

YUMA COUNTY

Innovative Workforce Solutions

YUMA COUNTY WORKFORCE DEVELOPMENT BOARD

Yuma Private Industry Council, Administration Building 3834 W. 16th Street, Yuma AZ 85364 Meeting Link: <u>https://us06web.zoom.us/j/87248790303?pwd=cnB2eWNLeEtRMjJjK0RqUk5zVS9vdz09</u> Meeting ID: 872 4879 0303, Passcode: 864835 Phone: +1 253 215 8782 US May 11, 2022 9:00 a.m.

MINUTES

I. CALL MEETING TO ORDER

Maria Chavoya called the meeting to order at 9:01 a.m.

II. PLEDGE OF ALLEGIANCE

Steven M. Miller led the Pledge of Allegiance.

III. ROLL CALL

The roll was called, and those present and absent were:

Members Present (Virtually)	Members Absent
1. Ryan Barto	1. Charles Grube (Excused)
2. Judith Castro	2. James Luft
3. Maria Chavoya	3. Antonio Zuniga
4. Daniel Corr	
5. Jesus G. Figueroa	
6. Karen King	
7.Gregory LaVann	
8. Samuel G. Loveless	
9. Dave Miller	
10. Steven M. Miller (In-Person)	
11. Douglas A. Pancrazi	
12. Miguel Ramos	
13. Wayne Rooks	
14. Michael J. Sabath	
15. Tonya Tacker	

Thereby a quorum was established.

Staff (Virtually)

Steve Barba, YPIC Mariana Martinez, YPIC Patrick Goetz, YPIC Nidia Herrera, YPIC Beatriz Aguilar, YPIC

IV. *CALL TO THE PUBLIC

There were no comments from the public.

V. INTRODUCTIONS

Maria Chavoya introduced Ryan Barto, General Manager for InsulTech, LLC who was appointed on May 2, 2022 to the Board.

Mr. Barto expressed his happiness to join the Workforce Development Board and looks forward to contributing to the Board.

VI. EXECUTIVE COMMITTEE REPORT

Maria Chavoya informed the Board the Executive Committee met on March 14, 2022 to review the Executive Director and Youth Directors evaluations.

The committee also met on May 2, 2022 and discussed the Performance Review Committee recommendation to renew the Service Provider Contracts for 1 year. The committee also reviewed and approved the Transfer of Funds Request Form, Established a Healthcare Sector Strategy Committee and Appointed Ricardo Madrid to the Youth Committee.

Board member, Daniel Corr joined the meeting at 9:05 a.m.

VII. DISCUSSION AND ACTION ITEMS:

A. Approval of the Consent Agenda

- 1. Meeting Minutes (March 9, 2022)
- 2. Action to Ratify the Appointment of Ricardo Madrid to the Youth Committee
- 3. Action to Ratify the Transfer of Funds from Dislocated Worker Allocation to Adult Allocation in the Amount of \$400,000 for Contract DI21-002297 – FY 2021 per WIOA Section 133(b)(4)
- 4. Action to Ratify the Establishment of a Healthcare Sector Strategy Committee
- 5. Appointment of 6 Members to the Healthcare Sector Strategy Committee
- 6. Performance Review Committee/Executive Committee Recommendation-Service Provider Contracts, 1 Year Renewal
- 7. Revised Mission Statement for the Educational Opportunity Center Charter High School

Maria Chavoya asked for a motion to approve the Consent Agenda.

Steven M. Miller made a motion to approve the Consent Agenda; Seconded by Samuel G. Loveless.

VOICE VOTE: The motion carried 15-0 (Yes: Ryan Barto, Judith Castro, Maria Chavoya, Daniel Corr, Jesus G. Figueroa, Karen King, Gregory LaVann, Samuel G. Loveless, Dave Miller, Steven M. Miller, Douglas A. Pancrazi, Miguel Ramos, Wayne Rooks, Michael J. Sabath & Tonya Tacker)

VIII. CALL FOR EXECUTIVE SESSION

1. A.R.S § 38-431.03 (1): Personnel/Executive Director and Youth Director Annual Evaluations and Salary Increase

Maria Chavoya asked for a motion to move into Executive Session.

Samuel G. Loveless made a motion to move into Executive Session; Seconded by Daniel Corr. The motion was approved unanimously.

Maria Chavoya asked Adriana McBride, Human Resource Manager to attend the Executive Session.

Board Members were moved to a breakout room.

After the Executive Session, Maria Chavoya asked for a motion to open the regular session. Daniel Corr made a motion to open the regular session; Seconded by Steven M. Miller. The motion was approved unanimously.

IX. ACTION ITEM

1. Approval of Annual Evaluation and Salary Increase for the Executive Director and Youth Director

Steven M. Miller moved to table the action item and schedule a meeting in two weeks to further discuss the action item; Seconded by Ryan Barto.

VOICE VOTE: The motion carried 15-0 (Yes: Ryan Barto, Judith Castro, Maria Chavoya, Daniel Corr, Jesus G. Figueroa, Karen King, Gregory LaVann, Samuel G. Loveless, Dave Miller, Steven M. Miller, Douglas A. Pancrazi, Miguel Ramos, Wayne Rooks, Michael J. Sabath & Tonya Tacker)

X. DIRECTORS REPORT

Nidia Herrera presented a PowerPoint. PowerPoint is attached.

XI. PRESENTATION AND INFORMATION ITEMS

1. Board Member Resignations

Maria Chavoya informed the Board, Blanca Garza and Diane Poirot submitted their resignation letters.

2. Financials as of March 31, 2022

Steve Barba, Finance & Accounting Manager presented the financial report and informed the Board expenses are at 62% spent.

3. Business Services/Rapid Response

Mariana Martinez, Employer Engagement & Rapid Response Coordinator presented a PowerPoint. PowerPoint is attached.

4. Service Provider Presentations/Questions

Maria Chavoya asked the Board to review the Service Provider Presentations and send in any questions they may have to Nidia Herrera.

XII. WDB MEETING SCHEDULE

A. Proposed Next Meeting Date: Wednesday, June 8, 2022 at 9:00 a.m.

XIII. OTHER INFORMATION AND/OR COMMITTEE REPORTS

A. Economic Development Issues Report

The Economic Development Issues Report was not provided.

B. Educational Opportunity Center Charter High School Board Report

Steven M. Miller reported:

- The welding class will have an unveiling of their project on Thursday, May 19, 2022 from 10:00 a.m. to 11:30 a.m.
- Will propose that more students attend the welding class for next school year

C. Youth Committee Report

Jesus G. Figueroa reported:

- The committee met on March 24, 2022 and shared the committees current vision of helping the youth directors with challenges they may have
- Discussed the idea of developing a mission statement to further guide the committees objectives
- Working on recruiting more committee members from youth development networks
- Welcomed Ricardo Madrid to the Youth Committee
- Discussed adult mentoring ideas to assist the youth directors meet one of their 14 program elements
- Youth Director, Arizona Western College Program Director, Compliance Manager, Workforce Liaison & Accounting Manager provided their quarterly reports
- The next committee meeting is scheduled for June 23, 2022

D. Performance Review Committee Report

Samuel G. Loveless reported:

- The Committee met on April 26, 2022 and reviewed the service providers performance numbers as of March 31, 2022
- The Committee determined that there wasn't enough data to make a determination and decided to propose the extension of the contracts for 1 year

XIV. GOOD OF THE ORDER

Steven M. Miller extended an invitation to the Board to attend the EOC Charter High School Graduation on May 26, 2022 at 6:00 p.m. at the Downtown Theater.

Maria Chavoya reminded the Board to submit their nomination form, elections will take place at the June Board meeting.

XV. ADJOURNMENT

Maria Chavoya called for a motion to adjourn the meeting. A motion was made by Steven M. Miller; Seconded by Samuel G. Loveless. The motion carried.

The meeting adjourned at 10:34 a.m.

Respectfully submitted by Beatriz Aguilar, Clerk of the Board.



YUMA COUNTY

Innovative Workforce Solutions

Executive Director's Report

Nidia Herrera May 11, 2022

Program funded by the US Department of Labor – WIOA Title IB

COVID-19 Precautionary Measures

Continuity of Operation Plan (COOP)

- Sanitation Stations & Temperature Checks
- Practice Safe Distancing
- Ready to Reinstate COVID protocols
- April: Three Exposures

Enforce Safety Measures

- Sanitizing equipment after each use
- Employees Choice to Mask



LWDB Action Items

- Local Board & Chief Elected Official: (Board of Supervisors- BOS)
 - Business Sector Vacancy Filled: May 2nd (Mr. Ryan Barto Insultech Manufacturing)
 - Monthly Meetings
- ▶ Board Governance Training: April 7th & 8th
 - Healthcare Sector Strategy Committee
- Governance Policy Updates:
 - Shared Governance Agreement & Bylaws (Pending State Approval)
- Community Partner Collaboration: GYEDC, AWC & ARIZONA@WORK
 - Upskilling TRAX International Workforce (Planning Stages)
- National Association Workforce Boards Conference:
 - Seven (7) Arizona Local Areas Attended (Local Directors & Board Members)
- Memorandum of Understanding (MOU) Annual Review
- BiNational Partnership: GYEDC, ARIZONA@WORK, AWC, OPRODE & GOODWILL
 - Promoting Job Opportunities/Sharing Positions (Somerton School District)
- Performance Review Committee: April 26th



LWDB Action Items, cont.

Monthly Service Provider Meeting:

- Mar 31st & Apr 28th
- Next Meeting: May 31st

Skill Bridge Program:

- Mr. Robert Robinson: Hired at Martech Medical Products ~ Start Date: June 1st
- Webinar for Employers: June 2022 (MCAS & YPG)
- ► AWC Advisory Committees: April 21st & 27th
 - Community Healthcare Worker & Medical Assistant

Service Provider Training: by LWDB Staff/DES Staff

- Youth Case Management Training: April 4th & 5th
- Anti Discrimination & Harassment by EEOC: March 25th
- State Employer Measures: March 29th
- Local Training Policy: April 14th

DES State Training Session:

- Webinar: Data Validation Training: June 30th
- Dislocated Worker Eligibility: July 29th

Workforce Development 2 Year Modification Local Plan

- Yuma County Plan Submission to State: July 1, 2022
- Key Stakeholder & Partner
 - Local Board Staff & Chief Elected Officials (BOS)
 - One Stop Core Partners, GYEDC, Yuma County, City of Yuma, City of Somerton, City of San Luis, STEDY
 - WIOA Service Providers: AWC, EQUUS, ROSS & Youth Services

2020-2023 Modified Local Plan Timeline

Due Date	Timeline	
12/8/2021	Share Existing Plan & Steps for New Plan Development w/immediate Stakeholders	\checkmark
12/8/21	Labor Market Analysis	\checkmark
12/21/21 to 1/14/22	Get stakeholders input & Revise Local Plan Narrative	\checkmark
2/1/22	Compose Draft Revised Plan w/LMI & Operational Updates	\checkmark
2/24/22 to 2/28/22	Public Local Plan – Public Notice	\checkmark
3/1/22 to 3/30/22	Public Local Plan for Public Comments	\checkmark
3/31/22	Revise Plan Based on Public & LWDB Comments	\sim
3/31/22	Submitted Local Plan to State for Review & Approval	
Unknown	Pending State Approval	\sim





AWC Law Enforcement Training Updates



LETA: Law Enforcement Academy

- Start Date: March 21st (in progress)
- Graduation: August 11th
- Enrolled: Six

Detention Officer:

- Start Date: April 4th
- Graduation: May 26th
- Enrolled: Six

Basic EMT: January 2022 Class

- Start Date: January 11th
- Graduation: May 9th
- Enrolled: Three







State of Arizona & Department of Labor (DOL) Update

State of Arizona (DES-Dept. of Economic Security):

State Performance Meeting: March 16th

WIOA Funding Allocations PY' 22-23

- Received on March 31st
- State Preliminary Planning Estimated Allocation submitted to LWDB's: April
- State Pending Final approval in May by Workforce Arizona Council

Workforce Arizona Council (WAC) Meetings:

- Current Branding "ARIZONA@WORK"
 - Developing a Branding Policy for Job Centers/Public Comments
 - Branding Confused with Local Branding
- ACRC Program Updates: Spring 2022
- Eligible Training Provider List (ETPL) Policy: Streamline & Simplify the Process
- Formula Allocation Policy & Procedures

ESDI Consulting: Arizona Journey Map Project Closeout

- Job Seeker Awareness & Employer Engagement
- Direct Engagement with Business & Job Seekers
 - Case Management

Journey Map Process



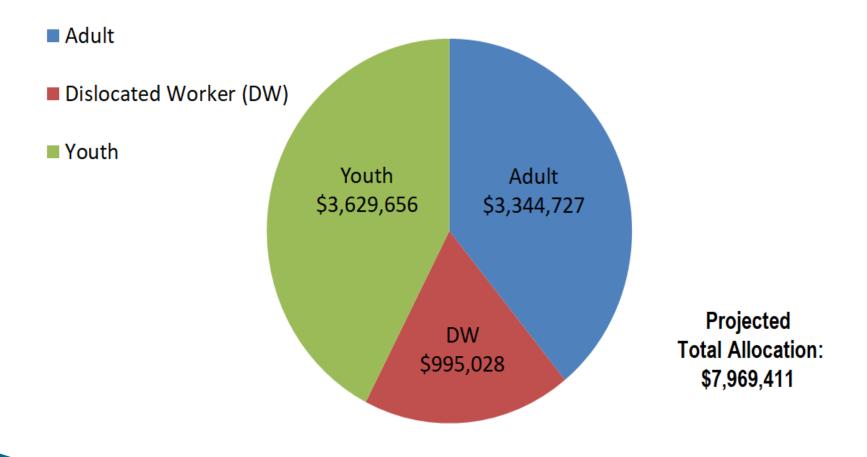
Establishing WIOA Formula Allocation



Formula Allocation Policy & Procedures

- Policy Development Allocation Procedures
 - Determine Calculation Method
 - Determine Formula Option for Future Years
 - Review Timing
- Consultation with Chief Elected Officials and Local Boards
- Finalize Policy & Procedures
- Determine Funding Based on Allocations Received (Q2 2022)

WIOA Planning Estimate Budget Allocations PY'22-23



Performance PY' 21/22 (7/1/2021 – 4/30/2022) Adult

Emp	(Q2)	Employment Rate (Q4)		Median Earnings	Credential Rate		Measurable Skill Gains		
	Rate		Rate	Earnings		Rate		Rate	
	76.90%		71.40%	\$5400.00		66.00%		59.20%	
341	70.169/	250	(2.07%)	SC 920 55	<u>84</u>	72 (80/	<u>166</u>	66 149/	
<u>486</u>	70.16%	<u>397</u>	62.97%	<u>\$6,839.55</u>	<u>114</u>	73.68%	<u>251</u>	66.14%	

Source of Data: Tableau ~ Yuma County

Performance PY' 21/22 (7/1/2021 – 4/30/2022) Dislocated Workers

Emp	Q2)	Employment Rate (Q4)		Median Earnings	Credential Rate		Measurable Skill Gains		
	Rate		Rate	Earnings		Rate		Rate	
	78.00%		75.00%	\$5400.00		71.10%		60.5%	
<u>48</u>	76.19%	<u>38</u>	61.29%	£9 192 02	<u>10</u>	66.67%	<u>13</u>	54.17%	
<u>63</u>	/0.19%	<u>62</u>	01.29%	<u>\$8,183.03</u>	<u>15</u>	00.07%	<u>24</u>	54.1770	

Source of Data: Tableau ~ Yuma County

Performance PY' 21/22 (7/1/2021 – 4/30/2022) Youth

Plac	cement Rate (Q2)			Median Earnings	Credential Rate		Measurable Skill Gains		
	Rate		Rate	Earnings		Rate		Rate	
	76.00%		74.60%	\$4500.00		54.00%		51.0%	
<u>228</u>	77.03%	<u>185</u>	72.55%	\$5,200,56	<u>145</u>	71.43%	<u>116</u>	51 339/	
<u>296</u>	//.03%	<u>255</u>	12.35%	<u>\$5,209.56</u>	<u>203</u>			- 51.33%	

Source of Data: Tableau ~ Yuma County

Yuma Chamber of Commerce BIZ Magazine ~ May/June

II BIZARIZONA@WORK

UNDERSTANDING THE SKILLS GAP

BY NIDIA HERRERA & PATRICK GOETZ - ARIZONA@WORK

64 UNDERFLOYMENT'S IC HOLE, but I will sent that the workers I need?" Sound familia?" It's the skills pap, the play Subgentic soluti temployates need and solution to seekarity pressent. Employees must sterrily and signal the stills Bury need, as well as develop mechanisme to resmail. kan, and relate analogues to examine a healthy workforce. Here are some bleas for enhancing your understanding of this important issue.

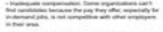
Understanding the gap

The skills gap in a complex locae, with lots of ideagree ment alcost causes and tolcators. Here are some factors avguetta hajue adarabilenti

- Not enough of the tight productors. For its domand jobs in health care, angineering, computer science, and attracted transfecturing. Pare aren't unpugh pages having trained.

- Piter yelds from automated jub match programs. Some ampliques \$2 pit ads with a hel of ideal requirements. most applicants worth need, resulting in low match rates and here pointed particulated.

- Salutance to provide tracking. Many employer's amultiprofer that jub tatelears and ampliquint privities all that nan training, but this is increasingly unvealight.



- The proveing recoil for soft skills. Many new graduates. while both spaces luck logani communication stills and ofter price and skills.

Learn more

Ward to learn more about this securit Davard Business Center table provide related reformation such as the 'Analogian Montherine Tand' and the 'Company Occupations front to invariant at http://www.communication or a function of the factor of

Need help finding works in with the right skills? Convect with your Bunerices Services Representation at the Dire Stop Career Career at 60%-209-0686

Information obtained from the Paper concernance on higherson and a

BIZABIZONA@WORK

Employers must identify and signal. the skills they need, as well as develop mechanisms to recruit, train, and retain employees to maintain a healthy workforce.





812 1 Mag-June 2012

ARIZONA@WORK Neighborhood Leaders Academy (NLA)





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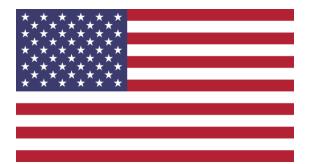
Questions?

Program funded by the US Department of Labor - WIOA Title IB



Mariana Martinez

Employer Engagement Coordinator & Rapid Response Coordinator







YUMA COUNTY

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Activity

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Site	February	March	April	Year-to-Date
Yuma CRC / EOC	354	554	431	1,751
MLK / Youth Services	101	112	85	374
ES - Yuma	353	426	Pending	1,258
Somerton Resource Center	76	183	263	621
South County Business Resource Center	4	34	121	161
Virtual Contacts	208	250	162	856
Total	1,096	1,452	1,062	5,021

2016 Total: 28,6432018 Total: 44,6132020 Total: 41,9902017 Total: 34,3412019 Total: 47,033**2021 Total: 22,935**



Rapid Response 2022 Layoffs & Closures

Company	Month	Closure	Lay-Off	Employees Dislocated
Bed Bath & Beyond	January	х		18
Habitat for Humanity ReStore	January	х		3
Total		2		21

Community Outreach & Recruitments



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March Outreach







- 7th AWC Transfer Expo
- 10th Harvest Prep Job Fair
- 16th City of San Luis Safety Event
- 16th Clarios & ARIZONA@WORK
- 17th ARIZONA@WORK & Yuma County HR Quarterly Meeting
- 19th Gowan Science Academy Barn Bash
- 21st City of San Luis Business Incubator
- 24th Ridgeview Transitional Rehabilitation
- AZDOC Presentation
- Yuma County Economic Development Monthly Meeting
- Yuma Sun Reports
- State Business Touch Point Call
- State Communications Call

April Outreach



2nd – Early Childhood Event

- 4th MOSS Solar Business Services Presentation
- 5th Yuma County Government Job Fair
- 14th AWC Transfer Expo
- 15th WTI VIP Flight
- 21st Michael Foods Ribbon Cutting Ceremony
- 23rd Children's Festival of the Arts
- 26th Law Enforcement Job Fair
- 29th Yuma Southwest Contractors Association Career & Trades Expo
- 30th Dia Del Niño Event
- 27th Yuma County Business Services Quarterly Meeting
- AZDOC Presentation
- Yuma Sun Reports
- State Business Touch Point Call
- Chamber Board Meeting



MCSS



Yuma County Business Services Team

 Achieve Human Services • Adult Literacy Plus 🐴 ARIZONA@WORK **Employment Services** ARIZONA @ WORK • Veterans Services Vocational Rehabilitation • YPIC Arizona Western College Goodwill of Central & Northern Arizona GOODWILL Greater Yuma Economic Development Corporation W Greater Yuma Housing Authority of the City of Yuma Marine Corps Air Station (MCAS) MCCCS Quechan Workforce Development
Southwest Technical Education District of Yuma (STEDY) Yuma Proving Ground (YPG) Transition Assistance Program Yuma County Library District







Job Club

March

- \circ Michael Foods
- Northwestern Industries
- Convey Health Solutions









April

- Abrio Care
- \circ Pacific Seafoods
- Ridgeview Transitional Rehab
- Quechan / Paradise Casino



Job Club

March Recruitments

- 7th OBI Seafoods
- 10th Harvest Prep
- 15th & 16th MPW industrial Services
- 17th & 18th E&E Seafoods
- 22nd Copper River Seafoods
- 23rd Whittier Seafoods
- 30th Sunset Health Job Fair

Harvest Preparatory Academy

- 63 job seekers attended
- five (5) on-site employment offers for Teachers & Substitutes













Wednesday, March 30, 2022 1PM - 4PM MLK JR. Neighborhood Center 300 S. 13th Ave. Yuma. AZ 85364

Sunset Health has immediate openings for caring and compassionate team members.

Medical Assistants & Community Health Workers



Sunset Health Job Fair

- 20 job seekers attended
- On-site interviews conducted for Medical Assistant positions

April Recruitments

- 5th Yuma County Government Job Fair
- 6th & 7th-Pacific Seafoods
- 8th Ekuk Fisheries
- 13th Peter Pan Seafood
- 26th Law Enforcement Job Fair
- 29th Trident Seafoods

Yuma County **Government Job Fair**

- **15 departments present** ۲
- 146 job seekers attended ۲



- Superior Court
- Adult Probation
- Juvenile
- Human Resources Recruitment

Pre-registration available at events.ypic.com





- Yuma County Justice Court Precint 1
- Public Defender's Office
- Public Works





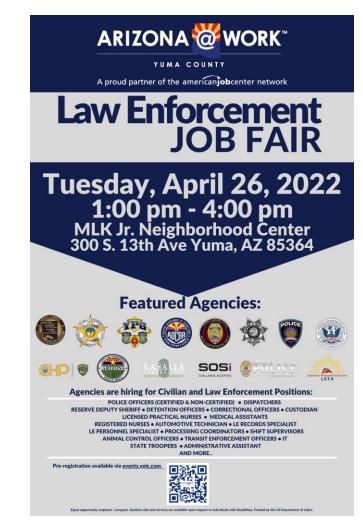






Law Enforcement Job Fair

- 16 agencies present
- 118 job seekers attended

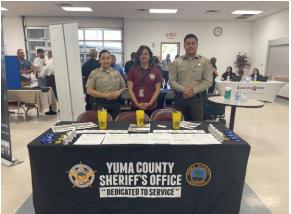














Upcoming Events





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22615 S SR85 Buckeye, AZ 85326





Questions?



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