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**Maricopa County Workforce Development Board  
Youth Committee Meeting Minutes  
Wednesday, August 10, 2016**

**Meeting Start Time: 10:10 a.m.**

**Members Present:** Bruce Walls, Chris Lopez, Marie Sullivan, Patricia Wallace, Shelby Hubbard

**Members Absent:** Alex Jovanovic, Ernest Rose, Kimberly Hall, Mike Bane,

**Staff:** Tina Luke, Kathy Johnson, Zach Schmitz, Nubia Castillo,

**Service First –** *Richie Taylor, Community Relations Liaison*

- a. Genesis Success Story presented to the committee

**Discussion, Review and Possible Action**

**Approval of Minutes –Action –** *Marie Sullivan, Interim Chair*

- a. No Action taken due to lack of Quorum. The minutes were suspended for approval until the next meeting.
- b. Committee members and staff did introductions
- c. Extensive discussion of roles of the youth committee members
- d. Discussion on building youth committee membership
- e. Discussed Five year Plan 2013-2017. Discussion of future presentation to committee members

**WDD Director’s Report –** *Patricia Wallace, WDD Director*

- a. Drafting one year plan state is requesting an updated 1 year on under WIOA
- b. Upcoming retreat and youth committee participation

**Regional Manager Report –** *Tina Luke, Regional Manager*

- a. Tina provided update on outreach contract with Raul Daniels which is coming to an end this week
- b. Smart Justice Program to begin enrolling eligible participants to Genesis program
- c. Youth service update and currently have 5 YCGS vacancies
- d. Discussion on active files and demographics
- e. Kathy provided breakdown on active files and barriers
- f. Zach Schmitz, Regional Manager provided Annual Financial Report to committee members

**Youth Program Report -** *Kathy Johnson, Youth Program Administrative Supervisor*

- a. Discussed upcoming African American leadership meeting
- b. No report provided at this time

**Business Services Update –** *Eboni Farmer, Business Account Coordinator*

- a. No additional report provided at this time



**Other Matters**

**Call to the Public/Public Comments**

- a. Suggestion to engage more of the private sector for membership

**Adjourn-Meeting End time: 11:42 a.m.**

**Next Meeting: Wednesday September 7, 2016 at 10:00 a.m.**