

**Maricopa County Workforce Development Board
Nominations Committee Meeting Minutes
Thursday, May 05, 2016**

Meeting Start time: 3:01 p.m.

Members Present: Jim Godfrey, Chevera Trillo, Patricia Wallace

Members Absent: None

Staff: Nancy Avina

Discussion, Review and Possible Action

Approval of Minutes – April 26, 2016

Jim Godfrey asked for a motion to approve April 26, 2016 meeting minutes. Chevera Trillo made motion to approve, Patricia Wallace seconded motion. Minutes were unanimously approved by all members.

Review of new Candidate application paperwork

Two people have submitted applications/nominations for the trades/apprenticeship position. Albert Blanco industry sheet metal JATC, second person Carlton Brooks retired from EVIT has a lot of credentials has been there for a long time, recently retired. He sits and is involved in Board/Committee, very active but not in a paid position. Chevera commented on candidate, better fit. Extensive discussion held on qualifications. Ask him if he's in a consultant capacity. Still heavily involved. Patricia informed law does not say anything about compensation, rather representation. As long as entities are saying want him to be representative. Additional discussion held.

Jim Godfrey asked for a motion. Chevera Trillo made a motion to approve Carlton to fulfill the Trades vacancy. Patricia Wallace seconded motion. Carlton Brooks unanimously approved by all members. Nancy Avina informed Carlton Brooks will be added to proposed slate. All candidates have been informed via email of status and have been invited to next board meeting. Nancy Avina will also notify Carlton Brooks.

Terms

Drawing of term for candidate Carlton Books.

Vacancies

Discussion on officer positions; vice-chair and second vice-chair. Candidates include Shellie Frey who did not submit paragraph; however she showed intent, Robin Schaeffer, Chevera Trillo, and Marie Sullivan. Chevera Trillo abstained from conversation. Nominations committee agreed that Shellie Frey will not be



considered due to not completing steps. Marie Sullivan, Robin Schaeffer, and Chevera Trillo for discussion. Patricia Wallace suggested moving on the other items and returning to vacancies once Chevera Trillo exits conference call.

Clarification and discussion held. Orientation dates review, 16th and 23rd of June, tentative date for next nomination meeting. Chevera Trillo exited conference call at 3:58 p.m. Discussion held on officer candidates, first and second vice chair.

Patricia Wallace made motion to appoint Robin Schaeffer as the second vice-chair to the Maricopa County workforce Development Board. Jim Godfrey seconded motion. Candidate was unanimously approved by members present.

Additional discussion on first vice-chair. Patricia Wallace suggested draw of hat, review of qualifications. Patricia Wallace made motion to appoint Marie Sullivan to the first vice-chair to the Maricopa County workforce Development Board. Jim Godfrey seconded motion. Candidate was unanimously approved by members present.

Recruiting Updates

Patricia Wallace informed now that all board member seats have been identified; on any of the committees are there any people we want to invite since we can have non-board members. Extensive discussion held on committees.

Identify chair of youth committee. Steve to put out a request at board meeting. Kelsie McClendon interested in chairing youth committee. Discussion held. New candidates have demonstrated interest. Talk about during Executive Meeting.

New Board Member Orientation/Onboarding

Board orientation discussion. Jim Godfrey talked to City of Phoenix Isis Sanchez, putting together a book and drive, most of it informational. Review of City of Phoenix board orientation materials. Nancy Avina already working on materials. Jim Godfrey suggested setting an expectation, talking to your association and presenting. Additional discussion held. Have at one of the centers. Nancy Avina ready to send Survey.

Call to the Public

No comments

Meeting End time: 4: 11 p.m.

Next Meeting: *To be determined*