



WORKFORCE ARIZONA COUNCIL – STATE PLAN TASK FORCE Meeting Minutes

Tuesday, March 8, 2016, 9:00 – 11:00 a.m.

333 N. Central Avenue, Phoenix, AZ 85004, Palo Verde Conference Room

Members Present

Dawn Grove, Chair – Karsten Manufacturing
Doug Yonko, Vice Chair – Hensley Beverage Company
Sheryl Hart – ADE Designee

Members Present via Phone

Bill Terry – IBM
Thomas Winkel – Arizona Coalition for Military Families

Members Absent

Glenn Hamer – Arizona Chamber of Commerce

1. Welcome

- The meeting was called to order at 9:03 a.m.

2. Adoption of Minutes

- The motion to adopt the meeting minutes from February 17, 2016 was made by Doug Yonko and seconded by Thomas Winkel.
- The minutes were adopted.

3. Call to the Public

- There was no public comment offered at the meeting.

4. State Plan

a. Discussion of Public Comments

- Staff provided an overview of public comments received.
- It was decided that a few minor changes to the State Plan would be necessary, and Sheryl Hart, staff and others were asked to facilitate those changes.

b. Discussion of Section VI) a) 1) and Other Possible Revisions

- Clarification was provided regarding the different structure and tone of Section VI) a) 1).

- The Task Force discussed other possible changes to this portion of the State Plan, but none were determined necessary.

c. Discussion of Revisions to State Plan

- Staff provided an overview of some adjustments to the State Plan made necessary due to the recent guidance provided by DOL as well as the process in place to make these adjustments.

d. Discussion of Revisions to Executive Overview

- No revisions were deemed necessary.

e. Vote on recommendation to full Council for adoption of State Plan with Executive Overview

- A motion to recommend the Workforce Arizona Council adopt the State Plan with the discussed changes was made by Doug Yonko and seconded by Thomas Winkel.
- The recommendation to adopt the State Plan as revised was passed.
- Another motion to recommend the Workforce Arizona Council adopt the Executive Overview was made by Bill Terry and seconded by Doug Yonko.
- The recommendation to adopt the Executive Overview was passed.

5. Local Plan Guidance

a. Discussion

- Task Force members discussed the purpose and use of guidance for the Local Areas regarding local plans.
- A few changes were recommended to the draft guidance presented to the Task Force.

b. Vote on recommendation to full Council for adoption of Local Plan guidance

- A motion to recommend the Workforce Arizona Council adopt the Local Plan Guidance with the idea that there would be additions in the future was made by Doug Yonko and seconded by Bill Terry.
- The recommendation to adopt the Local Plan Guidance as revised was adopted.

6. Task Force Recommendations

a. Discussion

- A summary of all recommendations was discussed and it was determined the Chair and staff would work together to create such a summary for the Workforce Arizona Council meeting on March 10.

b. Vote on recommendations for full Council

- No vote was necessary.

7. Metrics Dashboards

- This discussion was rolled into the recommendations discussion.

8. Adjournment

- The meeting was adjourned at 11:01 a.m.