



## Quarterly LWDB Meeting Agenda

📅 Wed June 3rd, 2020

🕒 10:00am - 12:00pm MST

📍 Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/84970007927>

Or Call-In

1-346-248-7799

Meeting ID: 849 7000 7927

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|--|---------|
| <b>I. Call Meeting to Order</b>  | 15 mins |
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| Pledge of Allegiance   |         |
| Roll Call  |         |
| <b>II. Director's Report</b>   | 5 mins  |
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| <b>III. One Stop Operator/Partner Reports</b>                          | 10 mins |
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| <b>IV. Review Minutes from February 26, 2020 LWDB Meeting</b>          | 5 mins  |
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| Recommended Action: Approve February 26, 2020 LWDB Meeting Minutes     |         |
| <b>V. Budget Report</b>  | 5 mins  |
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| Review of YTD Budget Summary and Draft Budget for PY20/FY21.           |         |
| 📄 YTD Budget Report as of 04.30.2020.pdf                               |         |
| 📄 Projected Expenditures 5.1.2020 to 6.30.2020.pdf                     |         |
| 📄 Draft FY21 Budget.pdf  |         |
| <b>VI. Presentation - Trevor Stokes - Workforce Quality Initiative</b> | 25 mins |
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| 📄 Labor Market Analysis Report.pdf                                     |         |

VII. **Status Update on Local Workforce Development Plan PY20-PY23** 10 mins

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Recommended Actions:

1. Approve In-Demand Industries and Occupations List for PY20-PY23 Local Workforce Development Plan
2. Identify Comprehensive and Affiliate Site Locations within the Northeastern Arizona LWDA as presented

VIII. **Review One Stop Operator Proposals and Executive Committee's recommendation for bid award.** 10 mins

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Recommended Actions: Approve Executive Committee's recommendation and award One Stop Operator Contract

-  Reveille OEG Letter of support.pdf
-  Reveille Foundation OSO Proposal.pdf
-  Draft Minutes Exec Committee Mtg 5.18.20.pdf



IX. **Review Proposed Show Low Job Center** 10 mins

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Recommended Actions:

1. Approve Addendum to NACRN MOA regarding building lease and MOU development with co-located partners with first 3 months payment based on estimated costs at \$2500 total. Agreements are to be updated every 90 days based on actual expenses from prior quarter.

2. Approve expenditure for furniture

-  MOA Addendum Show Low Job Center - LWDB and NACRN.pdf
-  Mountain View Lease.pdf

X. **Review Board Membership and Terms Expiring July 1, 2020** 5 mins

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Members whose terms are expiring who have interest in being reappointed to the LWDB for an additional 3-year term need to complete an interest form and submit to LWDB staff no later than June 26, 2020.

-  LWDB Membership Review.pdf

XI. **Review LWDB Officers/Executive Committee - Terms Expiring July 1, 2020** 10 mins

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Recommended Action: Elect new Officers: Chair, Vice-Chair, Secretary, (2) Members at Large

Chair and Vice-Chair must be business representatives and each must represent a different county

XII. **Review Job Center Certification**

5 mins

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Need Job Center Certification Workgroup - 3 to 4 board members - requires physical inspection of centers and must be complete by September 1, 2020

XIII. **Next Meeting Date:**

5 mins

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Need to set a date to approve final Local Workforce Development Plan and PY20/FY21 Budget. Public comment period for plan will end

Quarterly Meeting August 26, 2020. Discuss Annual Retreat/Combined meeting with Boards of Supervisors and County Administrators