtr 2022

Need approval

Lisa briefed the Board on the 1st Quarter Budget. She mentioned that CPLC had some Accounting position changes, so we still have not received any billing from them for the 1st quarter. She is expecting to have that before the next meeting.

Motion to approve the 1st Quarter budget report by David with a 2nd motion given by Neil. All agreed. Motion passed.

IX. LWDB/NACRN MOU Discussion

LWDB and NACRN MOU

Trevor reviewed the LWDB/NACRN MOU relationship. He stated that without the staff, NACRN would be limited in doing the work needed to clean up the funding and relationship transition. Woody stated that The Workforce staff does not need to be used in any manner than for our Workforce program. We have our own needs and issues demanding our attention. We have never received any funding from NACRN. Woody stated that he believed that the funding had been received by NACRN before the MOU had been signed. David stated why do we keep dumping our resources into something that is not coming into fruition. Neil also agreed that we need to back out, and he hopes that no one feels embarrassed by it. It was discussed that the staff may need to support NACRN during the 30 day period and, it would be beneficial to maintain this relationship. We will be their customer, not their investor. A written letter regarding cancellation of the MOU will be drafted by Lisa and sent to Trevor for review. Then the letter will be sent to the Chair for signature.

a. NACRN Letter

No letter or statement was received.

b. Decision

David made a motion to back out of (Cancel) the MOU, 2nd motion made by Neil. All agreed. Motion passed.

X. Admin Offices

LWDA Admin offices moved to the South end of City Hall to original offices.

XI. RAFT

Raft Pictograph

a. Updates

Jeremy updated the board regarding the RAFT issues. The platform no longer is being effective. Jeremy will package it up for potential future use or to hand over to NACRN. There is not an AJC integrated software available at this time, but we do want to keep a referral system. Trevor believes in a single intake process for resource referrals for the communities.

b. Decision

Motion to cancel the contract for RAFT made by David with a 2nd motion made by Neil. All agree. Motion Passed.

XII. One Stop Operator/Partner Reports

OSO Report September 2022

Lisa mentioned that the EO has accepted the proposed corrections to resolve their findings. Due to time constraints, she stated that she would let the Board members review this report on their own.

XIII. Next LWDB Bi-Monthly Meeting Date January 25, 2023.

Meeting adjourned at 12:10pm.