



## **WORKFORCE ARIZONA COUNCIL – MEASURING EFFECTIVENESS COMMITTEE MEETING MINUTES**

Wednesday, November 2, 2016  
100 N 15<sup>th</sup> Avenue, Suite 103, Phoenix, AZ 85007

### **Members Present**

Bill Terry, Chair – IBM  
Trevor Stokes – Office of Economic Opportunity  
Michael Wisheart – Department of Economic Security  
Maria Ethier – Arizona Department of Education  
Melinda Jensen – IBM  
Doug Walls – Office of Economic Opportunity

### **Members Present via Phone**

Stephen Gilman – Goodyear Firefighters Association  
Teri Drew – ARIZONA@WORK-Yavapai County

#### **1. Call to Order**

- The meeting was called to order at 1:02 p.m.

#### **2. Welcome**

#### **3. Call to the Public**

- No public comment was offered.

#### **4. Adoption of Minutes**

- A motion to adopt the previous meeting minutes was made by Trevor Stokes and seconded by Steve Gilman.
- The September 29, 2016 meeting minutes were adopted.

#### **5. Dashboard Concept Presentation – Trevor Stokes**

- Committee Member Trevor Stokes provided an overview of a four-part conceptual framework for a public-facing “dashboard” that was drafted for the Committees’ review. The committee discussed the proposed dashboard concept in detail and provided feedback for consideration as the concept moves forward.

##### **a. Vote to recommend the Workforce Arizona Council adopt the dashboard concept.**

- A motion to recommend that staff continue to build upon the proposed dashboard concept and prepare additional information for the Committee’s next meeting based on the feedback shared at today’s meeting was made by Melinda Jensen and seconded by Maria Ethier. Motion was approved.

## **6. Workforce Arizona Council Annual Report**

- Staff provided background of how the reporting requirements have changed and the impact on gathering information for this year's Annual Report. Staff briefly walked the Committee through the various tables presented in the report and indicated that the report needs to be submitted by December 1, 2016. The Committee briefly discussed the report and offered several suggestions. Chair asked that the Committee members review the report and forward to staff by the end of this week any critical changes that they may have regarding the Annual Report.

### **a. Vote to recommend the Council approve the Annual Report**

- A motion to recommend the Workforce Arizona Council approve the Annual Report was made by Teri Drew and seconded by Michael Wisheart. Motion was approved.

## **7. Discuss Federal Employer Measure Options**

- Staff provided an overview of the reason why WIOA is asking each state to select two of the three proposed employer measures to use over the next two years and details about each of the three options. The Committee discussed each option and then took a "straw vote" of each members' two preferences. As a result of the vote, Option 1 and Option 2 were selected.

### **a. Vote to recommend the Council approve two of the three employer measures**

- A motion to recommend the Council approve Option 1 and Option 2 as the two employer measures to be used over the next two years as required within the WIOA regulations was made by Steve Gilman and seconded by Michael Wisheart. Motion was approved.

## **8. Committee Next Steps**

- Staff to work on preparing a mockup of the proposed dashboard concept for the committee's review and feedback at next meeting.
- By the end of this week, forward to staff any suggested changes for the Workforce Arizona Council Annual Report.
- Items for next meeting's agenda to include:
  - i.** Presentation of mockup of proposed dashboard concept.
  - ii.** Review State Plan for how measures are being gathered and tracked.
  - iii.** Suggested next meeting be late January/early February.

## **9. Adjournment**

- A motion to adjourn was made by Teri Drew and seconded by Melinda Jensen
- The meeting was adjourned at 2:25 p.m.