
**Maricopa County Workforce Development Board
Meeting Minutes
Wednesday, July 20, 2016**

Members Present: Blair Liddicoat, Bonnie Thoi, Brianna Bendotti, Chad Hass, Chevera Trillo, Carlton Brooks, Dennis Troglio, Donna Pettigrew, Frank Armendariz, Jon Ellerston, Kelsie McClendon, Marie Sullivan, Nick DePorter, Patricia Wallace, Robin Schaeffer, Ron Hardin, Shawn Hutchinson, Sheila Shedd, Steve Troxel

Members Absent: Belinda Hanson, Glenn Bowers, Jim Godfrey, Neal Dauphin, Reid Graser, Shellie Frey

Staff Present: Nancy Avina

Call to Order

Steve Troxel, Chair called the meeting to order at 9:43 a.m.

Roll Call

Nancy Avina took roll call, quorum was present. Steve Troxel opening remarks and welcoming of new appointees.

Service First

Richie Taylor shared client success story.

Discussion, Review, and Possible Action

Approval of minutes – May 18, 2016

Steve Troxel called for a motion to approve the May 18, 2016 meeting minutes. Chevera Trillo made a motion to approve. Marie Sullivan seconded motion. May 18, 2016 meeting minutes approved.

Committee Volunteers/Appointments

Steve Troxel appointed Shawn Hutchinson to be on the nominations committee saw a gap make sure pieces are addressed.

Youth Committee Chair

Steve Troxel informed of vacancy of a Chair on the youth committee. Trying to open up and change the way of approach. During retreat discuss what youth committee does and how it's going to accomplish its goals for 2016, then ask folks to volunteer as well as Chair committee. In November have a vote of the board, see what folks bring to the table, make sure it's the right folks and connections, the most impact and best person on board. Taking that approach



everywhere else. In interim asked the vice chair and second vice chair to be the pro tem of both the sector committee and youth committee. Marie Sullivan will chair the youth committee in the interim; Robin Schaeffer will chair the Sectors committee in the interim.

WDD Director's Report

Workforce System

Patricia Wallace disseminated report and provided an update on what is going on since the last meeting. 2 successful board orientations feedback provide to Nancy Avina improvements, tweaks, changes. Nominations committee busy making sure we have the right people on the board more activity happening need to figure out community members at large to participate in committees. Youth Committee met, made aware of process to identify their new chair person. Federal Regulations have been released, staff busy getting familiar with new regulations. Convening core partner strategic planning sessions, had one so far, core partners planning to meet every two weeks until plan is due in December. Local Area plan due December 5, asking for volunteers to sit in a taskforce to participate and give feedback hoping a handful will volunteer if not Steve Troxel will strategically ask for participation to make sure there is board involvement. If interested let Patricia Wallace or Nancy Avina know. WIOA core partner video filming going on, state decided across all partners of educating all different partners of what every partner does.

Economic Opportunity Office (EOO) new office under the directive of the governor, office of Tourism, Department of Administration, and the Arizona Commerce Authority coming together to form new office Paul Shannon has been appointed as new Director. Paul Shannon will give a robust overview of what his new office will be doing as well as intense labor market data. Project working on with Robin Schaeffer harnessing potential of our Healthcare impact making sure we are playing a major role in helping to shape that. Robin Schaeffer added additional background information. Made contact with the American Hotel and Lodging helping us understand what kind of job openings and what kind of talent are in the industry. As staff is going to conferences and other professional development opportunities, we are visiting other One Stops locations, talking to them asking how they do business and what are their policies and practices. Chevera Trillo recommended checking out Nevada One Stop for innovation. Staff shared their observations from their One Stops visits. Steve Troxel added additional comments. Additional conversation held.

There's a department of labor competition the America's promise Grant Competition 100 million dollar grant, Maricopa Community College taking the lead. Sheila Shedd provided additional background information. Focus IT occupations. Ron Hardin asked if reviewers will be needed.

Patricia Wallace reviewed Key Issues on handout.

Chevera Trillo reminded board ask that went out for committees and working on local area plan, from a nominations committee member intent is to make sure that we have really strong board engagement in these areas, required and the right thing to do. At the retreat talk about level of commitment and what it entails. Reemphasize those two points; board is the driver of the local area plan. Additional questions and comments added.

Regional Manager's Report

Adult/Dislocated Worker



Nina Lindsey presented on behalf of Stacey Faulkner. Review of Adult/Dislocated worker program handout attached to agenda. Looking at final regulations and making adjustments, map out process. Skillful platform review and background information provided by Nick DePorter. Discussion held.

Youth

Tina Luke presented a youth program update. Review of handout attached to agenda. Have 4 positions open close July 22, anyone in your networks that would be a great youth career guidance specialist refer to maricopacounty.gov website and apply online. Raul Daniels still working with us part-time temporary basis, helping us reach out the community, long history with youth programs, connecting us to community leaders. Helping us through November 7. Questions and additional discussion held. Comments added.

Justice

Terry Farrell presented a Smart Justice update. Review of handout attached to agenda. Questions and additional discussion held.

Financial

Zach Schmitz disseminated handout and presented a financial update. Questions and discussion held.

Maricopa Workforce Development Report

Dash Board

Nina Lindsey presented update. Review of handout attached to agenda. Discussion held.

Business Services

Diana Diaz presented a Business Services update. Review of handout attached to agenda. Discussion held.

Committees Report

Executive Committee

Steve Troxel informed executive committee has been discussing the Retreat, not just logistics but content what we are trying to accomplish. Objective as a board is research, evaluation, and recommendation, core of what we do.

Committees we have and the one that we form are places where action actually occurs, creation of taskforces all will be functions of committees encourage folks to get involved.

Nominations Committee

Chevera Trillo welcomed all new board members on behalf of Jim Godfrey. Group did a really good job of educating, good new board member orientation.

Looking for other candidates that can fulfill non-board related roles; committee work. If you have an interested party or you have somebody that would be a good fit forward to committee. Steve Troxel added feedback is really important



Youth Committee

No report.

Sector Committee

Kelsie McClendon added high level points, a lot of exciting opportunities and good things going on in sectors and career pathways.

Other Matters

None

Call to the Public/Public Comments

Public question on handout. Nancy Avina reiterated Retreat date set for Wednesday, September 21, 2016 9 a.m. – 4 p.m., all day event same day of our standard board meeting. Red folders take archives for your records or leave to be shredded. Diana Diaz informed of upcoming job fair in the West Valley.

Adjourn

Steve Troxel adjourned meeting at 11:28 a.m.