



WORKFORCE ARIZONA COUNCIL Meeting Minutes

Thursday, March 10, 2016, 9:30-11:30 a.m.

I. Call to Order

- Meeting was called to order at 9:32 a.m.

II. Roll Call

Members Present

Dominic Escamilla, *Country Financial*
Todd Graver, *Freeport McMoRan*
Dawn Grove, *Karsten Manufacturing*
Stephen Macias, *Pivot Manufacturing*
Cecilia Mata, *AllSource Global Management*
Edward Oxford, *Banner Health*
Bill Terry, *IBM*
Doug Yonko, *Hensley Beverage Company*
Glenn Hamer, *Arizona Chamber of Commerce*
David Martin, *Arizona Association of General Contractors*
Farrell Quinlan, *National Federation of Independent Business*
Steve Chucuri, *Maricopa County Board of Supervisors*
William (Jim) Lane, *City of Scottsdale*
Stephen Gilman, *United Goodyear Firefighters Association*
Thomas Winkel, *Arizona Coalition for Military Families*
Sheryl Hart, *Arizona Department of Education*
Tim Jeffries, *Arizona Department of Economic Security*
Roselyn Boxer, *Arizona Commerce Authority*

Members Present via Phone

Thomas Longstreth, *Ventana Medical Systems*

Members Absent

Susan Anable, *Cox Communications*
Bill Assenmacher, *CAID*
Ellen Poole, *USAA*
Governor Doug Ducey, *State of Arizona*
Lawrence Lucero, *Tucson Electric Power*
Steven Thompson, *Uber Phoenix*

Robert Trenschel, *Yuma Regional Medical Center*
David Martin, *Arizona Association of General Contractors*
Farrell Quinlan, *National Federation of Independent Business*

III. Welcome & Introductions

- Chair Oxford provided a welcome to the members and the audience.

IV. Chairman's Report

- The Chair thanked the State Plan Task Force members for their work over the past month.
- The Chair also reiterated the need for the Council to take swift action on some issues but reminded members that there will be flexibility down the road to make adjustments.

V. Manager's Report, Kelsey Jahntz

- Staff addressed housekeeping items and welcomed a previous WAC member, Fred Lockhart, Executive Director of the Private School Association, as a public observer.
- Staff also provided a brief overview of HB 2666: governor's economic opportunity office.

VI. Call to the Public

- Pat Ray, YPIC/Arizona@Work Yuma County, thanked the Council for its work so far, and requested that the Guidance for Local Plans be adopted as a draft in order to allow more time to receive the final regulations from the federal government and to work with the local areas.

VII. Discussion & Possible Action

A. Approval of Minutes – January 28, 2016

- A motion to approve the previous minutes was made by Bill Terry and seconded by Stephen Gilman.
- The minutes from January 28, 2016 were passed by the Council with one recusal from Mayor Jim Lane.

B. Presentation – Joint Technical Education Districts

- Diane McCarthy, Director, Business Partnerships and Legislative Affairs at West-MEC, provided an overview of Arizona's JTED system including funding, processes for forming JTEDs, program structures and student success.
- Several Council Members expressed support for the JTEDs and encouraged one another to visit the campuses to see the work firsthand.
- There was discussion about "opportunity youth" and the recent legislative action that took away funding for these students.
 - Diane McCarthy expressed an interest in working with the Council to find ways to maintain services for this population.

C. State Plan Adoption

a. Presentation by the State Plan Task Force

- Dawn Grove, the Chair of the State Plan Task Force, thanked the Task Force Members and discussed the work it had done over the past month on the State Plan and the creation of the Executive Overview.

- The presentation included recommendations on committees to continue work with the State Plan, a discussion on staff training for local areas, examples of data dashboards that could be useful in measuring performance in the future, and guidance for local area plans.

b. Discussion of State Plan, Executive Overview, Local Area Plan Guidance and Recommendations

1) Vote on Adoption of the State Plan with the Executive Overview

- A motion to adopt the State Plan and Executive Overview was made by Tim Jeffries and seconded by Glenn Hamer.
- The State Plan and Executive Overview were adopted by the Council.

2) Vote on Council Guidance to Local Areas

- A motion to approve the draft Local Plan Guidance, noting it remains in draft form until final regulations are released, was made by Tim Jeffries and seconded by Thomas Winkel.
- The Local Plan Guidance in draft form was approved by the Council.

3) Approve formation of committees

- Tim Jeffries made a motion, seconded by Stephen Gilman, to approve the following committees:
 - Strategic Communications and Partnerships
 - Measuring Effectiveness
 - Quality Workforce
 - Performance Excellence
 - Executive Committee
 - Council Bylaws Workgroup
- The Committees were approved by the Council.

D. Council Committees

a. Volunteers to serve

- Council Members were asked to volunteer to serve on the newly established committees and make any recommendations for participation by community members beyond the Council.
- The chairs for each committee were established and Council Members present volunteered to serve, though the memberships were considered a work in progress with several Council Members absent and community participants to still be confirmed.

1) Vote to approve of committee memberships

- A vote was deemed unnecessary at this time.

E. Presentation of Upcoming Decisions

a. Allocation of WIOA dollars to local areas

- Staff provided a brief overview of the decision the Council would need to make in May regarding the allocation of WIOA dollars to the local areas.

b. Governor's Discretionary Funds

- Staff provided an overview of the Governor’s Discretionary Funds, how they are allocated, what the funding has been used for and the potential decisions to be made by the Council in May.
- The Council Members asked questions about the parameters of the discretionary funds and the measurement of success for the grantees.
- Staff mentioned that more concrete details were being gathered and worked on prior to the meeting in May.

c. Policies

a. One-Stop Operations

- Staff provided an overview of one-stop policies that needed to be addressed in May to help local areas as they begin to work out their local plans and operational planning, including:
 - A competitive process for selecting a one-stop operator; and
 - Infrastructure funding for one-stop centers.
- It was mentioned that the Council needs to be sure we have a subject matter expert on each committee to help as these issues arise.
- There was discussion about the value of these decisions and the opportunities for the Council to take on these and additional issues.

d. Local Board Certifications

- Staff provided an overview of the Local Board Certification process and indicated the decisions on this topic will likely not be made until August.

F. Future Agenda

a. Allocation of WIOA dollars to local areas

b. Governor’s Discretionary Funds

c. Policies

a. One-Stop Operations

G. Council Member Remarks

- There was discussion about staff coverage of the Council while primary staff is on maternity leave.
- There was also discussion about the transition into WIOA and the flexibility that will be provided by the federal government.
- There was mention of a recent rapid response effort and the gratitude of those involved.
- The recent Arizona@Work unveiling was discussed.
- The Chair and Co-Chair both gave brief closing comments.

H. 2016-2017 WAC Meeting Schedule

a. May 26, 2016 – 9:30-11:30 a.m.

b. August 18, 2016 – 1:30 p.m.

c. November 17, 2016 – 1:30 p.m.

VIII. Adjournment

- A motion to adjourn was moved by Tim Jeffries and seconded by Steve Macias.
- The meeting was adjourned at 11:04 a.m.

A copy of the agenda, background material provided to Council members (with the exception of material relating to possible executive sessions) is available for inspection at the Workforce Arizona Council Office, 333 N. Central Avenue, Suite #1900, Phoenix, AZ 85004.