

Yavapai County Workforce Development Board One Stop Committee July 18th, 2023 Meeting Minutes

| Attendees | Present/Absent | Number of Absences in 2023 |
|-----------------------------------|----------------|----------------------------|
| Craig Lefever, Chairman, Title II | Present | 0 |
| Art Askew, Title I | Present | 0 |
| Alycia Botkin, Title IV | Present | 0 |
| Leah Cickavage, One Stop Operator | Present | 0 |
| Linda Bolyard, Title III | Present | 0 |

Guest: Kevin Gertz

I. Call to Order

This meeting was held in a hybrid format, with Zoom contact information was made available to the public through the NACOG/ARIZONA@WORK website. Chairman Craig Lefever called the meeting to order at 10:00 a.m. and welcomed everyone. There was a quorum present and the Chairman determined that the members could discuss items and take actions. The Chairman confirmed that all attendees were able to access the attachments that were sent out with the invitation.

II. Approval of February 21, 2023 and April 18, 2023 Meeting Minutes

Chairman Lefever called for a motion to approve both the February 21, 2023 and April 18, 2023 One Stop Committee meeting minutes. Motion made by Ms. Botkin, and seconded by Ms. Bolyard; motion carried unanimously.

III. Chair's Report

The Chairman reported that all administrative signatures and funding contributions for the current MOU/IFA were complete and submitted. He then reminded all attendees of the upcoming WDB meeting/awards banquet, being held on August 10, 2023.

IV. One Stop Operator's Report

Ms. Cickavage provided an update on several items pertaining to the Yavapai County One Stop system. After responding to Request for Proposals released by the Workforce Development Board, NACOG has been selected to continue in the role of Yavapai County One Stop Operator and Youth Services provider through 2025.

The Workforce Arizona Council is revising policies, and recently finalized the Local Governance and Job Center Vision policies. The revisions mostly were in formatting, and updating a general

email for contact. Ms. Cickavage suggested that members visit the www.arizonatwork.com website to review the updates.

Ms. Cickavage asked if members had suggestions for cross training presentations for the 2024 meeting calendar. Chairman Lefever noted reviewing the Integrated Education and Training (IET) programs through Adult Education. No other specific presentations were noted other than reviewing the Core WIOA partners for any updates.

Ms. Cickavage stated that the Cottonwood One Stop Center is about to undergo a massive remodel, with an anticipated end date in December 2023/January 2024. Members discussed the updates to the building, challenges they have incurred and the positive outcomes after the remodel is complete. Ms. Cickavage will keep the members informed of the Cottonwood remodel progress.

Ms. Cickavage highlighted the job fairs occurring in Prescott Valley, September 2023 and in Cottonwood, October 2023. Most members are part of the job fair planning committees and expect each to have large turnout of employers and job seekers.

Ms. Cickavage announced that Monica Sheble has been selected as the State of Arizona Equal Opportunity Officer. Ms. Sheble was serving as the Interim Officer after the previous Administrator retired. We anticipate new posters for the One Stop Centers noting this update.

Ms. Cickavage reminded all that the 4th quarter PY22/23 information from partners is due as soon as possible so that the Workforce Development Board can finalize their annual report. The annual report is presented at the August 2023 WDB Annual Meeting. Also, as a reminder to partners, please make sure to share any social media items with NACOG to add to the ARIZONA@WORK-Yavapai County Facebook and Instagram.

Lastly, Ms. Cickavage stated that it will soon be planning season for completing the Local Workforce Development Board Plans. The state outline information is pending and guidance for local plans will be soon to follow.

Ms. Cickavage concluded her report.

V. Veterans Services Cross Training, Kevin Gertz (DES)

Kevin Gertz spoke for 15 minutes about the services and programs available to veterans in Yavapai County. For details and clients needing services, he is generally available at the Prescott One Stop on Mondays from 8 – 12 pm. The most basic requirements of veterans in the area generally involve a need for housing, food, and cash advances (in that order). A locally developed bicycle provision program has shown to be very successful.

VI. Partner Updates

Chairman Lefever asked each attending Core Partner representatives to give a brief update on their current service activities and platforms.

Title I: Mr. Askew stated that the Prescott One Stop was getting 8-10 clients for orientation every Monday and that traffic was good over the summer.

Title II: Chairman Lefever mentioned having a very positive experience at the ARIZONA@WORK Workforce training last month in Tempe and that his college had just hired a new Workforce Innovation Officer.

Title III: Ms. Bolyard related that Title III was seeing 50-60 clients per week, but that placements were down. She also spoke of an increase in complaints against employers in the region.

Title IV: Ms. Botkin said that Title IV was doing OK and that she had no real updates. She also mentioned that there was now a Title IV representative at the Prescott One Stop Center on Wednesdays.

VIII. Public Comments

Chairman Lefever called for public comments and Mr. Gertz spoke to veteran's priority of services within the system, and an upcoming virtual hiring event for veterans on July 26, 2023.

IX. Adjournment

Chairman Lefever officially adjourned the meeting at 10:40 a.m.

DRAFT