

**Maricopa County Workforce Development Board  
Youth Committee Meeting Minutes  
Wednesday, September 7, 2016**

**Meeting Start Time: 10:05 a.m.**

**Members Present:** Alex Jovanovic, Bruce Walls, Chris Lopez, Ernest Rose, Kimberly Hall, Mike Bane, Patricia Wallace, Shelby Hubbard

**Members Absent:** Marie Sullivan, Shelby Hubbard

**Staff:** Tina Luke, Kathy Johnson, Zach Schmitz, Nubia Castillo, Eboni Farmer

**Service First – Kathy Johnson, Youth Program Administrative Supervisor**

- a. Genesis Success Story presented to the committee

**Discussion, Review and Possible Action**

**Approval of Minutes –Action – Tina Luke, Regional Manager**

- a. Tina Luke asked for a motion to approve July 13, 2016 and August 10, 2016 meeting minutes. Bruce Walls made motion to approve, Mike Bane second motion. Minutes were unanimously approved by all members

**Business Services Report – Eboni Farmer, Business Account Coordinator**

- a. Working to identify employers to hire 16 yrs. Old with variety of sectors
- b. 104 employers identified that will hire 16 yrs. old and about 82 who will hire 18 yrs. and over from different sectors
- c. Workshops to be set up at Hubs on Wednesdays to assist In/Out school youth to teach soft skills
- d. Interest areas expressed by youth participants are education, medical and admin
- e. Labor market information being provided to youth staff

**Retreat – Patricia Wallace, WDD Director**

- a. Retreat scheduled for 9/21/16 and hold the dates have been sent
- b. WDB board and youth committee invited to yearly retreat to receive up to date information on both local and national trends
- c. City of Phoenix boards have been invited
- d. RSVP needed by vendors if planning to attend

**Strategy Mapping - Tina Luke, Regional Manager**

- a. Due to Marie being out today, SWOT analysis and talking points for board retreat will be discussed to incorporate into a strategy mapping at a later time
- b. Committee members have 5 year plan and regional plan
- c. Committee members and the public had extensive discussion on SWOT analysis and quadrants such strength, weaknesses, threats and opportunities



**Open Meeting Law – Tina Luke, Regional Manager**

- a. Refresher and Open Meeting law expectations provided to committee members

**Other Matters**

**Call to the Public/Public Comments**

**Adjourn-Meeting End time: 11:32 a.m.**

**Next Meeting: Wednesday October 12, 2016 at 10:00 a.m.**