



## **WORKFORCE ARIZONA COUNCIL – STATE PLAN TASK FORCE Meeting Minutes**

Wednesday, February 17, 2016, 1:30 – 2:30 p.m.

333 N. Central Avenue, Phoenix, AZ 85004, Ponderosa Conference Room, 19<sup>th</sup> Floor

### **Members Present**

Dawn Grove, Chair – Karsten Manufacturing  
Doug Yonko, Vice Chair – Hensley Beverage Company  
Sheryl Hart – ADE Designee  
Thomas Winkel – Arizona Coalition for Military Families  
Glenn Hamer – Arizona Chamber of Commerce

### **Members Present via Phone**

Bill Terry – IBM

#### **1. Welcome**

- The meeting was called to order at 1:43 p.m.

#### **2. Adoption of Minutes**

- The motion to adopt the previous meeting minutes was made by Glenn Hamer and seconded by Thomas Winkel.
- The meeting minutes from February 11, 2016 were adopted unanimously.

#### **3. Call to the Public**

- There was no public comment.

#### **4. State Plan Executive Overview**

##### **a. Discussion**

- The Task Force went through the document discussing structure, content and ensuring it provided an overview of the entire Plan, and made further revisions.

##### **b. Adoption**

- Task Force members approved the majority of the Executive Overview and agreed upon further revisions needed. Task Force members were asked to

again review a final draft to be emailed in the morning and to provide an additional approval to the chair or staff.

## **5. State Plan**

### **a. Discussion**

- The Task Force discussed many changes made to the Plan and discussed potential further review and revisions desired.
- The Task Force considered a chart outlining WIOA age and ability to work requirements for each of the core programs and agreed to include it in the Plan.
- A meeting date for the final approval of recommendations to the Council was established.

### **b. Approval to send State Plan out for public comment**

- In light of the impending federal deadline of February 18 by which to publish the State Plan for public comment, and in light of the preparation of the Executive Overview capturing the essential elements of the Plan even if more remained to be done to improve the Plan, Doug Yonko motioned to approve the State Plan for publishing for public comment. Thomas Winkel seconded the motion, and it was unanimously approved.
- Staff will input minor edits and release the State Plan for public comment by February 18 (next day).

## **6. Recommendations to the Workforce Arizona Council**

- This item was moved to the next Task Force meeting.

## **7. Adjournment**

- Thomas Winkel motioned to adjourn and Doug Yonko seconded the motion.
- The meeting was adjourned 2:46 p.m.

A copy of the agenda, background material provided to Task Force members (with the exception of material relating to possible executive sessions) is available for inspection at the Workforce Arizona Council Office, 333 N. Central Avenue, Suite #1900, Phoenix, AZ 85004.