



WORKFORCE ARIZONA COUNCIL BOARD MEETING

Thursday, May 26, 2016, 9:30-11:30 a.m.

Meeting Minutes

I. Call to Order

- The meeting was called to order at 9:33 a.m.
- The Co-Chair called for a moment of silence for fallen Officer David Glasser and his family.

II. Roll Call

Members Present

Susan Anable, *Cox Communications*
Dennis Anthony, *Arizona Apprenticeship Advisory Committee*
Todd Graver, *Freeport McMoRan*
Dawn Grove, *Karsten Manufacturing*
Lawrence Lucero, *Tucson Electric Power*
David Martin, *Arizona Association of General Contractors*
Cecilia Mata, *AllSource Global Management*
Edward Oxford, *Banner Health*
Farrell Quinlan, *National Federation of Independent Business*
Bill Terry, *IBM*
Robert Trenchel, *Yuma Regional Medical Center*
Steve Chucuri, *Maricopa County Board of Supervisors*
William (Jim) Lane, *City of Scottsdale*
Stephen Gilman, *United Goodyear Firefighters Association*
Thomas Winkel, *Arizona Coalition for Military Families*
Sheryl Hart, *Arizona Department of Education*
Tim Jeffries, *Arizona Department of Economic Security*
Sandra Watson, *Arizona Commerce Authority*

Members Present via Phone

Bill Assenmacher, *CAID*
Dominic Escamilla, *Country Financial*
Thomas Longstreth, *Ventana Medical Systems*
Ellen Poole, *USAA*
Steven Thompson, *Uber Phoenix*

Doug Yonko, *Hensley Beverage Company*

Members Absent

Governor Doug Ducey, *State of Arizona*

Glenn Hamer, *Arizona Chamber of Commerce*

Representative Vince Leach, *Arizona State House of Representatives*

Stephen Macias, *Pivot Manufacturing*

Senator Kimberly Yee, *Arizona State Senate*

III. Welcome & Introductions

- New Council members were announced by the Chair.
- New member Dennis Anthony gave a brief introduction of himself.

IV. Chairman's Report

- The Chair commended the work of the committees and urged Council members to participate on at least one committee if they have not already done so.

V. Co-Chairman's Report

- Shared appreciation for the volunteerism of the Council members and particularly the committees.
- Reinforced the reason for the Council's work being job creation in a meaningful way for families.

VI. Manager's Report, Kelsey Jahntz

- Staff discussed coverage while out on maternity leave and provided a brief update on the Office of Economic Opportunity, which was mentioned in the previous Council meeting.

VII. Call to the Public

- Tom Colombo, Deputy Assistant Director of the DES Department of Employment and Rehabilitation Services introduced Dr. Chevera Trillo the department's new Workforce Administrator.

VIII. Discussion & Possible Action

A. Approval of the Consent Agenda

- 1. Meeting Minutes – March 10, 2016**
- 2. Strategic Partnerships and Communications Committee Charter**
- 3. Measuring Effectiveness Committee Charter**
- 4. Quality Workforce Committee Charter**
- 5. Guidance: Template for local plans**

- A motion to approve the Consent Agenda was made by Tim Jeffries and seconded by Steve Chucuri.
- The Consent Agenda was approved by majority vote.

A. Presentation: Arizona Association of Workforce Developers Presentation

- John Morales, Executive Director of ARIZONA@WORK-Yuma County and the Arizona Association of Workforce Developers, provided an overview of the most recent Arizona Association of Workforce Developers' meeting and discussed their agreement with two changes to the local area allocations being recommended to the Council by DES.

B. Bylaws Workgroup

- Dawn Grove provided an overview of the work done by the Bylaws Workgroup, drawing attention to the conflict of interest and open meeting laws.
- It was also highlighted that a legal review was requested, so adoption should be done pending legal review.
- With a couple of clarifying questions, the Council had a positive discussion about the Bylaws.

1) Vote on Adoption of Council Bylaws

- A motion to adopt the Bylaws, pending legal review, was made by Tim Jeffries and seconded by Susan Anable.
- A roll call vote was taken to ensure a two-thirds majority approval.
- With 20 ayes, the Bylaws, pending legal review, were adopted.

C. Committee Reports

1) Strategic Communications and Partnerships

- Cecilia Mata gave an overview of the committee's work to date and discussed a possible deliverable for the Council's August 18th meeting.

2) Measuring Effectiveness

- Bill Terry gave an overview of the committee's work to date and discussed next steps for its work.

3) Quality Workforce

- In the chair's absence, staff provided an overview of the committee's meeting and next steps.

4) Performance Excellence

- Thomas Winkel discussed the direction and thought process for the ARIZONA@WORK Job Center Delivery System Policy and asked Karen Kurtz (contractor) to discuss the public feedback received on the document.
- It was mentioned that the policy would need to be updated once the final regulations were released.

a. Vote on Adoption of ARIZONA@WORK Job Center Delivery System Policy

- After expressing concerns with portions of the policy from a local perspective, Steve Chucri motioned for adoption of the policy and Tim Jeffries seconded the motion.

- The ARIZONA@WORK Job Center Delivery System Policy was adopted with a majority vote.

b. Vote on Adoption of Local Board Certification Process and Self-Assessment

- Thomas Winkel discussed the creation of the self-assessment as part of the local board certification process and its purpose.
 - A motion to adopt the Local Board Certification Process and Self-Assessment was made by Tim Jeffries and seconded by Susan Anable.
 - The Local Board Certification Process and Self-Assessment was approved by majority vote.
- Thomas Winkel then provided a list of next steps for the committee.

D. Presentation – Local Area Allocations

- Mark Darmer, Assistant Director of DES' Division of Employment and Rehabilitation Services, provided an overview of the process of creating the allocation recommendations and highlighted the recommended allocations for PY 2016.
- The Council was reminded that the local areas would prefer option 6 for dislocated workers and rapid response. This was a change from the recommendations in the presentation.
- There was some discussion about the Navajo Nation allocations and how it differs from the rest of the state.

1) Vote on Local Area Allocation Recommendation

- A movement to adopt for recommendation option 4 for adult, option 3 for youth, option 6 for dislocated worker, and option 6 for rapid response was made by Tim Jeffries and seconded by Thomas Winkel.
- The options as moved were adopted for recommendation by unanimous vote.

E. Governor's Discretionary Funds – Grantees

- Staff provided a brief reminder/briefing regarding the three discretionary grants up for a renewal decision by the Council.

1) Vote on Renewal of Discretionary Fund Grants

- A motion to renew the grants for Hope and a Future, Pima Prevention Partnership and Jobs for Arizona's Graduates was made by Bill Terry and seconded by Thomas Winkel.
- The grant renewals were approved by unanimous vote.

F. 2016-2017 WAC Meeting Schedule

- Staff provided an explanation of votes coming up in the next meetings and mentioned the 2017 meetings would be scheduled soon.

1) August 18, 2016 – 1:30 p.m.

2) November 17, 2016 – 1:30 p.m.

G. Council Member Remarks

- Steve Chucri mentioned the housekeeping item that members were to remove content and leave the binders behind.
- Susan Anable congratulated staff on the upcoming birth of her child and wished her the best.

IX. Adjournment

- A motion to adjourn was made by Dennis Anthony and seconded by Cecilia Mata.
- The meeting was adjourned at 11:04 a.m.

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